

Gresham-Barlow



School District

BOARD OF EDUCATION

Regular Board Meeting / Business Meeting

AGENDA

February 5, 2015

BOARD OF EDUCATION
February 5, 2015

Executive Session – 6 p.m.
Negotiations ORS 192.660 (2)(d)

Regular Board Meeting / Business - 7 p.m.

Public Safety and Schools Building
1331 NW Eastman Parkway, Gresham, OR

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

- | | | | |
|-------|---------------------------|-------|---|
| _____ | Matt O’Connell, Chair | _____ | Kathy Ruthruff, Director |
| _____ | Carla Piluso, Vice-Chair | _____ | Kent Zook, Director |
| _____ | Sharon Garner, Director | | |
| _____ | Dan Christenson, Director | _____ | Jim Schlachter, Superintendent |
| _____ | Kris Howatt, Director | _____ | Mike Schofield, Chief Financial Officer |

III. COMMUNICATION FROM THE AUDIENCE

Time has been set aside later on the agenda for Citizens’ Requests of the Board. If anyone in the audience wishes to address the board this evening, there are yellow “Citizens’ Requests of the Board” forms on the table in the back of the room; please complete a form and give it to our board secretary, Ms. Cook.

IV. APPROVE MEETING AGENDA

V. CONSENT AGENDA

All items listed below are matters considered by the board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or persons in the audience requests specific items be removed from the consent agenda and placed on the regular agenda.

1. Minutes from Regular Business Meeting.....January 8, 2014
- Minutes from Regular Work Session.....January 22, 2014
2. Financial Report
3. Personnel Changes
4. Out-of-State Travel

VI. PRESENTATIONS/RECOGNITIONS

5. Sirgeo Hoffman: First Team All-State Running Back.....Hiu

VII. GRESHAM-BARLOW EDUCATION FOUNDATION REPORT

6. Gresham-Barlow Education Foundation (GBEF) Report.....Vadnais

VIII. SUPERINTENDENT'S REPORT

- IX. RECESS/RECONVENE (5 Minutes)

X. COMMITTEE MEETING MINUTES AND/OR REPORTS

This portion of the board meeting agenda has been provided for the presentation of advisory committee minutes. No action or discussion is required by the board; however, there may be occasional reports or discussion regarding work being completed by the committee(s).

7. District Advisory Council (DAC).....Vadnais

XI. BOARD REPORTS

XII. CABINET REPORTS

XIII. ASSOCIATIONS REPORTS

- Gresham-Barlow Education Association (GBEA) (2 Minutes)
- Oregon School Employees Association (OSEA) (2 Minutes)

XIV. CITIZENS' REQUESTS OF BOARD (3 Minutes per Guest / 15 Minutes Total)

XV. INFORMATION/DISCUSSION ITEMS

None

XVI. RECESS/RECONVENE (5 Minutes)

XVII. ACTION ITEMS

First Reading

8. Classified School Employee Week Resolution.....Vadnais
9. Board Representation at Commencements.....Schlachter
10. Full-Day Kindergarten: Planning for 2015-16.....Ketelsen
11. Athletic Turf, Track, and Facility Needs.....Schofield

Second Reading

None

XVIII. ANNOUNCEMENTS

Feb. 9, 2015: Achievement Compact Advisory Committee Meeting – 4 p.m.
Partnership Room
Center for Advanced Learning

Feb. 12, 2015: DAC Meeting - 7 p.m.
Gresham High School
Board Representatives: Sharon Garner, Matt O'Connell

Feb. 16, 2015: Presidents Day Holiday
School and Offices Closed

Feb. 20, 2015: Board Mid-Year Planning Session – 8 a.m. - 4 p.m.
Partnership Room
Center for Advanced Learning

Mar. 5, 2015: Audit Involvement Team Meeting – 5:30 p.m.
Superintendent's Office
Gresham-Barlow School District Office

Mar. 5, 2015: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

XIX. ADJOURNMENT

Note: The board may, by majority vote, take action on items listed under first reading or information.

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

January 8, 2015

The Gresham-Barlow School District Board of Education met in regular session on Thursday, January 8, 2015, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7 p.m. by the chair, Matt O’Connell. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, and, Carla Piluso. Dan Christenson and Kent Zook were absent.

The following central office administrators were present:

Jim Schlachter.....	Superintendent
James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Linda Okazaki.....	Director of Elementary Education
Tim Drilling.....	Executive Director of Assessment and Accountability
Janell Black.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of Communications and Community Engagement

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 40 MEETING AGENDA (7:01 p.m.)

