

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Mid-Year Planning Session

February 17, 2017

The Gresham-Barlow School District Board of Education held a mid-year planning session on Friday, February 17, 2017, in the Office Complex South on the Easthill Church campus, 544 N. Main, Gresham, Oregon.

The meeting was called to order at 8:04 a.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Matt O'Connell, Kathy Ruthruff, John Hartsock, and Sharon Garner. Kent Zook was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Houston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Mike Schofield, chief financial officer, arrived at 11:00 a.m.

Guests at various times throughout the day included the following:

Angie Kautz	Director of Teaching and Learning
Terry Taylor	Director of Facilities
Nicole Ralston	Assistant Professor, University of Portland
Scott Rose	Principal Architect, DLR Group
Rick Rainone	Cornerstone Management Group, Inc.
Mathieu Jacobs	Cornerstone Management Group, Inc.
Casey Cunningham	Cornerstone Management Group, Inc.
Cheryl Pin	Cornerstone Management Group, Inc.
Renée Alexander	BBT Architects, Inc.
Melissa Guarin	BLRB Architects
Randall Heeb	Opsis Architecture, LLP

Note: All handouts provided at this session have been uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

WELCOME AND OPENING EXERCISE (8:04 a.m.)

Chair Piluso welcomed participants and, as an icebreaker, asked each person to briefly describe one characteristic of a United States president.

STRATEGIC PLANNING – DISTRICT GOALS, PART I (8:09 a.m.)

Superintendent Schlachter provided an overview of the seven strategic themes that guide the district's work. Participants then worked in small groups to prioritize the top three goals, and talk about what success would look like in 2020 if all of the identified targets were accomplished. The groups then recorded their top three priorities on flip charts.

MULTNOMAH COUNTY PARTNERSHIP FOR EDUCATIONAL RESEARCH (8:50 a.m.)

Nicole Ralston of the University of Portland presented information on the Multnomah County Educational Partnership and research projects conducted for the Gresham-Barlow School District. Research topics include:

- World Language as Graduation Requirement
- Recruitment and Retention of Teachers and Administrators: Research-Based Best Practices
- Does Participation in School-Sponsored Track and Field Impact Attendance, Academic Achievement, and Discipline?
- Exclusionary Practices
- Academic Pathways
- A Further Evaluation of a Full-Day Kindergarten Model
- Evaluation of the Benefits Provided by Instituting a Full-Day Kindergarten Model
- College Readiness: An Evaluation of Course Completion
- An Evaluation of the Effects of Freshman Academy

QUARTER 2 REPORTS (9:38 a.m.)

Jim Schlachter presented the district's Quarter 2 Reports. He also talked about community-based partners and countywide resources, such as All Hands Raised, and the benefits their work has on the district's schools.

RECESS/RECONVENE (10:00 a.m.)

The board recessed at 10:00 a.m. and reconvened at 10:21 a.m.

K-3 TECHNOLOGY GRANT (10:21 a.m.)

Angie Kautz reported on goals of the \$1,369,326 K-3 technology integration grant received from the Mt. Hood Cable Regulatory Commission, and summarized what has been accomplished to date, which includes installation of the infrastructure and hardware, staffing, training, and facilitating sessions for family literacy and technology.

TEACHER COLLABORATION GRANT (11:00 a.m.)

Teresa Ketelsen provided an update regarding the district's Teacher Collaboration Grant, which is funded through the Oregon Department of Education, and she summarized 2016-17 highlights. She explained that the grant for this year school year was a little over \$1 million, it is renewable for up to two more years, and it is based on the district's ADM (average daily membership).

The district needs to reapply for the grant each year, but if progress can be substantiated, successful renewals are likely. Regina Norris and Mark Kim are the grant managers for the district; they oversee the five committees (85 participants) that lead the work funded by the grant.

Ms. Kettelsen's presentation included a demonstration of how the Swivl robotic platform is being used for recording and or sharing presentations and class lectures.

OREGON SCHOOL SUCCESS STORY (11:26 a.m.)

John Hartsock handed out an Oregonian article titled, "Oregon School Success Story: How Oregon City High got 94 Percent of Students to Graduation." Board members briefly discussed the article.

BUDGET UPDATE AND DISTRICT GOALS, PART II (11:30 a.m.)

Mike Schofield provided a budget update and summarized uncertainties that will affect the upcoming budget process. It is anticipated that budget reductions for 2017-18 are inevitable.

RECESS/RECONVENE (11:50 a.m.)

