

Gresham-Barlow



School District

BOARD OF EDUCATION

Regular Board Meeting / Work Session

AGENDA

June 2, 2016

BOARD OF EDUCATION

June 2, 2016

Board Meeting / Work Session – 6 p.m.

**Partnership Room
Center for Advanced Learning (CAL)
1484 NW Civic Drive, Gresham, OR**

I. CALL TO ORDER

II. ROLL CALL

_____	Carla Piluso, Chair	_____	Kathy Ruthruff, Director
_____	Kris Howatt, Vice-Chair	_____	Kent Zook, Director
_____	Sharon Garner, Director		
_____	John Hartsock, Director	_____	Jim Schlachter, Superintendent
_____	Matt O’Connell, Director	_____	Mike Schofield, Chief Financial Officer

III. ACTION ITEMS

First Reading

- | | |
|---|------------|
| 1. District Equity Policy | Ketelsen |
| 2. Policy Review | Ketelsen |
| 3. Date, Time and Place of 2016-17 Board Meetings | Schlachter |
| 4. Bond Proposal Recommendation | Schlachter |

IV. INFORMATION ITEMS

None

V. DISCUSSION ITEMS

- | | |
|---|--------|
| 5. Board Leadership Selection Process | Piluso |
| 6. Future Agenda Topics | Board |

VI. ANNOUNCEMENTS

June 6, 2016: District-wide Retirement Reception 4-6 p.m.
Council Chambers
Public Safety and Schools Building

June 9, 2016: Budget Hearing – 6:45 p.m.
Council Chambers
Public Safety and Schools Building

June 9, 2016: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

VII. ADJOURN

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Teresa Ketelsen

DATE: June 2, 2016

RE: No. 1 – District Equity Policy

EXPLANATION: The Superintendent's Equity Advisory has been charged with developing a district equity policy. This advisory group consists of students, parents, staff, and administrators. They met as a workgroup more than 12 times in the last two years to have in-depth conversations and develop an awareness of how the district views the equity needs in our community.

The superintendent has received the advisory committee's recommendation, and representatives of the committee were invited to present an overview for the board at the April 28 board work session. Subsequently, representatives of the Superintendent's Equity Advisory met with the board's policy review subcommittee to provide detail of their policy development process, and to hear from the subcommittee about some potential language adjustments.

PRESENTER Teresa Ketelsen

SUPPLEMENTARY
MATERIALS: Policy JBB, Educational Equity

RECOMMENDATION: The administration recommends board review of the draft policy, as presented for first reading.

REQUESTED ACTION: No formal action is required at the time. Adoption will be requested at a subsequent meeting.

TK:pkh:lc

Educational Equity

The mission of the Gresham-Barlow School District is committed to ensuring the right of each student to have the equitable opportunities to achieve their dreams and academic goals by minimizing barriers and limitations.

Student success will not be predicted nor predetermined by national origin, race, culture, ethnicity, gender, sex, language, socio-economic status, mobility, sexual orientation, gender identity, disability, and/or religion.

~~The Gresham-Barlow School district will actively eliminate practices that prevent students from achieving academic success, including barriers of institutional racism. The District will apply the principle of equity to policies, programs, practices, operations and resource allocation to enable all students to access a high quality education. (moved below)~~

The Gresham-Barlow School District ~~Believes~~ recognizes that:

- Responsibility rests on all Gresham-Barlow School District employees to foster each student's individual determination to access high quality education and perform at heightened levels of academic proficiency.
- All district staff must partner with families for shared decision making.
- Allocating resources equitably rather than equally will support the narrowing of the achievement and other student opportunity gaps.
- An inclusive and welcoming environment allows students and families to feel safe, respected, and valued, thus supporting students in achieving their educational objectives.

~~To realize our beliefs the Gresham-Barlow School~~ To this end the District will:

- Actively eliminate practices as they are identified that prevent students from achieving academic success, including barriers of institutional racism. The District will apply the principle of equity to policies, programs, practices, operations and resource allocation to enable all students to access a high quality education.
- Recruit, employ, support and retain a culturally competent workforce that reflects the racial, ethnic, gender, sex, and linguistic diversity of the student body. The district shall consider workforce equity when recruiting, employing, supporting and retaining staff.
- Involve students, families, staff, and community members that reflect student demographics to inform school and district level decisions, particularly those involving the narrowing of the achievement and other opportunity gaps.
- Recognize and remove institutional barriers that hinder students from achieving academic success.
- Provide support for all students through equitable resource allocation to schools.