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried 5 to 0 to approve the meeting agenda as presented.

MOTION 41 CONSENT AGENDA (7:02 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Business Meeting.....December 4, 2014
Minutes from Regular Work Session.....December 11, 2014
2. Financial Report
3. Personnel Changes
4. Out-of-State Travel

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried 5 to 0 to approve the consent agenda as presented.

PRESENTATIONS/RECOGNITIONS (7:03 p.m.)

McKinstry Named Gresham-Barlow School District “Champions of Sustainability”: Superintendent Schlachter reported that McKinstry Construction Corporation, in partnership with the Seattle Seahawks and the Seattle Founders FC, recently named the Gresham-Barlow School District as a

“Champion of Sustainability.” He thanked McKinstry for the honor, and recognized Terry Taylor, the district’s director of facilities, for his leadership.

National Board for Professional Teaching Standards (NBPTS): The board honored Heather Stewart, a Highland Elementary School teacher, and Karie Snodgrass, a Hollydale Elementary School teacher, for renewing their National Board for Professional Teaching Standards Certification (NBPTS).

Marilyn Shephard: Volunteer of the Year: The board recognized Marilyn Shephard, a retired elementary school teacher, who has served as volunteer coordinator of the district’s Oasis Volunteer Program for the past five years. The school district recently nominated Ms. Shephard for the Gresham Area Chamber of Commerce Volunteer of the Year Award. Marilyn was honored with other volunteers from the community at an awards ceremony on December 4.

School Board Recognition Month: Superintendent Schlachter recognized the school board for its commitment to the students of the school district. He expressed his appreciation for all that board members do to lead our schools and ensure the district’s students receive a quality education. He provided school board members with a token of appreciation on behalf of the school district. January is School Board Recognition Month in Oregon.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:25 p.m.)

Vince Patrick, a Gresham-Barlow Education Foundation board member, reported on Foundation activities. He also presented a \$9,000 check received from Boeing for the 2014 New Teacher Mentoring Math grant. (A copy of the check has been filed with these minutes.)

SUPERINTENDENT'S REPORT (7:26 p.m.)

Superintendent Schlachter summarized the following key issues that the Oregon legislature will address during the 2015 session:

- The amount proposed by the governor does not come close to supporting the district’s educational programs and would require budget cuts. State funding of \$7.8 billion for K-12 education is needed to fund the district’s current service levels and pay for full-day kindergarten.
- Grants to fund strategic initiatives can provide the resources needed to identify best practices; however, once a best practice is identified through a grant, the State should provide funding for the work to all school districts. Currently, most grants are awarded to districts that choose to invest in grant writers or expend a significant amount of time to grant writing.
- State-level support for subsidizing local school bonds would go a long way toward helping local school districts gain support from voters to pass a school bond for local capital construction.
- Full-day kindergarten would positively impact the students we serve. It is critical that the State fully fund the cost of adding full-day kindergarten, which is \$250 million statewide.

- The Governor is proposing changes in the formula that would tie the resources that are generated by local taxpayers to strategic initiatives generated in Salem. Many of those initiatives are already underway in districts throughout the state. Tying resources to State initiatives would require costly reporting and undermine the budgetary role of the school board.
- Almost all new legislation results in changes in policy, new policy and/or funding adjustments that impact schools. Quick legislative fixes for isolated problems should be avoided. Extensive research is needed before legislation is added to solve a problem.

School board members, staff members, parents, and the community are encouraged to communicate with their state lawmakers about the needs of our schools and how proposed legislation would affect our schools. Email addresses, phone numbers, and mailing addresses for the state lawmakers that serve the Gresham-Barlow School District can be found on the district website.

DISTRICT ADVISORY COUNCIL (DAC) (7:37 p.m.)

It was noted that the District Advisory Council did not meet in December because of winter break; therefore, there was not a DAC report this evening.

The next DAC meeting will be on January 15, 2015, at West Orient Middle School.

BOARD REPORTS (7:38 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (7:49 p.m.)

Teresa Ketelsen reported that, through a partnership with Portland State University, two groups of teachers have started coursework to add an endorsement to their teaching licenses. Classes are held weekly at East Gresham Elementary School.

James Hiu announced that Sirgeo Hoffman, a Gresham High School senior, has been named first team, running back, all-state. He will be invited to the February 5 board meeting for recognition.

ASSOCIATIONS REPORTS (7:51 p.m.)

