

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

November 2, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, November 2, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:07 p.m. by the chair, Kris Howatt. Other board members in attendance were Sharon Garner, Carla Piluso, Kathy Ruthruff, Blake Petersen, Matt O’Connell, and John Hartsock.

The following members of the superintendent’s district leadership team were present:

Katrise Perera	Superintendent
James Hiu	Deputy Superintendent of Human Resources
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Huston	Executive Director of Secondary Teaching and Learning
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Angie Kautz	Director of Elementary Teaching and Learning
April Olson	Director of Federal Programs
Bill DeWitz	Director of Technology Services
Karina Bruzzese	ELL Director

The chair led board members, administrators and all those present in the Pledge of Allegiance.

Note: All handouts provided at this session have been uploaded to the School Board page on the district’s web site: www.gresham.k12.or.us. Copies are also on file at the district office.

MOTION 41 MEETING AGENDA (7:07 p.m.)

It was moved by Matt O’Connell, seconded by Sharon Garner and carried unanimously to approve the meeting agenda as presented.

MOTION 42 CONSENT AGENDA (7:08 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session.....October 5, 2017
Minutes from Regular Business Meeting.....October 5, 2017
Minutes from Regular Work Session.....October 19, 2017
2. Financial Report
3. Personnel Report
4. Policy Updates

It was moved by Matt O’Connell and seconded by Kathy Ruthruff to approve the consent agenda as presented. John Hartsock requested that the minutes from the October 5, 2017 regular work session be removed for a minor correction to them.

The minutes from the October 5, 2017 work session are incomplete and will be removed and resubmitted at the next available work session. The motion to approve the remaining consent agenda items carried unanimously 7 to 0.

RECOGNITIONS (7:10 p.m.)

Civic Scholars: Teresa Ketelsen recognized four teachers from the district who were named Civic Scholars by Oregon state legislators. The Civic Scholars program is part of a statewide initiative to enhance high quality professional development in civic education teachers. Director Piluso shared some additional information on the history of the civic scholars and what teachers receive with this honor.

Gresham-Barlow School District Doctoral Staff: The Gresham-Barlow Board of Directors and Administration would like to recognize staff members that have earned their doctoral degree in the past two years. Dr. Sandra Duty was recognized for this accomplishment.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:17 p.m.)

Foundation reports are not typically presented every month. Accordingly, there was no Foundation report this month. The next update from the Foundation will be presented January 4, 2018.

SUPERINTENDENT'S REPORT (7:17 p.m.)

Academic Audit First Draft: Superintendent Perera introduced Mike Nekritz of Felicity Education Services. Mr. Nekritz and his team spent three and a half days in the district conducting an Academic Audit. This audit included research, extensive interviews, review of various different types of documentation from the district, and a review of websites containing information on the district.

Mr. Nekritz shared the community survey data with the board and reviewed areas for potential growth and the recommendations his team developed. Following the presentation, there was discussion and questions related to the Academic Audit recommendations.

PRESENTATIONS (7:32 p.m.)

Center for Advanced Learning (CAL) Annual Report: Carol Egan, Director of the Center for Advanced Learning, provided a report on the performance of the school and its students for the 2016-2017 school year.

The report contained information on student summary data around demographics, grades, and attendance, the results of last year's school wide goal, challenges the school is working on to improve for the coming school year, a report of the financial report, and a new program being offered at CAL next year.

In the discussion that followed, board members asked Ms. Egan questions related to information provided in her report.

RECESS/RECONVENE (8:03 p.m.)

The meeting was recessed at 8:03 p.m. and reconvened at 8:15 p.m.

PRESENTATIONS (Cont.) (8:16 p.m.)

Nutrition Services Annual Report: Keely Davidson, Nutrition Services Manager, provided a presentation reviewing the highlights of last year's nutrition services program. The food service management company (Sodexo) employs a staff of more than 90 to provide nutrition services to approximately 12,000 students at 25 sites.

COMMITTEE MEETING MINUTES AND/OR REPORTS (8:28 p.m.)

Audit Involvement Committee: Chair Howatt noted that minutes from the audit involvement committee were included in the packet and that information from that meeting will be discussed along with agenda item number 12, Comprehensive Annual Financial Report.

ASSOCIATIONS REPORTS (8:28 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Judy Hardy, an educational assistant at Hogan Cedars Elementary School, shared that on behalf of the Oregon School Education Association (OSEA) Chapter 8 employees, there is nothing to report at this time.

CITIZENS' REQUESTS OF THE BOARD (8:29 p.m.)

There were no citizens' requests of the board. There was a request from last month that was forwarded on to the appropriate group.

ACTION ITEMS

Comprehensive Annual Financial Report 2016-2017 (8:30 p.m.)

