

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

October 6, 2016

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, October 6, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O’Connell, and John Hartsock.

The following members of the superintendent’s cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services

The following members of the superintendent’s cabinet were absent:

Randy Bryant	Executive Director of Human Resources
Athena Vadnais	Director of Communications and Community Engagement

PHYSICAL RESTRAINT AND SECLUSION REVIEW (6:10 p.m.)

In response to a request at the September 1, 2016, board meeting, John Koch reported on trends of physical restraints and seclusions in the district. There was an increase of restraint incidents in 2015-16 compared to previous years, predominately in elementary schools. Mr. Koch reviewed historical data, and explained how incidents are reported and documented. He also provided an overview of policies and guidelines related to restraints and seclusions, and methods for notifying parents. (A copy of his slide presentation has been filed with these minutes.)

RECESS / RECONVENE (7:04 p.m.)

The meeting was recessed at 6:22 p.m. and reconvened at 6:30 p.m.

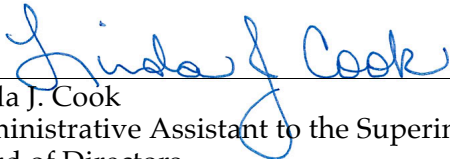
ELECTION, BUDGET, AND DISTRICT GOALS (6:30 p.m.)

Jim Schlachter reviewed the interrelationship between the district’s budget, funding the district’s five-year goals, and how measures on the November ballot will impact the general fund. He also summarized the importance of community engagement related to district goals, and input regarding next steps to consider if the district’s facilities bond is not approved by voters. Handouts included

information about Measures 97, 98, and 99, a document titled, "Making Investments Where it Matters Most at Beaverton School District," and a worksheet example titled, "2017-18 Strategic Investments, Aligning Available Resources with District Mission." (Copies have been filed with these minutes.)

ADJOURNMENT (6:50 p.m.)

The work session was adjourned at 6:50 p.m. The board's business meeting followed at 7 p.m. in the council chambers.

Submitted by:  _____
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on November 3, 2016, as presented. lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

October 6, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, October 6, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:03 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O’Connell, and John Hartsock.

The following members of the superintendent’s cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services

The following members of the superintendent’s cabinet were absent:

Randy Bryant	Executive Director of Human Resources
Athena Vadnais	Director of Communications and Community Engagement

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 19 MEETING AGENDA (7:03 p.m.)

It was moved by Kris Howatt, seconded by Matt O’Connell, and carried unanimously to approve the meeting agenda as presented.

MOTION 20 CONSENT AGENDA (7:04 p.m.)

The following items were included on the consent agenda:

1. Minutes from Board Planning Session August 19, 2016
- Minutes from Special Work Session September 1, 2016
- Minutes from Regular Business Meeting September 1, 2016
- Minutes from Regular Work Session September 8, 2016
2. Financial Report
3. ~~Personnel Changes~~ (moved to action items below)
4. Out-of-State Travel
5. Policy Updates
6. Section 125 Plan Update

Director Hartsock asked to remove Personnel Changes from the consent agenda for discussion. (See action items, Motion 21, below.)

It was moved by Kris Howatt, seconded by Matt O'Connell, and carried unanimously to approve the remaining items on the consent agenda as presented.

RECOGNITIONS (7:06 p.m.)

Community Care Day: The school board recognized the following churches for leading the effort to coordinate "Community Care Day" in the school district: Cornerstone Church, East Hill Church, Good Shepherd Community Church, Grace Community Church, First Baptist Church, Gresham Bible Church, Mountain View Christian Church, and the Church of Jesus Christ of Latter Day Saints-Gresham Stake and Mt. Hood Stake.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:12 p.m.)

There was no Foundation report this month.

SUPERINTENDENT'S REPORT (7:13 p.m.)

Superintendent Schlachter reported on the following:

- Enrollment for the 2016-17 school year is flat, which is within the range that was expected. Staffing positions have been added and/or moved to address class sizes and provide support for classrooms with high needs students.
- An Education Forum will take place on Thursday, October 13, at 5:30 p.m. in the council chambers of the district office. Representative Mark Johnson will be holding the forum. Superintendent Schlachter will serve on the discussion panel along with Debra Derr, Mt. Hood Community College president, and Senator Mark Hass.
- The district continues to provide information for all stakeholders regarding the November school bond measure, so that voters will be fully informed when they receive their ballots in the mail.

NUTRITION SERVICES ANNUAL REPORT (7:19 p.m.)

Keely Davidson, director of nutrition services, and Darla Lau, manager, reviewed the highlights of last year's Nutrition Services Program. The self-supporting program is managed by Sodexo and employs a staff of more than 90 to provide meals to students at 25 sites. (A copy of their slide presentation has been filed with these minutes.)

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:38 p.m.)

District Advisory Council (DAC): Board members reported on the annual DAC kick-off meeting, which was held at North Gresham Elementary School on September 15, 2016.

BOARD REPORTS (7:44 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (7:55 p.m.)

James Hiu reported about the pre-game gathering scheduled for October 21, 2016, at Gresham High School.

ASSOCIATIONS REPORTS (7:58 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (8:02 p.m.)

Warner Allen, president, and Lynn Snodgrass, chief executive officer, of the Gresham Area Chamber of Commerce, shared information regarding Measure 97 (a State initiative to increase corporate minimum tax when sales exceed \$25 million). They asked the school board to oppose Measure 97. (A copy of their handouts have been filed with these minutes.)

MOTION 21 PERSONNEL CHANGES (8:17 p.m.)

It was moved by Kris Howatt and seconded by Matt O'Connell to approve the personnel changes as presented.

In the discussion that followed, Director Hartsock reviewed that work is in process to determine if board approval of personnel changes is required by statute, and to identify board policy changes that may be necessary regarding this practice.

The motion carried 6 to 0. Director Hartsock abstained.

BOND OVERSIGHT COMMITTEE (8:19 p.m.)

Mike Schofield presented a draft charter that outlines the responsibilities of a school bond citizens oversight committee. He explained that a key element of the effective implementation of a capital bond includes community involvement and transparency during the multi-year process of planning and implementing all aspects of the bond projects.

A recommendation for approval of the charter and appointment of the members will be presented to the board if the bond measure is approved by voters.

ENROLLMENT AND CLASS SIZE REPORT (8:23 p.m.)

James Hiu and Julie Evans shared enrollment numbers and class sizes. This year's September 27 enrollment totaled 10,981, which is 170 below projections.

BOND INFORMATION UPDATE (8:33 p.m.)

The board received an update regarding the district's 2016 school bond measure, which will be on the November ballot.

ANNOUNCEMENTS (8:37 p.m.)

Oct. 20, 2016: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

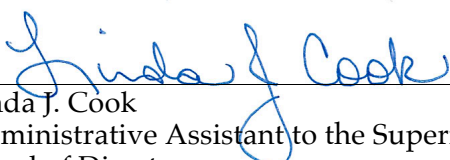
Oct. 27, 2016: DAC Meeting - 7 p.m.
Gresham High School
Board Representatives: John Hartsock and Sharon Garner

Nov. 3, 2016: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Nov. 3, 2016: Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:37 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on November 3, 2016, as presented. lc