Nancy Anderson, a teacher at Dexter McCarty Middle School, was present on behalf of the Gresham-Barlow Education Association (GBEA); however, she did not have a report to present.

Megan Sternberg, an educational assistant at Sam Barlow High School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees. She also presented a \$100 check to the board in recognition of School Board

Appreciation Month. The check was made payable to the Gresham-Barlow Education Foundation. (A copy of the check has been filed with these minutes.)

CITIZENS' REQUESTS OF THE BOARD (7:53 p.m.)

Matthew Lee of Boring, Oregon, introduced himself to the school board. Mr. Lee is the new board chair for Lewis & Clark Montessori Charter School. He thanked the board for their support of the school.

IKF-AR, GRADUATION REQUIREMENTS (7:55 p.m.)

Teresa Ketelsen explained that the board approved revisions to Policy IKF, Graduation Requirements, in November. It is stated in the policy that the board is to review the policy and its administrative regulations annually. For this reason, the administrative regulation, IKF-AR, was placed on the agenda for board review this evening.

MOTION 42 RESOLUTION TO JOIN AND SUPPORT THE PROMISE OF OREGON CAMPAIGN (7:58 p.m.)

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried 5 to 0 to adopt the Resolution to Join and Support the Promise of Oregon Campaign, as presented.

Chair O'Connell read the resolution into the record. (Refer to the agenda packet for a copy of the resolution.)

DIVISION 22 STANDARDS ASSURANCE OF COMPLIANCE (8:07 p.m.)

Teresa Ketelsen reported that annually the Oregon Department of Education requires that all Oregon school districts submit a statement of assurances indicating compliance with ORS Chapter 581, Division 22, Standards for Public Elementary and Secondary Schools. These assurances must be presented in a public manner, such as at a regularly scheduled school board meeting.

This year, the statement of assurances reflects that the district is in compliance with all of the standards.

MOTION 43 OPEN ENROLLMENT APPLICATION PROCESS AND TRANSFERS (8:10 p.m.)

It was moved by Kris Howatt, seconded by Carla Piluso and carried 5 to 0 to accept the Gresham-Barlow School District Open Enrollment 2015-2016 School and Grade Slots, as presented.

ANNOUNCEMENTS (8:14 p.m.)

Jan. 15, 2015: DAC Meeting - 7 p.m.
West Orient Middle School
Board Representatives: Kris Howatt and Kent Zook

~~Jan. 22, 2015:~~ ~~Achievement Compact Advisory Committee~~ (Should be 02/09/15)
Large Conference Room
Gresham-Barlow School District Administration Office

Jan. 22, 2015: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Feb. 5, 2015: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:15 p.m.

Submitted by: _____
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

January 22, 2015

The Gresham-Barlow School District Board of Education held a work session on Thursday, January 22, 2015, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:07 p.m. by the chair, Matt O’Connell. Other board members in attendance were Sharon Garner, Kris Howatt, Carla Piluso, and Dan Christenson. Kathy Ruthruff and Kent Zook were absent.

The following members of the superintendent’s cabinet were present:

Jim Schlachter.....	Superintendent
James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Linda Okazaki.....	Director of Elementary Education
Janell Black.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of Communications and Community Engagement

Tim Drilling, executive director of assessment and accountability, was absent.

Guests included Quinton Smith, a freelance reporter, and Terry Taylor, director of facilities. Four students from the Center for Advanced Learning gave a brief presentation, as noted below.

AGENDA MODIFICATIONS (6:07 p.m.)

Chair O’Connell announced that Policy Review has been moved to Item 3 on the agenda. In addition, four student ambassadors from the Center for Advanced Learning requested an opportunity to acknowledge the board in honor of School Board Recognition Month; they have been added as the first item.

CAL STUDENTS HONOR SCHOOL BOARD (6:08 p.m.)

Student ambassadors from the Center for Advanced Learning (CAL) presented each board member with a lanyard, and a school logo that was created in their machine shop technology class. The presentation was in honor of School Board Recognition Month. The students were DeZhane M., James M., Adrian P., and Jennifer R.

FULL-DAY KINDERGARTEN (FACILITIES) (6:15 p.m.)

Mike Schofield presented a facilities analysis regarding the impact that a full-day kindergarten program would have on the district. (A copy of his slide presentation has been filed with these minutes.)

In conclusion, Mr. Schofield recommended that the district:

- continue to work with elementary schools to determine classroom space;
- review preliminary kindergarten registration numbers in the spring;
- review the current model used for kindergarten (one teacher and one educational assistant for each classroom); and
- provide the board with curriculum, instruction, and potential professional development required to implement a full-day kindergarten program.

