

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Minutes of Special Board Meeting / Local Contract Review Board / Public Hearing

September 28, 2017

Acting as the district’s Local Contract Review Board, the Gresham-Barlow School District Board of Education held a public hearing on Thursday, September 28, 2017, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon. (A regular meeting of the board followed at 6:18 p.m.)

The meeting was convened at 6:06 p.m. by the vice-chair, Sharon Garner. Other board members in attendance were Matt O’Connell, John Hartsock, Kathy Ruthruff, Carla Piluso, and Blake Petersen.

The following members of the superintendent’s district leadership team were present:

Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
James Hiu.....	Deputy Superintendent of Human Resources
Mike Schofield.....	Chief Financial Officer
Julie Evans.....	Executive Director of Elementary Education
Sara Hahn-Huston.....	Executive Director of School Performance
Athena Vadnais.....	Director of Communications and Community Engagement

The following district leadership team member was absent:

A. Katrise Perera.....	Superintendent
John Koch.....	Executive Director of Student Support Services

FINDINGS OF FACT FOR SPECIAL PROCUREMENTS AND EXCEPTION FROM COMPETITIVE BIDDING AUTHORIZING A SPECIFIC PRODUCT SPECIFICATION (6:07 p.m.)

Mike Schofield explained that ORS 279C.345 allows the Local Contract Review Board to authorize a specific product specification. The administration has identified two areas where this exemption applies:

1. Fire Alarm Systems
2. Public Address Systems

This process is an allowed method of procurement by Oregon Revised Statutes (ORS) and will provide for efficient utilization of existing equipment by acquiring compatible equipment, resulting in substantial cost savings for the district. Also, this process is unlikely to encourage favoritism in awarding contracts. There are multiple vendors who can install the equipment.

Notice of the sole source procurement was advertised in the Daily Journal of Commerce on September 9, 2017. In the advertisement, the administration directed that “written protests must be in accordance with OAR 137-047-0710(3) and shall include a detailed statement of the legal and factual grounds for the protest, a description of the resulting harm to the affected person, and the relief requested.”

A protest was submitted in a timely manner by Convergent Technologies.

The purpose of this hearing is to provide opportunity for public testimony in support of or against the use of these products, or to express exception to the proposed process.

Board approval of the special procurements authorizing a specific product specification will be considered during the regular board meeting that will follow the public hearing.

HEARING (6:08 p.m.)

The meeting was opened for public testimony. There being none, the hearing was closed.

ADJOURNMENT (6:12 p.m.)

The Local Contract Review Board meeting was adjourned at 6:12 p.m.

Submitted by: Sarah Avery
Sarah Avery
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on October 5, 2017:sa