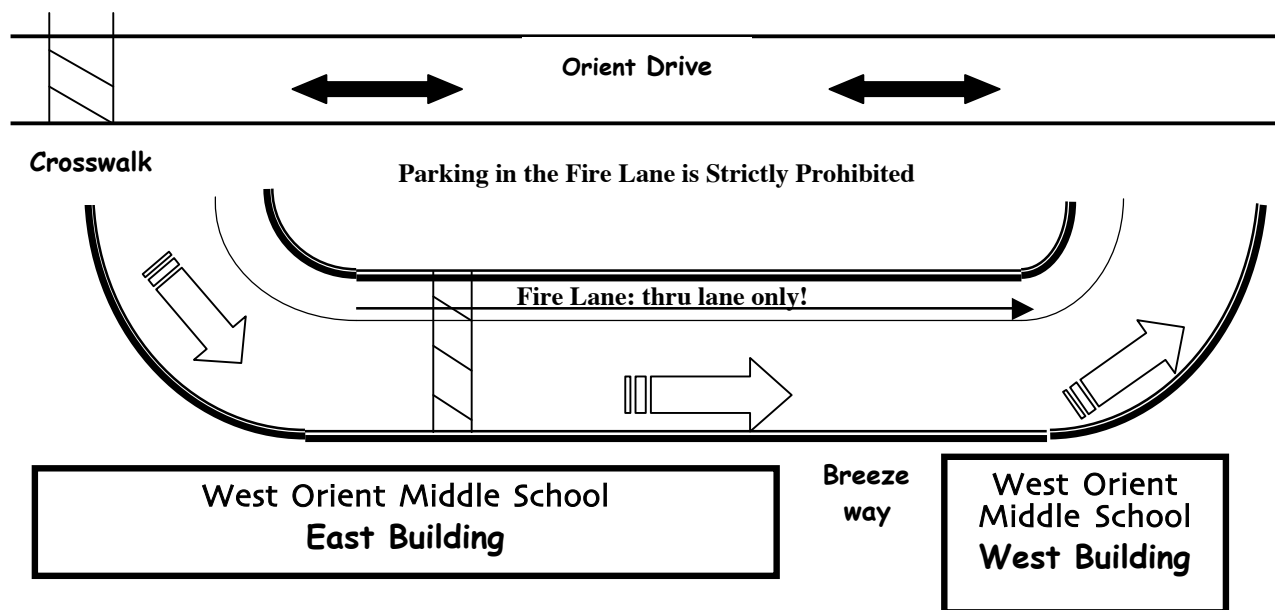


**After School Student Pick Up Procedure**

- Enter at the east entrance.
- Follow the line of vehicles out the west exit and into the turnaround area.
- Once all students have entered or exited your vehicle, leave as quickly as possible so that a smooth flow of traffic can be maintained.
- Do not pick students up on the street.



PROCEDURES FOR SAFE USE OF THE PICK-UP LANE

- Please pull as far forward as possible when picking up or dropping off students.
- Do not leave your vehicle unattended between 8:30 and 9:15 a.m. and 3:15 and 4:00 p.m.
- Vehicles must use the east entrance of the turnaround at all times.
- In the afternoons, once all students have entered your vehicle, leave as quickly as possible so that a smooth flow of traffic can be maintained.
- Vehicles must not be left unattended in the red fire lane.
- Pick all students up at the curb and use the left drive-through lane for traffic flow.
- Do not pick students up on the street.