More information will be provided at a future board meeting.

ATHLETIC FIELDS (6:30 p.m.)

Mike Schofield reviewed that the district is currently conducting a comprehensive analysis to develop a long-range plan for the stadiums at Sam Barlow and Gresham high schools. Issues are being identified as “urgent” and/or “on the horizon.” (Refer to the slide presentation filed with these minutes.)

One “urgent” item has been identified involving the turf and track rehabilitation and repair at Gresham High School. There are currently three issues “on the horizon,” which include concessions, restrooms, bleachers, and other support facilities at Sam Barlow; turf and track surfaces at Sam Barlow; and concessions, restrooms, and other support facilities at Gresham High School.

The administration recommends that the district proceed on the urgent issues, and complete the creation of a long-range plan for the issues “on the horizon” for consideration as part of a potential bond measure. (The estimated cost, funding strategy, and potential construction schedule were outlined in the slide presentation filed with these minutes.)

More information will be provided at a future board meeting.

RECESS/RECONVENE (7:00 p.m.)

The meeting was recessed at 7:00 p.m. and reconvened at 7:07 p.m.

POLICY REVIEW (7:07 p.m.)

Teresa Ketelsen reported on the status of the policy review and rewrite process that began in the 2012-13 school year. To date, 97% of the board’s policies have been updated and approved. There are 8 out of 289 remaining.

The board provided feedback on the current process of involving two board members on a policy review committee before the policies are presented at a board meeting for review or adoption. They indicated that it has been very effective and should be continued.

BUDGET UPDATE (7:20 p.m.)

Mike Schofield reviewed the following topics:

- 2014-15 revenues and expenditures
- enrollment
- a first look at 2015-16
- budget process for 2015-16
- next steps

A copy of his slide presentation has been filed with these minutes.

ANNOUNCEMENTS (8:12 p.m.)

Superintendent Schlachter informed the board that Tim Drilling, executive director of assessment and accountability, will be retiring effective June 30, 2015, and Linda Okazaki, who has been serving as an interim director of elementary education, will be leaving the district on June 30, 2015.

Feb. 5, 2015: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (8:14 p.m.)

There being no other business, the meeting was adjourned at 8:14 p.m.

Submitted by: _____
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Mike Schofield

DATE: February 5, 2015

RE: No. 2 – Financial Report

EXPLANATION: Business Office: The business office has been busy with calendar year-end activities, including the issuance of W-2s and 1099s for staff and vendors.

State Revenue Forecast: The State of Oregon Office of Economic Analysis will update its forecast on February 19, 2015. The administration will be watching to see if personal income tax revenue exceeds the “kicker” threshold.

