

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

December 1, 2016

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, December 1, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:07 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, Matt O’Connell, and John Hartsock. Kathy Ruthruff and Carla Piluso were absent. (Note: A quorum was present.)

The following members of the superintendent’s cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
James Hiu	Deputy Superintendent of Secondary Education and Operations
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Randy Bryant, executive director of human resources, was absent.

Jeremy Wright of Wright Public Affairs was also present.

POST BOND ELECTION DEBRIEF (6:10 p.m.)

Jim Schlachter and Mike Schofield recapped events that led up to the November 2016 bond measure, including community education and engagement. Individuals then completed a worksheet to affirm parts of the process that went well, and suggest considerations that could enhance outreach efforts for future bond measures. Working in groups, participants discussed their suggestions, and then reported to the group as a whole.

Results of the worksheets will be compiled and provided at a future board work session for review.

BOND PLANNING / BOND SCHEDULE UPDATE (6:37 p.m.)

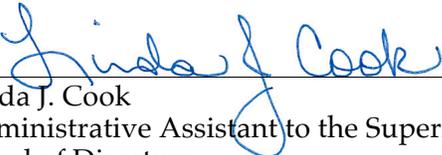
Superintendent Schlachter handed out a reference sheet prepared by Cornerstone Management Group, Inc., dated 11/29/16, and titled, “Roles and Responsibilities, 2016 Capital Improvement Program, Gresham-Barlow School District.” It provides an at-a-glance overview of steps to anticipate as the district begins its 2016 capital improvement program. The steps are categorized by groups: Board, Superintendent, Management Team, School Principals, Maintenance/Custodians, and Oversight Committee. (A copy of the handout has been filed with these minutes.)

Mike Schofield provided a brief overview of a schedule for bond expenditures, and the process for selling bonds. He noted that a request for approval of project management is on the business meeting agenda for later this evening, which is one of the first items to be completed now that the bond measure has passed. A draft schedule identifying both large and small projects will be presented at the next board meeting. It will be an aggressive schedule, beginning with both high schools and the two replacement elementary schools [North Gresham and East Gresham], primarily to avoid inflation. Opportunities to start on additional projects are being evaluated and prioritized.

Mr. Schofield explained that the ten-year treasury is key to the sale of bonds, because financing is based on the treasury. Interest rates have recently climbed at a very fast pace, which has been attributed to recent changes in the political climate following the presidential election. It is anticipated that this spike in interest rates is temporary and will possibly level out before the district's bond sale date, which currently is scheduled for February 9, 2017. If rates remain high, however, the issuance of debt and financing options are being considered to lessen the impact. Updates will be provided as more information becomes available.

ADJOURNMENT (6:52 p.m.)

The work session was adjourned at 6:52 p.m. A regular board business meeting followed in the council chambers at 7:00 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on January 5, 2017:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

December 1, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, December 1, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:01 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, Matt O’Connell, and John Hartsock. Carla Piluso arrived at 8:07 p.m. Kathy Ruthruff was absent. (A quorum was present.)

The following members of the superintendent’s cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Randy Bryant, executive director of human resources, was absent.

Director Howatt led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 28 MEETING AGENDA (7:02 p.m.)

It was moved by Matt O’Connell, seconded by Kent Zook, and carried 5 to 0 to approve the meeting agenda as presented.

MOTION 29 CONSENT AGENDA (7:02 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session..... November 3, 2016
Minutes from Regular Business Meeting..... November 3, 2016
2. Financial Report
3. ~~Personnel Changes~~ (Moved to action items below.)
4. Superintendent’s Contract Amendment

Director Hartsock asked to move “Personnel Changes” from the Consent Agenda to the regular meeting agenda.

It was moved by Matt O’Connell, seconded by Kent Zook and carried 5 to 0 to approve the consent agenda as amended.

RECOGNITIONS (7:04 p.m.)

