



WELCOME TO CLEAR CREEK SUN COMMUNITY SCHOOL!

Keep this first Page for your information!

SUN Extended Day Schedule

3:35pm-4pm Supper

4pm- 5:25pm Extended Day Classes

5:25pm-5:30pm Release to Busses

5:35pm- Activity Bus departs

All students must check-in daily at the cafeteria

Classes are Monday - Thursday only.

Important Winter Session

Dates:

January 20th- Confirmation letters go home with Student.

January 24th- SUN Classes Begin

February 21st- No SUN Presidents' Day

March 3rd – Last Day of SUN

SUN Office Contact:

Quela Cauich - SUN Site Manager

Office: 503-261-4638

Cell: 503-758-2407

Email: cauich2@gresham.k12.or.us

SUN Community Schools are a collaboration of Multnomah County, the City of Portland, and Centennial, David Douglas, Gresham-Barlow, Portland Public, Parkrose, and Reynolds school districts and non-profits.



Dear Parents & Guardians,

The Clear Creek SUN Community School is a place where students find academic support, arts enrichment, skill-building opportunities, and recreational classes after school at **no cost**. In addition, SUN offers adult educational opportunities, family strengthening, and access to community resources. **All Clear Creek students are welcome** and encouraged to participate in Extended Day activities, which includes a **free meal** for students each day and transport home by way of the CCMS **Activity Bus** to all bus riders.

All students must have a **2021-2022 Student Registration Form** on file to attend Extended Day activities and will be sent home on the first day of SUN. Complete, sign it and return it to the CCMS SUN office ASAP. You can find out which classes are being offered this term by consulting this **SUN Activity Guide**.

Please remember that **Extended Day is an extension of the regular school day**, and all school expectations and guidelines remain in place. Students must always adhere to CCMS policies and procedures. Students are expected to respect adults and follow directions, clean up after themselves, bring their necessary class materials, get to class on time, participate fully, and give their best effort always. Dress code and attendance policies will be enforced. We appreciate your cooperation in upholding the standards of CCMS SUN CS and ensuring a safe, enjoyable, and educational atmosphere for all students.

***Reminder to parents and students, during these unfortunate times we are still facing COVID- 19. The expectations for students during school hours still apply for SUN extended day activities. The following expectations are to be followed, if your student is unable to follow these expectations after being spoken to after 3 tries, we will need to ask that your student doesn't return to SUN for the rest of the session.**

- All students must always keep their masks on, unless when eating or drinking beverages.
- All students must stay 3 feet apart
- All students are asked to wash hands with soap and water or hand sanitizer

The team at CCMS SUN Community School is looking forward to another great year of new opportunities and student success. Please don't hesitate to contact the CCMS SUN office with your questions, ideas for student classes, or interest in volunteering with SUN. This is *your* Community School. Welcome!

SUN Community School programs and services reflect the diversity of our community. We do not discriminate based on religion, race, color, gender, national origin, sexual orientation, age, or disability. People with disabilities who require additional support should contact the SUN office.

USDA Nondiscrimination Statement

A free meal is available from USDA Child Nutrition Programs for SUN participants Monday through Thursday from 3:35pm to 4:00pm in the cafeteria.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

SUN ACTIVITY GUIDE WINTER 2022

Registration forms due: Wednesday 1/19/22. Forms may be submitted to the SUN office (108) or homeroom teacher.

LAST NAME: _____ **FIRST NAME:** _____

Student ID #: _____ **GRADE:** _____

Supper Meal: Yes, student will eat a meal after school No, student will not eat a meal after school

Transportation: Check (✓) one choice

Picked up between 5:25pm -5:30pm by a parent/guardian, or authorized adult

(name): _____

Ride the Activity Bus home, Address if riding bus: _____

Walk home

SUN Student Expectations:

Sun students are expected to treat adults and students with respect and participate meaningfully in all activities. Any students who choose not to follow the rules will receive the following:

Warning: Students will receive a warning from their classroom teacher, as well as the opportunity to correct his or her behavior. The student will be expected to make a positive, constructive choice and will be supported in his/her efforts.

Referral: If a student does not correct his/her behavior, he/she will speak with the SUN Site Manager regarding his/her behavior. The SUN Site Manager will speak with the student, and will also contact the student's parent/guardian regarding the child's behavior. An outline for correcting future behaviors will be created as well.

Removal: If the student continues to misbehave and disrupt daily classroom activities, he/she will not be allowed to return to SUN. Extreme behaviors can and will result in immediate and permanent removal from SUN programming.

Please sign below you have read these expectations with your student and understand them.

Parent/Guardian Signature: _____ **Date:** _____

Activities are filled on a first come-first-serve basis, and space is limited. Please don't delay with registration and enrollment. Students will be placed in their preferred classes whenever possible, but there are no guarantees. Part of the SUN experience is trying new things, so we ask that students are open to exploring classes that may not have been their first choice. You just may discover a new talent!

Please, check the activities your student is interested in.

NOTE: Referrals for academic activities are given first before enrichment classes.

Monday	Tuesday	Wednesday	Thursday
<input type="checkbox"/> Homework Support	<input type="checkbox"/> Dance Club	<input type="checkbox"/> Homework Support	<input type="checkbox"/> Homework Support
<input type="checkbox"/> N/A	<input type="checkbox"/> Art	<input type="checkbox"/> N/A	<input type="checkbox"/> Art
<input type="checkbox"/> Mind Games	<input type="checkbox"/> Mind Games	<input type="checkbox"/> Mind Games	<input type="checkbox"/> Mind Games