- Plan and engage administrators, instructional and support personnel in ongoing professional development in culturally competent and culturally responsive practices.
- Support and provide ongoing equity training to staff for the goal of eliminating institutional racism.
- Use data disaggregated by race, ethnicity, ~~gender~~ **sex**, language, socioeconomic status, and disability to inform district decisions in order to narrow the achievement and other student opportunity gaps

~~*Terms in bold are defined on (TBD-AR), in the order in which they first appear in this policy.~~

Definitions of key terms are included in (TBD-AR)

END OF POLICY

Legal Reference(s)”

ORS 332.075
ORS 332.107
ORS 342.437 TO -342.449

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Teresa Ketelsen

DATE: June 2, 2016

RE: No. 2 – Policy Review

EXPLANATION: At the work session this evening, board members will be asked to provide input regarding revisions recommended by the Oregon School Board Association, district staff, and the Policy Review Committee for policy GCDA/GDDA, Criminal Records Checks/Fingerprinting.

PRESENTER: Teresa Ketelsen

SUPPLEMENTARY MATERIALS: Revised policy GCDA/GDDA with recommended changes

RECOMMENDATION: The administration recommends that the board review policy revisions as presented for first reading.

REQUESTED ACTION: No formal action is required at the time. Adoption will be recommended at a subsequent meeting.

TK:lc

Gresham-Barlow SD 10

Code: GCDA/GDDA
Adopted: 1/04/96
Readopted: 11/01/01; 5/02/02; 2/04/10;
10/02/14
Orig. Code(s): GCDA/GDDA

Criminal Records Checks/Fingerprinting

In a continuing effort to further ensure the safety and welfare of students and staff, the district shall require criminal records checks and fingerprinting of all ~~newly hired full-time and part-time~~ employees. Others having direct, unsupervised contact with students shall also have criminal records checks ~~and fingerprinting~~, as required by law.

“Direct, unsupervised contact” means contact with students that provides the person opportunity and probability for personal communication or touch.

In addition to the ~~newly hired~~ employees, such checks shall be required of the following:

1. All school district contractors and/or their employees, whether employed part-time or full-time;
2. **All volunteers in our schools and any school sponsored activity or event;**
3. All contractors and/or their employees who provide early childhood special education or early intervention services in accordance with rules established by the ~~employment department~~ **Oregon Department of Education, Child Care Division;**
4. Any community college faculty member providing instruction at the site of an early childhood education program or at a school site as part of an early education program;
5. An individual who is an **public charter school** employee **or volunteer** ~~of a public charter school.~~

An individual who has failed to disclose the presence of criminal convictions that would not otherwise prevent his/her employment with the district as provided by law may be employed or contracted with by the district. The district’s use of criminal history must be relevant to the specific requirements of the position, services or employment.

The district ~~may~~ **shall not** begin the employment of an individual, ~~volunteer service,~~ or terms of a district contractor **before** the return and disposition of criminal record checks and/or fingerprinting. **The service of a volunteer will not begin before the return and disposition of a criminal records check.**

The superintendent shall develop administrative regulations as necessary to meet the requirements of law.

END OF POLICY

Legal Reference(s):

[ORS 181.555](#)

[ORS 326.603](#)

[ORS 326.607](#)

[ORS 336.631](#)

[ORS 342.143](#)

[ORS 342.223](#)

[OAR 414-061-0010](#)

[OAR 581-021-0500](#)

[OAR 581-022-1730](#)

[OAR 584-036-0062](#)

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

Cross Reference(s):

ICC - Volunteers

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, Oregon 97030-3825

TO: Board of Directors
FROM: Jim Schlachter
DATE: June 2, 2016
RE: No. 3 - Date, Time and Place of 2016-17 Board Meetings

EXPLANATION: Policy BC/BCA requires the board to provide for the date, time and place of its regular meetings for the fiscal year not later than July of each year.

As part of the calendar development process, a *draft* schedule has been developed for board discussion and feedback.

A *proposed* schedule will be prepared following this evening's work session and input from the board. The proposed schedule will be presented as a first reading on June 9, 2016, and for adoption on July 7, 2016.

PRESENTER: Jim Schlachter

SUPPLEMENTARY MATERIALS:

1. Board Policy BC/BCA, Board Organization/Board Organizational Meeting
2. A draft schedule of dates for regular board meetings, boardwork sessions, DAC meetings, and budget committee meetings will be provided at the work session.

RECOMMENDATION: The administration recommends review of the board meeting schedule drafted for 2016-17. Board members will be asked to provide input for the development of a proposed schedule to be presented for first reading on June 9, 2016.

REQUESTED ACTION: No action is required at this time. Adoption will be requested at the July meeting.