Julie Trisel - Outstanding Early Career Classroom Teacher Award: The board honored Julie Trisel, a Gresham High School science teacher, for receiving the 2016 Outstanding Early Career Classroom Teacher Award from the Oregon Science Teachers Association. The award recognizes and honors a teacher's outstanding work that motivates student achievement and excitement in science.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:07 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month.

SUPERINTENDENT'S REPORT (7:07 p.m.)

Superintendent Schlachter reported on the following:

- Sharon Garner and John Hartsock have registered to participate in the Oregon School Boards Association's "Leadership Oregon" training. The program focuses on the responsibilities of being a school board member.
- Official results from the successful November 8, 2016, school bond election have been received. The school bond effort was primarily about engaging the community and relying on volunteers who spread the word about the needs of our schools.
- Mr. Schlachter plans to retire at the end of the school year, after seven years of leading the district as superintendent. The district's future is very bright due to a variety of recent achievements, such as improved educational outcomes for students, the recently-passed school bond, and the ever-growing list of community organizations the district partners with. The retirement announcement is being given at this point in the school year to allow the school board time to determine a plan for identifying the next superintendent.

PRINCIPAL FOR A DAY (7:15 p.m.)

Athena Vadnais and Vicki Moen, executive director of the Gresham-Barlow Education Foundation, reported that the foundation and the district joined together to hold a "Principal for a Day" event on November 3, 2016. They shared highlights of the event via a slide presentation. (A copy of the slide presentation has been filed with these minutes.)

CITIZENS' REQUESTS OF THE BOARD (7:30 p.m.)

Several individuals attended the board meeting on behalf of the Girl Scouts and Boy Scouts. Two representatives from the group were selected to speak:

Vaden Green, a parent, encouraged the school district to allow non-profit youth organizations to send home flyers with students two to three times a year.

Carissa Farley, a high school student, talked about how the Girl Scouts program has positively impacted her life. She encouraged the school district to reconsider its flyer distribution policy so that more information can get into the hands of students.

Some individuals offered written comments supporting the distribution of flyers on behalf of the Girl Scouts, Boy Scouts, and other organizations that provide similar opportunities for students. Their written comments have been filed with these minutes.

In response to these citizens' requests, it was noted that the board's policy committee will review the flyer distribution policy and report back to the board with a recommendation at a future work session.

RECESS/RECONVENE (7:42 p.m.)

The meeting was recessed at 7:42 p.m. and reconvened at 7:54 p.m.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:54 p.m.)

District Advisory Council (DAC): Athena Vadnais, Kris Howatt, and John Hartsock reported on the November 17, 2016, DAC meeting, which was held at West Orient Middle School.

Policy Review Committee: It was noted that minutes of the November 7, 2016, Policy Review Committee meeting were included in the agenda packet for board review. The next committee meeting will be held on December 13, 2016.

BOARD REPORTS (7:53 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

(Note: Carla Piluso arrived at 8:07 p.m. during this portion of the meeting. Kris Howatt continued to preside for the balance of the meeting.)

CABINET REPORTS (8:13 p.m.)

There were no cabinet reports.

ASSOCIATIONS REPORTS (8:13 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

MOTION 30 ACCEPT RESULTS OF BOND MEASURE ELECTION (8:15 p.m.)

It was noted that certified abstracts from Multnomah County and Clackamas County election offices regarding the November 8, 2016, bond measure election were included in the board’s agenda packet. In summary, the results were as follows:

Measure 26-153 - Bond Election				
	<u>Clackamas</u>	<u>Multnomah</u>	<u>Total</u>	
Yes	2,185	15,070	17,255	51.3%
No	<u>3,017</u>	<u>13,388</u>	<u>16,405</u>	48.7%
Total	5,202	28,458	33,660	

It was moved by Matt O’Connell, seconded by Kent Zook, and carried 6 to 0 to accept the results of the November 8, 2016, Bond Measure 26-187 election as accurately reported by the Multnomah County and Clackamas County elections offices.

MOTION 31 PROJECT MANAGEMENT CONTRACT APPROVAL (8:16 p.m.)