PRESENTER: Mike Schofield

SUPPLEMENTARY
MATERIALS: Financial Report as of December 31, 2014

RECOMMENDATION: None

REQUESTED ACTION: Consent agenda approval

MS:mkh:lc

GENERAL FUND

	Actual QTR 1	Actual; Dec	Actual QTR 2	Projected QTR 3	Projected QTR 4	Projected Annual	Actual YTD	Adopted Budget	Variance To Budget	
Revenue										
Current Taxes	-	6,163,819	22,324,862	1,025,000	1,000,000	24,349,862	22,324,862	24,076,296	273,566	
Prior Year Taxes	173,731	45,177	202,499	95,000	165,000	636,230	376,230	650,000	(13,770)	
Other Taxes / Interest	13,623	64	84	2,700	350	16,757	13,707	10,000	6,757	
Total Taxes	187,354	6,209,060	22,527,445	1,122,700	1,165,350	25,002,849	22,714,799	24,736,296	266,553	
Common School Fund	-	-	-	584,401	584,401	1,168,802	-	1,045,947	122,855	
County School Fund	-	-	-	-	2,000	2,000	-	25,000	(23,000)	
Federal Forest Fees	-	-	-	-	13,289	13,289	-	12,000	1,289	
State School Fund (SSF)	25,180,465	6,334,645	19,003,503	17,987,700	11,991,800	74,163,468	44,183,968	76,608,116	(2,444,648)	
Other SSF Revenue	25,180,465	6,334,645	19,003,503	18,572,101	12,591,490	75,347,559	44,183,968	77,691,063	(2,343,504)	
Total Formula Revenue	25,367,819	12,543,705	41,530,948	19,694,801	13,756,840	100,350,408	66,898,767	102,427,359	(2,076,951)	
High Cost Disability	-	-	-	-	340,000	340,000	-	340,000	0	
Prior Year SSF	-	-	-	-	-	-	-	-	0	
State Restricted	-	-	-	-	-	-	-	-	0	
Other State Revenue	-	-	-	-	340,000	340,000	-	340,000	0	
Tuition / Transportation	569	11,475	16,151	13,000	47,500	77,220	16,720	85,000	(7,780)	
Earning on Investment	23,088	14,856	30,857	43,000	33,000	129,945	53,945	135,000	(5,055)	
Student Fees / Admissions	46,740	8,696	30,682	137,700	182,000	397,122	77,422	425,000	(27,878)	
Rentals	16,780	12,807	26,212	62,000	56,000	160,992	42,992	235,000	(74,008)	
Donations	48,934	-	6,039	172,000	80,000	306,973	54,973	260,000	46,973	
Services to other Funds	7,020	-	16,283	-	270,000	293,303	23,303	250,000	43,303	
Misc.	77,256	30,508	179,351	40,000	115,000	411,607	256,607	400,000	11,607	
MESD Transfer	-	-	2,040,362	-	-	2,040,362	2,040,362	2,156,391	(116,029)	
Other County Funds	-	-	-	-	-	-	-	-	0	
Drivers' Education	-	-	-	-	-	-	-	-	0	
Other Federal Revenue	-	-	-	-	-	-	-	-	0	
Child Care Development	8,583	12,232	12,232	15,000	10,000	45,815	20,815	33,000	12,815	
Sale of Fixed Assets	-	-	-	-	5,000	5,000	-	5,000	0	
Bond Proceeds	1,006,065	-	-	-	-	1,006,065	1,006,065	-	1,006,065	
TRANSFERS	-	-	-	-	-	-	-	-	0	
Total Other Revenue	1,235,035	90,574	2,358,169	482,700	798,500	4,874,404	3,593,204	3,984,391	890,013	
TOTAL REVENUE	\$26,602,854	\$12,634,279	\$43,889,117	\$20,177,501	\$14,895,340	\$105,564,812	\$70,491,971	\$106,751,750	(1,186,938)	66.0%
								6,250,000	BFB Budget	
Expenditures										
Licensed Salaries	2,801,290	2,892,178	8,443,693	8,400,000	14,150,000	33,794,983	11,244,983	34,042,961	247,978	
Support Staff Salaries	1,428,512	839,604	2,546,713	2,550,000	3,600,000	10,125,225	3,975,225	10,356,057	230,832	
Admin Salaries	1,313,556	432,058	1,296,684	1,300,158	1,300,158	5,210,556	2,610,240	5,065,496	(145,060)	
Confidential Salaries	111,837	37,057	111,522	111,171	111,171	445,701	223,359	444,687	(1,014)	
Subs' / Temp Salaries	317,328	284,918	914,271	775,000	1,285,000	3,291,599	1,231,599	3,518,231	226,632	
Total Salaries	5,972,523	4,485,815	13,312,883	13,136,329	20,446,329	52,868,064	19,285,406	53,427,432	559,368	
PERS	1,368,925	1,042,513	3,079,125	3,150,000	4,950,000	12,548,050	4,448,050	13,087,829	539,779	
FICA	448,211	331,739	986,832	1,005,000	1,592,000	4,032,043	1,435,043	4,066,182	34,139	
Insurance	1,444,897	1,006,347	3,023,757	3,030,000	4,770,000	12,268,654	4,468,654	12,384,352	115,698	
Other Benefits	301,014	108,225	357,007	370,000	465,000	1,493,021	658,021	1,594,730	101,709	
Total Benefits	3,563,047	2,488,824	7,446,721	7,555,000	11,777,000	30,341,768	11,009,768	31,133,093	791,325	
Purchased Services	1,798,753	1,053,191	3,743,609	3,900,000	4,500,000	13,942,362	5,542,362	14,265,691	323,329	
Charter School Payments	2,178,586	560,004	1,674,046	1,505,000	1,030,000	6,387,632	3,852,632	5,410,766	(976,866)	
Supplies & Materials	1,563,405	156,846	448,167	350,000	535,000	2,896,572	2,011,572	2,204,746	(691,826)	
Capital Outlay	88,283	-	178,342	-	-	266,625	266,625	115,000	(151,625)	
Other Objects	615,193	9,920	34,829	9,000	96,000	755,022	650,022	798,908	43,886	
Transfers	810,000	-	-	-	-	810,000	810,000	810,000	0	
TOTAL EXPENDITURES	\$16,589,790	\$8,754,600	\$26,838,597	\$26,455,329	\$38,384,329	\$108,268,045	\$43,428,387	\$108,165,636	(\$102,409)	40.1%
Reserves - Contingency/Unappropriated Ending Balance								4,836,114		
Beginning Cash Balance							\$6,080,252	\$0		
							(\$2,703,233)	\$113,001,750	Budget	
							\$3,377,019			
										3.1% (Percentage of Projected Expenditures)