The meeting was recessed at 11:50 a.m. for lunch, and participants walked to a local restaurant. They returned to the meeting room at 12:57 p.m., and the meeting was reconvened at 1:01 p.m. All board and cabinet members named above were present when the meeting was reconvened.

BOND UPDATE: OVERVIEW (12:57 p.m.)

Rick Rainone and Mike Schofield reviewed a draft of the bond management plan.

BOND UPDATE: ELEMENTARY SCHOOL PROJECTS (1:32 p.m.)

Renée Alexander, a principal architect for BBT Architects, and Scott Rose, a principal architect for DLR Group, presented information regarding the district's bond projects for North Gresham and East Gresham elementary schools. Their presentations included progress on design work, involvement of stakeholders, security measures to be implemented during construction, and timelines. (Refer to the handout from BBT Architects titled, "Schematic Design Workplan for North Gresham Elementary School Replacement.")

BOND UPDATE: HIGH SCHOOL PROJECTS (2:06 p.m.)

Board members heard a report regarding the development of reconstruction and modernization projects for Gresham High School, which included a draft program validation and conceptual design schedule, and discussion about safety and the enforcement of security plans.

BID AWARD: CM/GC (3:04 p.m.)

Mr. Schofield explained that inclement weather has caused a delay in completing the Construction Management / General Contractor (CM/GC) selection process. For this reason, action to approve bid awards has been postponed to a subsequent meeting.

MOTION 58 OSCIM AUTHORIZING AGREEMENT (3:04 p.m.)

Mike Schofield presented a sample grant agreement for the Oregon School Capital Improvement Matching (OSCIM) program, which is administered by the Oregon Department of Education. He explained that board authorization and approval of the OSCIM agreement is required before the district can receive the \$8 million grant award, and recommended ratification of the following resolution:

**A RESOLUTION OF THE BOARD OF
GRESHAM-BARLOW SCHOOL DISTRICT**

RESOLUTION No. 1617-11

A resolution of the Board approving and authorizing the District to enter into a contract with the State of Oregon acting by and through its Department of Education:

Whereas;

1. The Oregon Legislature enacted Senate Bill 447 which created the Oregon School Capital Improvement Matching Program (OSCIM);
2. On July 14, 2016 the Oregon Department of Education formally notified the District that the District has qualified for and was awarded a capital matching grant of \$8 million under the OSCIM Program contingent on provision of matching funds by the District;
3. Whereas, at the November 8, 2016, general election, District voters approved the issuance of general obligation bonds in the amount of \$291,170,000 for capital costs, thereby providing the necessary matching funds;
4. In order to receive the OSCIM Grant, the District must enter into an OSCIM Grant Agreement with the Oregon Department of Education in the form of contract attached to this resolution;
5. The OSCIM Grant Agreement requires the District Board to authorize and approve the OSCIM Grant Agreement and authorize the execution of the agreement by a representative of the District.

Therefore, the Board of Directors of the Gresham-Barlow School District hereby resolves the following:

1. The Board hereby accepts the OSCIM Grant award of \$8 million;
2. The Board authorizes execution of an OSCIM Grant Agreement in substantially the form attached to this resolution;
3. The superintendent of the District, Jim Schlachter, is hereby authorized and directed to execute the OSCIM Grant Agreement on behalf of the District.

Approved by the Board of Directors of the Gresham-Barlow School District on February 17, 2017 by a vote of _____ to _____

Discussion followed regarding language in the agreement that requires the district to follow all state and federal regulations. The district has been assured that Oregon prevailing wage laws can be followed, because the grant is funded by state dollars. The district will define this understanding in a letter that will accompany the agreement when it is submitted.

It was moved by John Hartsock and seconded by Matt O'Connell to approve Resolution No. 1617-11 [. . . approving and authorizing the district to enter into a contract with the State of Oregon acting by and through its department of education].

The motion carried 6 to 0.

RECESS/RECONVENE (3:10 p.m.)

The board recessed at 3:10 p.m. and reconvened at 3:21 p.m.

BOARD/CABINET PLANNING FOR FEBRUARY-JUNE 2017 (3:21 p.m.)

