

# GRESHAM-BARLOW SD 10J

## High School Assistant Coach-Volleyball, GHS (1038)

### JOB POSTING

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#### Job Details

*Title* **High School Assistant Coach-Volleyball, GHS**  
*Posting ID* **1038**  
*Description* **Posting Date:** April 17, 2017  
**Application Deadline:** In-District Bargaining Unit Members April 21, 2017. If position is not filled with a bargaining unit member, outside applicants will be considered thereafter until filled.  
**Projected Start Date:** August 2017. Exact date to be determined by the district.

**High School Assistant Coach - Volleyball**  
**Gresham High School**

#### **Requirements:**

- Experience in noted sport or activity and/or coaching
- By law, this position requires fingerprinting due to the potential for unsupervised contact with students, and a criminal background check. In addition, high school coaching positions require an NFHS certification. A first aid card and bloodborne pathogen training are required before beginning duties.

#### **JOB TITLE: Assistant Coach - High School**

#### **Job Summary:**

The position of "Assistant Coach - Middle and High School" is done for the purpose of using leadership, supervisory and administrative skills for assisting in the overall direction, coordination, and coaching of the assigned sport for the development of each student.

#### **Essential Job Functions:**

- Be familiar, and comply, with all school, district, league, and, where appropriate, OSAA rules
- Assist the head coach in the coordination of all practices
- Analyze, demonstrate and explain basic skills, knowledge, and strategies of the sport to the participants, and where appropriate, to the parents
- Enforce the program policies, and recommend policy changes to the appropriate administrator
- Communicates effectively with parents within the program, and with other staff members
- Knows, models and enforces appropriate policies, rules, and regulations concerning sportsmanship
- Maintains a commitment to ongoing growth of self and others
- When appropriate, works with others for the promotion of fund-raising and grant applications for the program
- Maintains equipment and supplies inventory and holds staff and students responsible for those supplies and equipment
- Supervises and manages site operation to assure safety and efficiency
- Maintains appropriate and accurate staff and student records
- Establishes and maintains standards of student behavior needed to provide an orderly, productive environment
- As needed, acts as a contributing member of district wide committees
- Prompt and regular attendance

#### **Other Job Functions:**

- Cooperates in the arrangement of school-level public relations and publicity for special events and achievements as appropriate
- Maintains communication with community and parent groups
- Demonstrates positive attitude toward job and remains a flexible and innovative team builder

Essential Job Requirements - Qualifications:

- Experience Required: Prior job related experience in appropriate sport/activity and/or coaching
- Skills, Knowledge and/or Abilities Required: Skills to work with coaches and students. Knowledge of district policies and procedures regarding co-curricular activities. Abilities to follow oral and written instructions, work independently with minimal supervision, perform a variety of tasks, adjust to flexible assignments (some night work), and communicate with students, staff and parents.
- Education Required: High School diploma or equivalent
- Licenses, Certifications, Bonding, and/or Testing Required: Valid Driver's License and evidence of insurability, Criminal Justice Fingerprinting Clearance, Current First Aid Card, and Bloodborne Pathogen Training. High school coaching positions require ASEP (American Sport Education Program) Certification.

*Shift Type*

**Extra Duty**

*Salary Range*

**Extra Duty**

*Location*

**Gresham High School**

**Applications Accepted**

*Start Date*

**04/17/2017**