Expenditure Summary		
Salaries	19,285,406	44.4%
Benefits	11,009,768	25.4%
Purchased Serv	9,394,994	21.6%
Supplies	2,011,572	4.6%
Capital Outlay	266,625	0.6%
Other Objects	650,022	1.5%
Transfers	810,000	1.9%
Total	\$ 43,428,387	100.0%

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Randy Bryant

DATE: February 5, 2015

RE: No. 3 - Personnel Changes: Resignations/Terminations and New Hires

EXPLANATION: In compliance with district policy, the following personnel are being recommended for employment:

Licensed New Hires

Jeffrey Latter, .50 FTE, 7th Grade Social Studies, Health Teacher, West Orient Middle School. Temporary Contract. New FTE.

Theodore Vossen, Speech Language Pathologist, Clear Creek Middle School and Gresham High School. Temporary Contract. Replacing Quin Ellingsen who has resigned.

Classified New Hires

Mandy Grootwassink, Educational Assistant 4 – Special Education. West Gresham Elementary School. Replacing Jennifer Weber who resigned.

PRESENTER: Randy Bryant

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: None

REQUESTED ACTION: Consent agenda approval

RHB:pd:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors
FROM: Jim Schlachter
James Hiu
DATE: February 5, 2015
RE: No. 4 - Out-of-State Travel

EXPLANATION: The administration seeks approval for the following out-of-state travel plans:

School	Destination	Date(s)	Group	Funds
Gresham HS	San Francisco, CA	March 20-23, 2015	Gresham Wind Symphony & Gopher Jazz Ensemble	No District Funds Required

Purpose: Students will have multiple performances and clinics. They will also have community-building time and will visit historic locations.

PRESENTER: James Hiu

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: The administration recommends approval of the out-of-state travel request listed above.

REQUESTED ACTION: Consent agenda approval

JH:pkh:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
James Hiu

DATE: February 5, 2015

RE: No. 5 - Sirgeo Hoffman: First Team All-State Running Back

EXPLANATION: Tonight the board is asked to recognize a Gresham High School senior, Sirgeo Hoffman, who was selected First Team All-State Running Back through a vote of the state's 6A head coaches. Sirgeo was the Offensive Player of the Year in the Mt. Hood Conference this past season and was also selected as a First Team All-Mt. Hood Conference running back. He rushed for 1,863 yards, which led the state, and scored 23 touchdowns his senior season. He is undecided on college, but is being pursued by many football programs.

On behalf of our school district, Sirgeo is congratulated for his skill and accomplishments, on and off the football field.

PRESENTER: James Hiu

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: The administration recommends the board recognize Gresham High School senior, Sirgeo Hoffman.

REQUESTED ACTION: No action is requested.

JKH:pkh:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Athena Vadnais

DATE: February 5, 2015

RE: No. 6 – Gresham-Barlow Education Foundation Report

EXPLANATION: Gresham-Barlow Education Foundation updates are typically presented every-other month, with the exception of June, July and August (summer break).

The next Foundation report will be presented in March.

PRESENTER: Athena Vadnais

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Athena Vadnais

DATE: February 5, 2015

RE: No. 7 – District Advisory Council (DAC) Report

EXPLANATION: The most recent DAC meeting was held on January 15, 2015, at West Orient Middle School. Board representatives present were Kris Howatt and Kent Zook.

This evening, the board will hear a report concerning the DAC meeting.