Superintendent Schlachter outlined the work that needs to be accomplished at the cabinet and board levels between now and the end of the school year:

<u>The Work</u>	<u>Lead People</u>
Bond Design	James Hiu, Julie Evans, Kris Howatt, John Hartsock, Sharon Garner
Bond Management	Mike Schofield, Jim Schlachter, Terry Taylor
Bond FFE	Julie Evans, Terry Taylor
Bond Communications	Athena Vadnais, Jim Schlachter, Mike Schofield
Negotiations (GBEA)	Randy Bryant, Teresa Ketelsen, Athena Vadnais Sharon Garner, Kathy Ruthruff
Negotiations (OSEA)	Randy Bryant, Jim Schlachter, Mike Schofield James Hiu, John Koch, Kris Howatt, Athena Vadnais
Superintendent Search	School Board, Lyn Cook
2017-18 Budget	Jim Schlachter, Cabinet
RIF (Reduction in Force)	Randy Bryant, Mike Schofield, James Hiu, Julie Evans, Teresa Ketelsen, Jim Schlachter

Other items named included training a new school board member, and selecting a new human resources executive director. These items are all in addition to the usual daily work of the board, cabinet, and support staff.

Mr. Schlachter explained that the purpose of this presentation was to create an awareness regarding the demands on schedules and staff time, the importance of understanding and collaboration, and the prioritization of topics as meeting agendas are developed.

SUPERINTENDENT SEARCH (3:38 p.m.)

John Hartsock provided an update regarding work of the superintendent search committee. (Refer to documents titled: Questions for Cabinet Members; Superintendent Search Process and Timeline; Suggested Superintendent Search Advertising; Search Consultant Interviews / Survey to Develop the Profile; Qualities Desired in the New Superintendent; and, Superintendent Salaries.)

The committee is in the process of setting the profile for a new superintendent. To that end, the consultants are working to gather input from a wide variety of stakeholders through interviews, forums, and surveys. The vacancy has been advertised through COSA (Confederation of Oregon School Administrators) and the district's web site. A recruitment brochure will be developed after the profile has been developed and published by Ray and Associates.

RECESS/RECONVENE (4:03 p.m.)

The board recessed at 4:03 p.m. The superintendent and cabinet members were excused at this time.

The meeting was reconvened at 4:07 p.m.

BOARD SUCCESSION (4:07 p.m.)

Board members reviewed the May 2017 election calendar and the key dates for school board candidates:

- February 6 was the first date for candidates to file in-person at the Multnomah County Elections office.
- March 16 is the deadline for candidates to file for open positions; the paperwork can be delivered in person or mailed.
- March 20 is the deadline for filed candidates to submit an optional Voters Pamphlet statement.
- May 16 is Election Day.

Following is a list of Gresham-Barlow school board seats subject to this election:

<u>Position No.</u>	<u>Zone No.</u>	<u>Incumbent</u>
3	2	Matt O'Connell
4	At-Large	Carla Piluso
5	4	Kent Zook
6	At-Large	Sharon Garner

BOARD SELF-EVALUATION (4:11 pm)

Board members expressed an interest in completing an on-line board assessment using the same questions that were sent via "Survey Monkey" in August 2016. They asked the board secretary to send the survey out next week, with a one-week turnaround for completion.

BOARD TOPICS (4:19 p.m.)

Board members talked about bills being considered by the legislature, such as HB 2651, which would mandate class size as a collective bargaining subject; HB 2688, which would establish Oregon Quality Education Model Modernization Task Force; and, legislation that would include civics as a high school graduation requirement. The status of these proposed bills can be followed on the Oregon School Board Association web site.

Kris Howatt announced that Francisco Acosta has resigned from the Oregon School Boards Association's board of directors. He was a representative for Multnomah County. There is a provision in the OSBA constitution that allows OSBA to appoint someone from an adjoining county if no one from Multnomah County applies for the position. The deadline to apply is next Friday [February 24]. Director Zook is currently the legislative policy committee representative for Multnomah County. That position may become vacant and, therefore, will be subject for election in the fall.

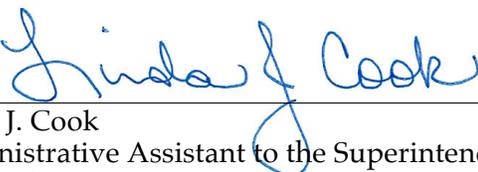
The process for adding topics to board meeting agendas was discussed. It was noted that a list is maintained in the superintendent's office and discussed on a regular basis with board leadership as part of the agenda development process. The board secretary was asked to add items to the list as they are suggested during board meetings.

Board members expressed an interest in discussing conditions of employment for superintendents and cabinet-level administrators at a future work session.

ADJOURNMENT

The meeting was adjourned at 4:35 p.m.

Note: These minutes were approved by the board on March 9, 2017, as submitted.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors