

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Special Board Meeting / Work Session

April 13, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, April 13, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:03 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, John Hartsock, Matt O’Connell, and Kathy Ruthruff. Carla Piluso arrived at 6:07 p.m. and presided for the balance of the meeting.

The following members of the superintendent’s cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer

The following cabinet members were absent:

James Hiu	Deputy Superintendent of Secondary Education and Operations
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Guests present included the following:

Rick Rainone	Cornerstone Management Group, Inc.
Renée Alexander	BBT Architects, Inc.

Note: All handouts provided at this session will be uploaded to the School Board page on the district’s web site: www.gresham.k12.or.us. Copies are also on file at the district office.

BOND PROJECTS UPDATE (6:04 p.m.)

Renée Alexander and Rick Rainone provided an overview and responded to questions concerning the following topics: Optimize Site Potential; Energy Efficiency; Protect and Conserve Water; Optimize Building Space and Material; Enhance Indoor Environmental Quality; Optimize Operational and Maintenance Practices, Utilize District Standards; and, Return on Investment Goals.

Ms. Alexander also summarized a handout titled, “BBT Sustainable & Healthy Building Vision,” which described her firm’s core value and mission.

Mr. Rainone reported on a list of district standards being developed to identify systems, materials, fixtures, and finishes to be used consistently throughout the district’s bond projects by all architects and engineers. Exceptions can be considered if there is a substantiated reason to deviate from the list.

Mr. Rainone talked about energy efficiency, and asked for direction regarding the board's desired number of payback years (or return on investments) when evaluating the purchase of energy systems. During the discussion, board members identified five to seven years as a guideline, but recognized the need to be flexible with this range when justified.

MOTION 78 ARCHITECT SELECTIONS/CONTRACT APPROVALS (7:05 p.m.)

Mike Schofield and Rick Rainone provided an update regarding the architect selection process.

It was moved by Kris Howatt and seconded by Matt O'Connell to approve contracts with BLRB Architects, BBT Architects, and DLR Group pending successful contract negotiations with the following not-to-exceed amounts: DLR Group, \$2,175,000; BBT Architects, \$2,175,000, and BLRB Architects, \$5,190,000.

Following discussion, the motion carried unanimously.

MOTION 79 BOND: TRACK REPLACEMENTS FOR DEXTER MCCARTY MIDDLE SCHOOL AND GORDON RUSSELL MIDDLE SCHOOL (7:13 p.m.)

It was moved by Kris Howatt and seconded by Kathy Ruthruff to approve track resurfacing purchases for the two middle schools, Dexter McCarty and Gordon Russell, with a not-to-exceed amount of \$600,000 [for both schools] using the I-MESD contract for targeted construction June-August 2017.

Following discussion, the motion carried unanimously.

PROJECT SCHEDULES (7:23 p.m.)

Board members received and discussed draft schedules for small and large bond projects.

CABINET REORGANIZATION (7:34 p.m.)

Superintendent Schlachter informed the board of a change in his cabinet organization, and explained that an email will be sent after the board meeting to inform district staff of the following:

“Earlier this year Randy Bryant, our executive director of human resources, announced he would retire at the end of this school year. Mr. Bryant has been an important part of my administrative team and accomplished much during his tenure as the head of human resources. He will be missed!

As you know, the school district is in the process of putting together a budget for the 2017-18 school year, and reductions are being identified. Mr. Bryant's decision to retire provided an opportunity for adjustments to be made to central office staffing that allow the school district to realize some cost savings.

Instead of hiring for the position held by Mr. Bryant, Deputy Superintendent James Hiu will assume leadership of our Human

Resources Department. Deputy Superintendent Teresa Ketelsen's responsibilities will also be adjusted as a part of this reorganization. Beginning next school year, Ms. Ketelsen will oversee all principals at the secondary level along with many of the programmatic and operational responsibilities currently assigned to Mr. Hiu. This change will result in the reduction of FTE at the administrative level. This reduction is part of our draft budget reduction plan that also includes reductions in licensed and classified positions.

I have complete confidence that Mr. Hiu and Ms. Ketelsen will continue to meet the expectations currently in place and provide excellent central leadership in their new roles.

Other adjustments in responsibilities at the central office are in process and will be communicated once finalized. I believe the changes announced today and in the future will allow the school district to continue to provide much needed support to our schools while also achieving greater efficiencies during these lean budget times."

RECESS/RECONVENE (7:47 p.m.)

The meeting was recessed at 7:47 p.m. and reconvened at 7:52 p.m.

SUPERINTENDENT INTERVIEW QUESTIONS (7:52 p.m.)

Board members reviewed a list of proposed superintendent interview questions, and Director Hartsock summarized the interview process. He explained that three candidates will be interviewed in an executive session on April 20, and two will be interviewed in an executive session on April 21. He recommended that the list of questions be narrowed to 14, and each board member would ask 2 questions.

ANNOUNCEMENTS (8:08 p.m.)

Apr. 20: Executive Session - 5 p.m.
ORS 192.660 (1)(f) – Superintendent Interviews
Council Chambers Conference Room
Public Safety and Schools Building

Apr. 20: DAC Meeting - 7 p.m. CANCELED

Apr. 21: Executive Session 5 p.m.
ORS 192.660 (1)(f) – Superintendent Interviews
Council Chambers Conference Room
Public Safety and Schools Building

April 27: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

May 4: Audit Involvement Team - 5 p.m.
Superintendent's Office
Public Safety and Schools Building

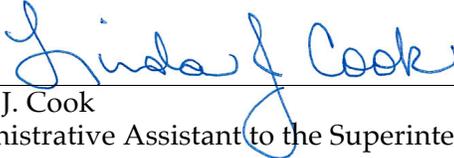
May 4: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

May 4: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

The work session was adjourned at 8:09 p.m.

These minutes were approved by the Board of Directors on May 4, 2017.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and Board of Directors