

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**

**Minutes of Special Board Meeting / Local Contract Review Board / Public Hearing**

July 6, 2017

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Acting as the district’s Local Contract Review Board, the Gresham-Barlow School District Board of Education held a public hearing on Thursday, July 6, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon. (A regular meeting of the board followed at 7:01 p.m.)

The meeting was convened at 6:52 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Matt O’Connell, John Hartsock, and Blake Petersen. Carla Piluso and Kathy Ruthruff were absent.

The following members of the superintendent’s cabinet were present:

|                   |  |
|-------------------|--|
| A. Katrise Perera | Superintendent                                 |
| James Hiu         | Deputy Superintendent of Human Resources       |
| Teresa Ketelsen   | Deputy Superintendent of Teaching and Learning |
| Mike Schofield    | Chief Financial Officer                        |
| John Koch         | Executive Director of Student Support Services |
| Sara Hahn-Huston  | Executive Director of School Performance       |

The following cabinet members were absent:

|                |   |
|----------------|---|
| Julie Evans    | Executive Director of Elementary Education          |
| Athena Vadnais | Director of Communications and Community Engagement |

**FINDINGS OF FACT FOR SPECIAL PROCUREMENT AND EXCEPTION FROM COMPETITIVE BIDDING AUTHORIZING A SPECIFIC PRODUCT SPECIFICATION** (7:02 p.m.)

Mike Schofield explained that ORS 279C.345 allows the Local Contract Review Board to authorize a specific product specification. The administration has identified four areas where this exemption applies:

1. Installation of lockable door hardware (Shalage)
2. New or updated Heating, Ventilation and Air Conditioning (HVAC) controls (Alerton)
3. Classroom projectors (Epson)
4. Chromebooks for class room instruction (Hewlett Packard)

This process will provide for efficient utilization of existing equipment by acquiring compatible equipment, resulting in substantial cost savings for the district. Also, in most cases, this process is unlikely to encourage favoritism in awarding contracts.

Advertisements have been placed in the Daily Journal of Commerce.

The purpose of this hearing is to provide opportunity for public testimony in support of or against the use of these products, or to express exception to the proposed process.

Mr. Schofield summarized the Findings of Fact provided in the agenda packet, which outlines the situation, project descriptions, rationale, and recommendation.

Board approval of the special procurements authorizing a specific product specification will be considered during the regular board meeting that will follow the public hearing.

**HEARING** (6:55 p.m.)


The meeting was opened for public testimony. There being none, the hearing was closed.

**ADJOURNMENT** (6:57 p.m.)

The Local Contract Review Board meeting was adjourned at 6:57 p.m.

Submitted by: Lyn Cook

These minutes were approved by the board on September 7, 2017

Attested by:   
Sarah Avery