

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

November 3, 2016

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, November 3, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Matt O’Connell, and John Hartsock. Kent Zook was absent.

The following members of the superintendent’s cabinet were present:

Jim Schlachter.....	Superintendent
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Julie Evans.....	Executive Director of Elementary Education
Sara Huston.....	Executive Director of School Performance
John Koch.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of Communications and Community Engagement

James Hiu, deputy superintendent of secondary education and operations, was absent.

OREGON FAIR DISMISSAL BOARD OPPORTUNITY (6:10 p.m.)

Chair Piluso announced that the State of Oregon is looking for a school board representative to serve on its fair dismissal board. The Oregon School Boards Association has provided information about this opportunity and directions on how to apply if a board member is interested. (Refer to the handout filed with these minutes for more information.)

QUARTER 1 REPORTS 2016-17 (6:10 p.m.)

Superintendent Schlachter provided directions on how to navigate a series of Google documents used to provide quarterly reports concerning the district’s strategic themes.

BOARD MEETING PROTOCOLS (6:30 p.m.)

Board members reviewed the practice of asking citizens to state their addresses when addressing the board at meetings. It was agreed that this practice should be eliminated, or modified to inquire only if the speaker is a resident of the district. In conclusion, policy BDDH, Public Participation at Board Meetings, was referred to the policy committee to develop proposed changes for board consideration at a subsequent meeting.

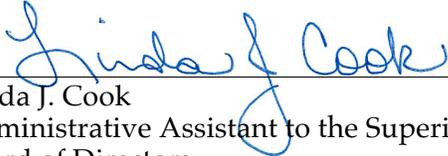
The board discussed the possibility of including student representatives as non-voting members of the board and invite them to participate at board meetings. The advantages and disadvantages for both the students and the board were included in the conversation. No conclusion was reached at this time. Chair Piluso advanced the topic for discussion at a future work session.

Board members discussed the possibility of including more items on future consent agendas in order to enhance the efficiency of board meeting time. It was noted that the superintendent and cabinet members now have a heightened awareness of this consideration and will make recommendations on the placement of individual topics as agendas are developed.

The discussion of school-based presentations by school leaders at board meetings was deferred to a future work session because of time.

ADJOURNMENT (6:34 p.m.)

The work session was adjourned at 6:34 p.m. An executive session followed at 6:37 p.m. pursuant to ORS 192.660 (2)(f), exempt records.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on December 1, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

November 3, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, November 3, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:02 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, and John Hartsock. Kent Zook was absent.

The following members of the superintendent’s cabinet were present:

Jim Schlachter.....	Superintendent
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Julie Evans.....	Executive Director of Elementary Education
Sara Huston.....	Executive Director of School Performance
John Koch.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of Communications and Community Engagement

James Hiu, deputy superintendent of secondary education and operations, was absent.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 22 MEETING AGENDA (7:03 p.m.)

Kris Howatt requested that item 12, Acceptance of a Donation, Intel and Best Buy, be moved up on the agenda to precede item 7.

Matt O’Connell moved to approve the meeting agenda with the requested modification. The motion carried 6 to 0.

MOTION 23 CONSENT AGENDA (7:04 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session..... October 6, 2016
Minutes from Regular Business Meeting..... October 6, 2016
Minutes from Regular Work Session..... October 20, 2016
2. Financial Report
3. ~~Personnel Changes~~ (Moved to action items below.)
4. Out-of-State Travel
5. Policy Updates

John Hartsock requested that item 3, Personnel Changes, be moved from the consent agenda to action items for discussion. (See Motion 26 below.)

It was moved by Kris Howatt, seconded by Matt O'Connell, and carried 6 to 0 to approve the remaining items on the consent agenda as presented.

RECOGNITIONS (7:05 p.m.)

Darlene Frazier: Oregon Elementary Social Studies Educator of the Year: The school board honored Darlene Frazier, a Hogan Cedars Elementary teacher, for being named the 2016 Oregon Elementary Social Studies Educator of the Year. The award comes from the Oregon Council for the Social Studies.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:10 p.m.)

Steve Lewis, a foundation board member, reported on foundation activities.

SUPERINTENDENT'S REPORT (7:13 p.m.)

Superintendent Schlachter reported on the following:

- Various informational updates were mailed to parents and community members regarding the proposed school bond during the last remaining days before the election.
- The school board is to be commended for its work to develop the school bond through an extensive community engagement process that included input from students, staff, parents and community members.
- Appreciation is extended to Matt O'Connell, board member, and Jason Dugan, parent, for co-chairing the political action committee, "Yes for Student Success," as well as to the countless volunteers who assisted the group in advocating for the bond measure.
- The school board's work session on December 8 will feature the district's second annual School Improvement Plan presentations. Every school's improvement plan will be reviewed at the meeting.
- The school board will attend the Oregon School Boards Association's annual conference in downtown Portland the weekend of November 11, 12, and 13. The board will report back on the conference at its December meeting.
- Gresham High School students who serve on the Gresham Youth Advisory Committee are creating a community mural at the scene of a recent tragedy. The students will work with local artists on the mural at the 7-Eleven located at 18735 E. Burnside. Last summer, a conflict at the building led to the death of an African American teenager in a racially-motivated crime. The mural will promote a message of hope designed to help the community heal.

MOTION 24 ACCEPTANCE OF A DONATION: INTEL AND BEST BUY (7:16 p.m.)

It was moved by Matt O'Connell and seconded by Kris Howatt to accept the donation to Gordon Russell Middle School from Intel and Best Buy in the amount of \$25,000. The motion carried 6 to 0.

Principal Rolland Hayden from Gordon Russell Middle School presented a large replica of a check representing the \$25,000 donation to the school board.

CENTER FOR ADVANCED LEARNING (CAL) PUBLIC CHARTER SCHOOL ANNUAL REPORT TO THE BOARD (7:23 p.m.)

Carol Egan, director of the Center for Advanced Learning, presented the school's annual report to the board. Her presentation included college and career readiness information for CAL students, 2015-16 achievement data, and strategies for excellence being implemented for 2015-16. (A copy of her slide presentation has been filed with these minutes.)

TECHNOLOGY REPORT TO THE BOARD (*Required By Policy IIBG*) (7:49 p.m.)

Teresa Ketelsen and Bill DeWitz, director of technology services, presented an update on the status of the Long-Range Technology Plan and District Technology Initiatives. The Long-Range Technology Plan was approved by the school board in 2015 and highlights 14 key initiatives. (A copy of their slide presentation has been filed with these minutes.)

RECESS/RECONVENE (8:10 p.m.)

The meeting was recessed at 8:10 p.m. and reconvened at 8:16 p.m.

COMMITTEE MEETING MINUTES AND/OR REPORTS (8:16 p.m.)

Policy Review Committee Minutes of October 4, 2016: It was noted that minutes of the October 4, 2016, policy review committee meeting were included in the board meeting agenda packet for information only. No action or discussion was required.

District Advisory Council (DAC): Sharon Garner and John Hartsock reported on the October 27, 2016, DAC meeting, which was held at Gresham High School.

BOARD REPORTS (8:21 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (8:32 p.m.)

Members of the superintendent's cabinet commented on the following:

Teresa Ketelsen reported that Eric Neiwert, an 8th grade social studies teacher from Gordon Russell Middle School, was selected by Representative Piluso to participate in Civic Scholars this year. The event will take place at the state capitol on December 2, 2016.

Athena Vadnais reported on the November 3, 2016, Principal for a Day event. A full report will be given at the December 1, 2016, school board meeting.

ASSOCIATIONS REPORTS (8:36 p.m.)

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

There was no report from the Gresham-Barlow Education Association (GBEA).