The board's auditor, Matt Graves of Pauly, Rogers & Co., presented the first reading of the Comprehensive Annual Financial Report (CAFR) for 2016-2017. Mr. Graves reviewed the audit process. This year there were new pronouncements that the Governmental Accounting Standards Board required to be implemented and Mr. Graves pointed out where these occurred in the report. A clean opinion was presented on the financial statements.

Formal action to accept the CAFR will be presented in December.

MOTION 43 Bond: Portable/Modular Classrooms for Sam Barlow and Gresham H.S.
(8:48 p.m.)

As part of the 2016 Capital Construction bond projects for Sam Barlow High School and Gresham High School, the design teams have determined the schools will need portable classrooms during construction. Sam Barlow High School will need five (5) portable structures, equaling 10 classrooms, and Gresham High School will need one (1) portable structure, equaling one classroom.

It was moved by John Hartsock and seconded by Blake Petersen to approve the leasing of modular buildings through Modern Building Systems with a not to

exceed amount of \$450,000 using the Intermountain ESD/KPN contract for delivery and installation in August of 2018.

Chair Howatt made an amendment to specify that five (5) are going out to Sam Barlow High School and one (1) is going out to Gresham High School. The amendment was seconded by Director Hartsock and carried unanimously 7 to 0.

The amended language of the motion is to approve leasing modular buildings through Modern Building Systems with a not to exceed amount of \$450,000 using the Intermountain ESD/KPN contract for delivery and installation, five (5) at Sam Barlow High School, one (1) at Gresham High School, in August of 2018.

There was additional discussion on the land use process that will have to take place and the possibility of laying out space for additional portables at each site. The motion carried unanimously 7 to 0 as amended.

MOTION 44 CMGC Not-to-Exceed Amounts (8:54 p.m.)

In March of 2017 the board approved the following contractors and not-to-exceed amounts:

- Gresham High School – Fortis Construction \$125,000
- Sam Barlow High School – Lease Crutcher Lewis \$125,000
- East Gresham Elementary – P&C Construction \$80,000
- North Gresham Elementary – Bremik Construction \$80,000

The not-to-exceed amounts were to allow the contractors to provide pre-construction services for the respective projects. The administration is asking for additional authorization that will be a part of the guaranteed maximum price and will allow contractors to proceed with work on projects.

It was moved by Matt O’Connell, seconded by Kathy Ruthruff and carried unanimously 7 to 0 to approve the not-to-exceed contract amounts as follows:

- Gresham High School Project - Fortis Construction \$3.5 million
- Sam Barlow High School Project - Lease Crutcher Lewis \$3.5 million
- East Gresham Elementary Project - P & C Construction \$1.5 million
- North Gresham Elementary Project - Bremik Construction \$1.5 million

BOARD REPORTS AND REQUESTS (8:59 p.m.)

Board members summarized various meetings and other activities they participated in during the month. Topics the board reported on included safety, Barlow mock interviews, the high schools making the football playoffs, Principal for a Day, and participation in the Halloween activities on Main Street in downtown Gresham.

DISTRICT LEADERSHIP TEAM (DLT) REPORTS (9:16 p.m.)

There were no District Leadership Team reports this evening.

INFORMATION ITEMS

City of Gresham Design Commission Hearing (9:16 p.m.)

A City of Gresham Design Commission Hearing on the Gresham High School project was originally scheduled for October 18, 2017. Due to the lack of a quorum being present, that meeting was postponed to November 1, 2017.

Gresham High School is in a downtown development zone and is subject to different land use than other school sites. The design commission approved the land use for Gresham High School. There are also 39 conditions of approval that go along with the land use approval.

Bond Communications Update (9:17 p.m.)

Mike Schofield provided an update on bond communications noting specific deliverables that have taken place. He also shared that the building blocks quarterly newsletter will be mailed out to the community this weekend. Additional bond updates can be found online at <https://www.gresham-barlowbond.org/>.

ANNOUNCEMENTS (9:18 p.m.)

Nov. 9-12, 2017: OSBA 2017 Annual Convention
Portland Marriott Downtown Waterfront
1401 SW Naito Pkwy, Portland, OR 97201

Nov. 16, 2017: Special Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Nov. 23, 2017: No Board Meeting
Thanksgiving Holiday

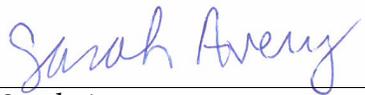
Nov. 30, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Dec. 7, 2017: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Dec. 7, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (9:20 p.m.)

There being no other business, the meeting was adjourned at 9:20 p.m.

Submitted by: 
Sarah Avery
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on December 7, 2017:sa