:lc

Gresham-Barlow SD 10

Code: **BC/BCA**
Adopted: 5/02/94
Readopted: 2/04/99; 5/02/02; 3/07/13
Orig. Code(s): BC/BCA

Board Organization/Board Organizational Meeting

No later than the next regular meeting following July 1, the Board will organize itself for the year. The Board's annual organizational meeting will be held at any time during the month of July deemed appropriate by the Board, and in no circumstance earlier than July 1.

The organizational meeting will consist of, but not be limited to, the following actions:

1. Election of a Board chair;
2. Election of a vice chair;
3. Provision for a time and place for regular meetings;
4. Other organizational actions prescribed by law or by Board practice.

The incumbent Board chair will preside until a successor is elected, whereupon the successor will assume the chair. In the event no incumbent chair or vice chair remains on the Board, or neither is able to continue to serve as an officer, the Board will select a temporary chair to conduct the election.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040 - 332.045](#)
[ORS 332.057](#)

Cross Reference(s):

BCB - Board Officers

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors
FROM: Jim Schlachter
DATE: June 2, 2016
RE: No. 4 – Bond Proposal Recommendation

EXPLANATION: At the May 26 work session, the board reviewed feedback from a variety of sources regarding the Bond Measure Planning Committee's recommendation. The feedback included data collected through ThoughtExchange.

Financing options were presented for board consideration along with draft schedules of the proposed bond work, and changes to the original recommendation based on facility reviews and feedback.

At the work session this evening, board members will have an opportunity to continue their review and discussion of the recommended bond proposal and related information.

PRESENTER: Jim Schlachter

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: The administration recommends that board members continue the review and discussion of the bond proposal, feedback and other data as described above.

REQUESTED ACTION: No action is required at this time. A decision regarding the committee's bond measure recommendation will be requested at a subsequent meeting.

:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors
FROM: Carla Piluso
DATE: June 2, 2016
RE: No. 5 – Board Leadership Selection Process for 2016-17

EXPLANATION: As provided by Policy BCB, Board Officers, the board will elect one of its members to serve as chair and one to serve as vice-chair at its first scheduled meeting after July 1.

To prepare for this process, time has been reserved on this evening's agenda to review the board leadership selection process and begin discussion about electing a chair and vice-chair for the 2016-17 school year.

Discussion should include key issues, key challenges, and leadership needs.

PRESENTER: Carla Piluso, Chair

SUPPLEMENTARY
MATERIALS: Policy BCB, Board Officers

RECOMMENDATION: The chair recommends that board members review the board leadership selection process.

REQUESTED ACTION: No formal action is requested at this time.

:lc

Gresham-Barlow SD 10

Code: **BCB**
Adopted: 2/04/99
Readopted: 5/02/02; 3/07/13; 10/01/15

Board Officers

At its first scheduled meeting after July 1, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than two years in succession.¹ If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

The Board chair will:

1. Assist the superintendent in establishing the agenda for regular Board meetings;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order;
4. Sign the minutes and other official documents that require the signature of the chair;
5. Represent the district and the Board at official functions, unless this duty is delegated by the Board chair to another Board member;
6. Appoint all Board-committees and will be an ex-officio member of all such committees unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.

In the absence of the chair, the vice chair will perform the duties of chair and, when so acting, will have the chair's powers. The vice chair will perform other functions as designated by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. In the absence of the designated secretary the board may name anyone present to serve as secretary for that meeting. The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;

¹Past practice has limited a member to serve more than two years in succession as chair; ORS 332.040 allows up to four successive years.

3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies;
5. Properly post all Board meetings.

Board or District Spokesperson

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of the entire Board.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040](#)
[ORS 332.045](#)
[ORS 332.057](#)

Cross Reference(s):

BC/BCA - Board Organization/Board Organizational Meeting

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors
FROM: Jim Schlachter
DATE: June 2, 2016
RE: No. 6 – Future Board Work Session Topics

EXPLANATION: Discussion of future board meeting topics has been included on work session agendas as part of the district's on-going process for planning meetings, and to ensure that subjects being reviewed are timely and meet expectations of the board.

Tonight's meeting will be the last work session scheduled for the 2015-16 fiscal year, and the current list of topics has been fulfilled. In July, the board will be asked to adopt a new schedule of meetings for 2016-17, and the process will begin again for identifying subjects to be covered throughout the year.

This evening, board members will have an opportunity to share ideas about future work session topics, including discussion items to be considered for the board's August planning session.

The superintendent will continue to meet with board leadership throughout the year to review the list of suggested topics as it develops over time, and determine how best to meet requests.

PRESENTER: Carla Piluso

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: The administration recommends discussion of future work session topics.

REQUESTED ACTION: No formal action is required.

:lc