PRESENTER: Athena Vadnais

SUPPLEMENTARY
MATERIALS: Minutes of the January 15, 2015, DAC meeting

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc



2014-15
District Advisory Council Meeting
 January 15, 2015
West Orient Middle School

DAC Members present:

Deep Creek-Damascus	Teri Kane Brandie Baseler
East Gresham ES	
East Orient ES	Midge Collins
Hall ES	Gerene Daugherty
Highland ES	
Hogan Cedars ES	
Hollydale ES	Megan Johnson
Kelly Creek ES	
North Gresham ES	Michelle Carter Diane Spencer

Powell Valley ES	
West Gresham ES	
Clear Creek MS	
Dexter McCarty MS	
Gordon Russell MS	Nick Kemper
West Orient MS	Midge Collins
Gresham HS	Matt Wells
Sam Barlow HS	Sharon Tauss Maria Grevstad
Springwater Trail HS	

School Board Members: Kris Howatt and Kent Zook

Administrators: Jim Schlachter, Athena Vadnais, Tim Drilling, James Hiu, Teresa Ketelsen and Elise Catanese

-MINUTES-

Called To Order

Chair Matt Wells called the meeting to order at approximately 7:00 p.m. and reviewed the evening's agenda.

Teaching and Learning: Focus on Oregon's New State Test

Executive Director Tim Drilling presented information on the Smarter Balanced Assessment (SBA), Oregon's new state test in Math and English/Language Arts. The test measures how students are doing in achieving mastery of the Common Core State Standards (CCSS). The CCSS are new standards adopted by Oregon in 2010. They are aligned to career and college expectations so that when a student graduates from high school, they are ready to take their next step into a training program, college or career.

The SBA tests are more interactive and engaging. They will provide better information about what a child knows and can do. The tests challenge students to think critically and apply their knowledge and skills to real-world problems.

It's important to remember that the CCSS are higher and more rigorous than Oregon's old

standards. Lower test scores should be expected during this period of adjustment as teachers and students get use to the new standards and tests.

Testing using the SBA will begin this spring. The school district has created a webpage with information for parents on the SBA and the CCSS. The webpage is posted on the homepage in the announcements section. You can find on every school website and the district's website.

Principal's Report – West Orient Middle School Principal Elise Catanese

Principal Elise Catanese shared information about West Orient Middle School (WOMS). WOMS serves grades 6-8 and feeds into Sam Barlow High School. Approximately 450 students attend the school.

District Interaction with the Board – Board of Directors

Kris Howatt and Kent Zook represented the school board. Board members talked about a new campaign the Oregon School Boards Association (OSBA) has launched called "The Promise of Oregon." The campaign is designed to focus attention on the accomplishments of Oregon's students and the need to adequately fund public education. The community can learn more about the campaign by visiting the campaign website at www.promiseoregon.org.

Ms. Howatt and Mr. Zook encouraged DAC members to make appointments and visit state lawmakers on OSBA's "Legislative Day," taking place Monday, February 23. Board members shared that it is important for lawmakers to hear from parents and other community members about the importance of fully funding K-12 education. DAC member and others can see a list of state lawmakers (and their contact information) on the school district website in the "About our District" section. The school district website address is: www.gresham.k12.or.us.

Mr. Howatt shared she attended the Oregon Business Council's annual summit. At the event, the council presented the Oregon Business Plan. Ms. Howatt was pleased that education is a focus of the plan. You learn more about the plan at the council's website: www.oregonbusinessplan.org.

Adjournment

The meeting was adjourned at approximately 8:30 p.m.

Minutes submitted by:

Athena Vadnais

GBSD Communications Director

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Athena Vadnais

DATE: February 5, 2015

RE: No. 8 – Classified School Employees Week Resolution

EXPLANATION: March 2-6, 2015, has been designated as Classified School Employees Week. It is appropriate that the board officially acknowledge the importance of a strong local school system and the contribution that classified employees make to that system. A resolution of acknowledgement for that purpose has been prepared for the board's adoption.

PRESENTER: Athena Vadnais

SUPPLEMENTARY
MATERIALS: Resolution recognizing March 2-6, 2015, as Classified School Employees Week

RECOMMENDATION: The administration recommends that the board adopt the resolution as presented.

REQUESTED ACTION: Move to ratify the resolution recognizing March 2-6, 2015, as Classified School Employees Week in the Gresham-Barlow School District.

AV:lc



RESOLUTION
Gresham-Barlow School District
1331 NW Eastman Parkway, Gresham, OR

**RESOLUTION DECLARING
MARCH 2-6, 2015
CLASSIFIED SCHOOL EMPLOYEES WEEK**

WHEREAS, the education of youth is essential to the future of our community, state, country, and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners, and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition, and the instruction of students; and

WHEREAS, our community depends on and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, we, the members of the Board of Directors for the Gresham-Barlow School District, do hereby proclaim March 2-6, 2015 to be

Classified School Employees Week

We urge administrators, teachers, parents, students and others from our community to join us in recognizing the dedication and hard work of these individuals.

