

**EMERGENCY EARLY SCHOOL CLOSURE
STUDENT SAFETY PLAN**

Please fill out this form and return to your child's teacher

I have instructed my child, _____, that in the event of emergency early school closure, such as a snow storm, I want him/her to:

- walk home; at home supervision has been arranged.
- go home by bus as usual; supervision has been arranged.
- go directly to child care as usual.
- go home with _____ as prearranged.
- go to the following emergency location I have prearranged:

Please remember that making phone calls cannot be an option. We need this to be thought out very carefully and plans made in advance.

Please realize children will not be left unattended in the building. Students attending Champions, the child care provider housed at Hollydale, will follow instructions given by the supervisors of that program. Staff members will assist students in following the instructions you have noted.

Emergency Catastrophic Closure

In case of an catastrophic emergency (such as earthquake, fire) please let us know those **persons you would give permission to pick up your child.** We need a plan that would allow for getting children to a safe place and allowing staff to leave as soon as students are all safe.

This is important that you fill out and sign so the teachers can file these with their emergency kits.

Please sign _____

Parent phone #'s _____

Additional contact phone #'s _____