CITIZENS' REQUESTS OF THE BOARD (8:37 p.m.)

Ronald Brown of Portland, Oregon, explained that he raised three children who have attended Gresham-Barlow schools. He shared his belief that education should not be about grades, but about what students are learning and where they are going with their lives.

MOTION 25 PERSONNEL CHANGES (8:43 p.m.)

It was moved by Kris Howatt and seconded by Matt O'Connell to approve the personnel changes as presented.

In the discussion that followed, Director Hartsock reviewed that work is in process to determine if board approval of personnel changes is required by statute, and to identify board policy changes that may be necessary regarding this practice.

The motion carried 5 to 0. Director Hartsock abstained.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (8:45 p.m.)

Mike Schofield explained that Matt Graves of Pauly and Rogers was not able to attend the meeting this evening to present the 2015-16 Comprehensive Annual Report. For this reason, the full report will be deferred to a subsequent meeting.

Mr. Schofield referenced the October 27, 2016, auditor's letter, which was included in the board's agenda packet. In summary, it indicates that an unmodified opinion on the financial statements was issued, which reflects a clean opinion with no reservations. It also references a statement of standards, with no exceptions or issues requiring comment. There were no issues of noncompliance regarding federal awards. The auditors did not issue a separate management letter, which indicates that there were no questions or concerns to bring to the management's attention.

MOTION 26 CURRICULUM ADOPTION: HIGH SCHOOL ADVANCED PLACEMENT CALCULUS (8:47 p.m.)

Teresa Ketelsen provided an overview of the curriculum selection process.

It was moved by Kris Howatt, and seconded by Kathy Ruthruff to authorize district staff to move forward with the adoption and purchase of *Calculus for AP* by Larson and Battaglia in the amount of \$10,500.

Following discussion, the motion carried 6 to 0.

MOTION 27 RESOLUTION: AMERICAN EDUCATION WEEK (8:52 p.m.)

It was moved by Matt O'Connell, seconded by Kathy Ruthruff and carried 6 to 0 to ratify the resolution recognizing November 14-18, 2016, as American Education Week in the Gresham-Barlow School District.

Chair Piluso read the resolution into the record.

OSBA RESOLUTION, AND BOARD OF DIRECTORS POSITIONS 17 AND 19 (8:54 p.m.)

Board members reviewed one resolution referred by the Oregon School Boards Association (OSBA), and a slate of candidates for OSBA board positions. (Refer to the agenda packet for details.)

The board will be asked to cast its votes at the December 1, 2016, business meeting, which falls after the OSBA annual convention where more information can be obtained regarding the resolutions and candidates.

OREGON RISING REPORT (8:57 p.m.)

Superintendent Schlachter provided a report from "Oregon Rising," an outreach project that occurred earlier this year. It was initiated and supported by the Oregon Education Association, the Oregon School Boards Association, and the Confederation of Oregon School Administrators. The purpose of the project was to hear about and share Oregonians' hopes and dreams for schools. The Oregon Rising report can be found online at <http://www.oregon-rising.org/>.

ANNOUNCEMENTS (9:01 p.m.)

- Nov. 7, 2016: Board Policy Review Committee – 8 - 9:30 a.m.
Gresham-Barlow School District Office
Business Office East Conference Room
- Nov. 8, 2016: Election Day
- Nov. 10-13, 2016: Oregon School Boards Association Annual Convention
Portland Marriott
- Nov. 11, 2016: Veterans Day Holiday
Schools and Offices Closed
- Nov. 17, 2016: DAC Meeting - 7 p.m.
West Orient Middle School
Board Representatives: John Hartsock and Kris Howatt
- Nov. 24-25: Thanksgiving Break
Schools and Offices Closed
- Dec. 1, 2016: Regular Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building
- Dec. 1, 2016: Regular Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (9:03 p.m.)

There being no other business, the meeting was adjourned at 9:03 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on December 1, 2016:lc