Dated this 5th day of February 2015

Matthew S. O'Connell, Board Chair

Jim Schlachter, Superintendent

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, Oregon 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
James Hiu

DATE: February 5, 2015

RE: No. 9 - Board Representation at Commencements

EXPLANATION: Traditionally, the board has had two representatives at each high school graduation ceremony to assist in the recognition of graduating students. In order to have board members' names listed in the graduation programs, it is necessary for the board to appoint representatives at this time.

The graduation dates and times are as follows:

<u>School/ Location</u>	<u>Date</u>	<u>Time</u>
<u>Adult Program</u> Council Chambers Public Safety and Schools Building	June TBA	7:00 p.m.
<u>Springwater Trail HS</u> at Sam Barlow High School	June 3	7:00 p.m.
<u>Sam Barlow HS</u> Memorial Coliseum	June 13	12:00 p.m.
<u>Gresham HS</u> Memorial Coliseum	June 13	3:30 p.m.

In the past, board members have also expressed an interest in receiving information regarding commencements for the ACE Academy, Metro East Web Academy, and the Center for Advanced Learning. For this reason, the following is being provided:

<u>ACE Academy</u> At ACE Academy	June 1	6:30 p.m.
<u>Metro East Web Academy</u> East Hill Church, Gresham, OR	June 8	7:00 p.m.
<u>CAL Senior CALebration</u> Mountainview Christian Church	May 21	6:00 p.m.

Board of Directors
Re: No. 9 – Board Representation at Commencement
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PRESENTER: James Hiu

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: The administration recommends the appointment of board representatives for high school commencements.

REQUESTED ACTION: Move to appoint the following board representation for commencements:

- _____ Adult Program
- _____ Springwater Trail HS
- _____ Sam Barlow HS
- _____ Gresham HS

:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Teresa Ketelsen

DATE: February 5, 2015

RE: No. 10 – Full-Day Kindergarten: Planning for 2015-16

EXPLANATION: Beginning in 2015-16, the State will include full-day kindergarten in the state school funding formula. Currently, districts only receive funding for half-day kindergarten programs. Costs associated with moving all of the district's kindergarten classes to a full-day program in 2015-16 are being evaluated. The added costs will be in the areas of: additional licensed staff; curriculum; supplies and furniture to create kindergarten learning environments; and, professional learning for teaching staff.

As previously presented, a facility impact regarding the implementation of full-day kindergarten has been completed. At this point, with some minor adjustments there will be classroom space available to meet the increased needs of full-day kindergarten programs in each of the district's elementary and K-8 schools.

If authorized to move forward on the implementation of full-day kindergarten, the administration will begin recruiting early learning teachers, determining curriculum needs for the additional classrooms, developing a full-day instructional model, and planning professional learning to ensure that expectations are consistently high and programs are similar across the district.

PRESENTER: Teresa Ketelsen

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: The administration recommends board authorization to move forward with the planning and preparation for full-day kindergarten in the 2015-16 school year.

REQUESTED ACTION: Move to authorize district staff to move forward with the planning and preparation for full-day kindergarten in the 2015-16 school year.

TK:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Mike Schofield

DATE: February 5, 2015

RE: No. 11 – Athletic Turf, Track, and Facility Needs

EXPLANATION: At the last board work session, the administration outlined upcoming needs at Gresham and Sam Barlow high schools. Needs were categorized as “urgent” and “horizon” in terms of timing.

The administration requests authorization to proceed with the following work:

1. Create a comprehensive plan for outdoor athletic stadium facilities for both large high schools with the understanding that the district will rely on a General Obligation Bond to fund most of the improvements.
2. Finalize the scope of work, budget and construction schedule for Gresham High School’s field turf and drainage, track repair and rehabilitation, and relocation of bleachers and light poles to the outside of the track area. (These items are considered urgent.)
3. Solicit donations (both cash and in-kind) to help fund the project and explore the use of professional fundraisers.
4. Issue a term sheet to area banks for loan purposes. The loan should not exceed 10 years based on the useful life of the turf.
5. Take board action to allow for refunding/pay off of the loan with General Obligation Bond proceeds from a future bond.

PRESENTER: Mike Schofield

SUPPLEMENTARY MATERIALS: None at this time

RECOMMENDATION: The administration recommends board authorization to proceed with planning for athletic stadium facilities.

REQUESTED ACTION: Move to authorize district staff to proceed with planning the scope of work, budget, construction schedule, fundraising and loan terms for the urgent items at Gresham High School.

MS:mkh