It was moved by John Hartsock and seconded by Sharon Garner to approve the contract with Cornerstone Construction Management pending successful contract negotiations at a price not to exceed \$4.4 million.

Following a review of the selection process, the motion carried 6 to 0.

MOTION 32 PERSONNEL CHANGES (8:21 p.m.)

It was moved by Matt O’Connell, seconded by Kent Zook, and carried 5 to 0 to approve the personnel changes as presented. Director Hartsock abstained.

Director Howatt reminded the board what work is in process to determine if board approval of personnel changes is required by statute, and to identify board policy changes that may be necessary regarding this practice. Results of that review will be presented at a future work session.

MOTION 33 BOND OVERSIGHT COMMITTEE CHARTER (8:23 p.m.)

It was moved by Kent Zook and seconded by Matt O’Connell to approve the charter to create a bond oversight committee for Bond Measure 26-187, as presented.

In the discussion that followed, it was noted that members of the bond oversight committee will be asked to serve on the committee until the bond projects have been fully implemented. It was also noted that the district will implement a communications plan specifically designed to keep the community informed about the progress of the bond projects.

The motion carried 6 to 0.

MOTION 34 POLICY REVISION: IKF, GRADUATION REQUIREMENTS (8:26 p.m.)

It was moved by Kent Zook and seconded by Sharon Garner to adopt revisions to Policy IKF, Graduation Requirements, as presented for second reading. Following a review by board members regarding the process and rationale behind the recommended revisions, the motion carried 6 to 0.

MOTION 35 ADMINISTRATIVE REGULATION REVISION: IKF, GRADUATION REQUIREMENTS (8:33 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook, and carried 6 to 0 to adopt revisions to Administrative Rule IKF-AR, Graduation Requirements, as presented for second reading.

MOTION 36 OSBA (OREGON SCHOOL BOARDS ASSOCIATION) RESOLUTION NO. 1 (8:34 p.m.)

It was moved by Kent Zook, seconded by Matt O'Connell and carried 6 to 0 to approve OSBA Resolution No. 1 which adopts the proposed 2017-18 OSBA Legislative Priorities and Policies.

(Note: Legislative policies and priorities can be found at OSBA's website, www.osba.org. A link to OSBA Legislative Policy Committee meeting minutes is http://www.osba.org/About%20OSBA/LeftNav/Legislative_Policies/Minutes.aspx.)

MOTION 37 OSBA BOARD OF DIRECTORS POSITION 17 (8:36 p.m.)

It was moved by Kent Zook and seconded by Matt O'Connell to elect Francisco Acosta to the OSBA Board of Directors, Position 17.

Following discussion, the motion carried 5 to 1. Matt O'Connell cast the dissenting vote.

MOTION 38 OSBA BOARD OF DIRECTORS POSITION 19 (8:38 p.m.)

It was moved by John Hartsock, seconded by Sharon Garner, and carried 6 to 0 to elect Paul Anthony to the OSBA Board of Directors, Position 19.

OSBA ANNUAL CONVENTION REPORT (8:38 p.m.)

Board members reported on their experiences at the OSBA annual convention and summarized information they obtained while attending various sessions.

ANNOUNCEMENTS (8:43 p.m.)

Note: There will not be a DAC meeting in December because of winter break

Dec. 8, 2016: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Dec. 13, 2016: Board Policy Review Committee – 8:00 - 9:30 a.m.
Gresham-Barlow School District Office
Large Conference Room

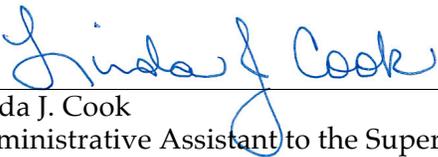
Dec. 19 – Jan. 2: Winter Break

Jan. 5, 2017: Regular Board Work Session - 6 p.m.
Council Chambers
Public Safety and Schools Building

Jan. 5, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:44 p.m.

Submitted by: 

Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on January 5, 2017:lc