

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

November 30, 2017

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, November 30, 2017 in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:12 p.m. by the chair, Kris Howatt. Other board members in attendance were John Hartsock, Matt O’Connell, Blake Petersen, Carla Piluso, and Kathy Ruthruff. Sharon Garner was absent.

The following members of the superintendent’s district leadership team were present:

A. Katrise Perera	Superintendent
James Hiu	Deputy Superintendent of Human Resources
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Huston	Executive Director of Secondary Teaching and Learning
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
April Olson	Director of Federal Programs

Rick Rainone, Cornerstone Management Group, Inc. was also present.

MOTION 47 MEETING AGENDA (6:12 p.m.)

It was moved by John Hartsock, seconded by Kathy Ruthruff and carried 6 to 0 to approve the meeting agenda as presented.

Agenda item number seven, Bond: Budget Update/Transfers, was moved to the top of the agenda.

BOND: BUDGET UPDATE / TRANSFERS (6:13 p.m.)

Mike Schofield distributed a Program Contingency Summary and Bond Budget Summary handout. (This handout will be included with the agenda packet that can be found on the district website.)

Mr. Schofield reviewed the school projects, maintenance projects, program contingency transfers, and updated estimate. A discussion followed on proposed budget transfers and modifications.

POLICY REVIEW (6:37 p.m.)

Teresa Ketelsen led a discussion and review of the policy revisions, additions, and/or deletions of six (6) policies. There was additional discussion on policy JHC Student Health Services and Requirements, a new policy for the district.

MOTION 48 SUPERINTENDENT EVALUATION PROCESS (6:49 p.m.)

The superintendent evaluation committee met November 7, 2017 and developed the Superintendent Evaluation Committee Charter and the Process Calendar. Director Hartsock reviewed the superintendent evaluation process with the board and administration.

It was moved by Blake Petersen, seconded by Matt O'Connell and carried 6 to 0 to approve the superintendent evaluation process charter and calendar.

MT. HOOD COMMUNITY COLLEGE PRESIDENTIAL SEARCH (6:55 p.m.)

Director Hartsock shared time and date information regarding the Mt. Hood Community College Presidential Search Community forum. There are two sessions taking place December 5, 2017. The first is at 12:00 p.m. at the college and the second is at 6:30 p.m. at David Douglas High School.

STUDENT HEALTH CENTER STEERING COMMITTEE UPDATE (6:57 p.m.)

The Gresham-Barlow School District has received funding from Multnomah County to explore the feasibility of developing a Student (school-based) Health Center (SHC) at Gresham High School. A steering committee has been formed to discuss the kinds of services and supports the SHC should provide.

April Olson provided an update on the steering committee. Following the presentation, there was discussion on how to receive input from parents, students, and the community to assist in recommendations and decisions for the development of the Student Health Center.

FUNDRAISED OUT-OF-STATE FIELD TRIPS (7:15 p.m.)

Fundraised out-of-state field trips were discussed at the October 19, 2017 work session. At that session, the board requested information on the number of trips programs have taken over the past several years.

In order to relieve the financial burden on families, the district has followed guidelines to approve fundraised out-of-state field trips occurring every other year for any particular program. Over the past couple years, these guidelines have become less clear and more complex to follow.

Teresa Ketelsen led a discussion on the proposal to allow school programs to travel based on tiered agreements. There was additional discussion on having equitable access for students in regards to participating in field trips.

OREGON DEPT. OF ED. SCHOOL PERFORMANCE RATINGS (7:37 p.m.)

The Oregon Department of Education (ODE) produces yearly report cards for schools and districts. ODE did not assign summative ratings for the 2016 - 17 report cards due to the expiration of Oregon's ESEA flexibility waiver and the transition to ESSA in 2017 - 18.

Sara Hahn-Huston shared information on how the Gresham-Barlow School District performed, by indicator, in accordance with the ratings. There was

further discussion on the rating levels and maintaining a focus on academic growth.

ILT'S PRIORITIZED RECOMMENDATIONS FROM THE ACADEMIC AUDIT (7:51 p.m.)

The Instructional Leadership Team (ILT) prioritized the recommendations provided through the academic audit. The top three priorities from the team are as follows:

1. Build systems that define and align curriculum and assessment in academic areas, social-emotional learning, and digital literacy.
2. Build systems that give students a voice and make them feel comfortable, appreciated, and understood.
3. Build systems that are committed to high-quality, effective instructional practices.

Teresa Ketelsen and Julie Evans provided a presentation on the process ILT used to prioritize recommendations. In addition, they shared work that has recently been completed, is currently in progress, or still needs to be planned in each area. Additional discussion followed the presentation.

ADJOURNMENT (8:16 p.m.)

There being no further business, the work session was adjourned at 8:16 p.m.

Submitted by: 
Sarah Avery
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on December 7, 2017:sa