

Gresham-Barlow



School District

BOARD OF EDUCATION

Regular Board Meeting / Work Session

AGENDA

September 26, 2013

BOARD OF EDUCATION
September 26, 2013

Special Board Meeting / Work Session – 6 p.m.

**Partnership Room
Center for Advanced Learning (CAL)
1484 NW Civic Drive, Gresham, OR**

I. CALL TO ORDER

II. ROLL CALL

_____	Matt O’Connell, Chair	_____	Jim Schlachter, Superintendent
_____	Carla Piluso, Vice-Chair	_____	Jerry Jones, Chief Financial Officer
_____	Dale Clark, Director		
_____	Dan Chriestenson, Director		
_____	Kathy Ruthruff, Director		
_____	Kent Zook, Director		
_____	Kris Howatt, Director		

III. RECESS INTO EXECUTIVE SESSION

ORS 192.660 (2)(H), Litigation

IV. RECONVENE WORK SESSION

IV. DISCUSSION TOPICS

- 1. Local Contract Review Board Jones
- 2. Policy Review, Section D, Fiscal Management Jones
- 3. Dual Language/Two-Way Bilingual Program Grant Harris
- 4. Audit Involvement Team Report to the Board O’Connell
- 5. Board Assignments O’Connell

IV. ANNOUNCEMENTS

Sept. 30, 2013: OSBA / MESD Fall Regional Dinner Meeting – 5:30 p.m.
Oak/Spruce Room
Embassy Suites Airport Hotel
Portland, Oregon

Oct. 3, 2013: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

V. ADJOURN

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Jerry Jones

DATE: September 26, 2013

RE: No. 1 – Local Contract Review Board

EXPLANATION: The Board of Directors serves as the district’s Contract Review Board. On April 7, 2005, acting as the contract review board, the board unanimously approved Resolution 05-03, *“Adoption of the Model Contracting Rules and Findings of Fact and Conclusion of Compliance with the Law for Exemption of Certain Classes of Public Contracts & Class Special Procurements.”*

In January 2005, the board received specific information on the CM/GC (Construction Management/General Contractor) process and its utilization. During that time, the board conducted a hearing to use the CM/GC process for the East Orient Elementary School addition and remodel. Similarly, the administration is now interested in using this contracting method for the Gresham High School modernization project. To do so, it will be necessary to update the board on its role as the public contract review board and to adopt updated rules. There have been many changes in ORS 297, Public Contracting Rules, which need to be addressed.

This evening, Mr. Jeff Condit, partner of Miller-Nash LLP, Attorneys at Law, will provide an overview of the board’s role as a local contract review board, and the proceedings needed to use the CM/GC process for the Gresham High School modernization project.

PRESENTER: Jerry Jones

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: No action is required at this time.

REQUESTED ACTION: This report is being provided as information only.

JJ:mkh:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Jerry Jones

DATE: September 26, 2013

RE: No. 2 – Policy Updates: Section D, Fiscal Management

EXPLANATION: At the work session this evening, board members will be asked to provide input regarding the recommended revisions to policies from the Oregon School Board Association’s rewrite. This review is part of the board’s ongoing policy review process.

To streamline adoption procedures for policies where only minor revisions are required, or for those mandated by Oregon statutes or federal regulations without board discretion, the board will be asked to identify which policy revisions can be considered at a subsequent meeting via Consent Agenda, or as an Action Item for second reading.

PRESENTER: Jerry Jones

SUPPLEMENTARY MATERIALS: Revised policies from the OSBA’s rewrite will be provided at the work session.

RECOMMENDATION: The administration recommends that the board review policy revisions and/or additions as presented for first reading.

REQUESTED ACTION: No formal action is required at this time; however, the board will be asked to identify which policies can be approved at a subsequent meeting via Consent Agenda, or moved to second reading.

JJ:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Anita Harris

DATE: September 26, 2013

RE: No. 3 – Dual Language/Two-Way Bilingual Grant

EXPLANATION: The Oregon Department of Education has issued a Request for Proposal (RFP) for the Dual Language/Two-Way Bilingual Grant. This grant is intended to support Oregon school districts, consortia of school districts or charter schools (grantees) to design, implement and improve Dual-Language/Two-Way bilingual programs in Oregon. These programs assist students in becoming academically proficient in two languages.

The Dual Language/Two-Way Bilingual Grant will include support from a selected consultant. There are three phases for this grant, which include a planning phase, implementation phase, and program evaluation phase.

Based on the availability of state resources, this three-year grant program begins in 2013, and ends in 2016. Awards will be issued to successful applicants on an annual basis. ODE and a third party consultant will annually review progress reports and performance data to determine continued program funding.

Approximately \$120,000 will be available in this application period. Grants will be level funded 25% in year one, 50% in year two, and 25% in year three. In years four and five, programs are expected to maintain service levels equivalent to those provided in the first three years. Grantees must assert their intent to continue these programs once the grant funding is expended and must secure from their district board chair, superintendent and building principal assurances that the Dual Language Bilingual program will continue after the grant period ends.

Gresham-Barlow currently has a committee completing an application for this grant.

Board of Directors
Re: No. 3 – Dual Language/Two-Way Bilingual Grant
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PRESENTER: Anita Harris

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required at this time.

AH:sce:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Jerry Jones

DATE: September 26, 2013

RE: No. 4 – Audit Involvement Team Report to the Board

EXPLANATION: This evening's audit findings report will be presented by Matt O'Connell, chair, as part of the Board of Directors Audit Involvement Practice, which was adopted in December 2008.

Following is a brief review of the district audit process for 2012:

- The auditing team from Pauly Rogers & Co., the district's independent audit firm, finished its work on August 2013.
- Subsequently, the lead auditor met with the superintendent and chief financial auditor for an exit interview.
- An exit interview with the audit involvement team took place on September 19, 2013.
- The board chair will review the audit findings with the board at the September 26, 2013, board work session.
- The final 2013 Fiscal Year Comprehensive Annual Financial Report will be presented to the board at the November 7, 2013, regular board meeting.

PRESENTER: Matt O'Connell

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required at this time.

JJ:lc

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: Jim Schlachter
Matt O'Connell

DATE: September 26, 2013

RE: No. 5 – Board Assignments

EXPLANATION: Historically, individual board members have represented the board on a variety of committees, or at events. A list of 2013-14 Board Assignments was reviewed at the September 19 board work session as part of an annual process to reaffirm or appoint representation where needed. Because not all board members were present, the review is being presented again at the September 26 work session to ensure that all board members have an opportunity to participate in the discussion. This will be the continuation of an annual review that began at the August 15, 2013, board planning session.

The list has been updated to reflect notes taken at the August 15 and September 19 work sessions.

PRESENTER: Matt O'Connell

SUPPLEMENTARY
MATERIALS: 2013-14 Board Assignments

RECOMMENDATION: Review the updated list of 2013-14 Board Assignments and reaffirm or appoint representation where needed. If there are other committees or events that should be included on the list, add them at this time.

REQUESTED ACTION: No formal action is required.

:lc

2013-14 Board Assignments

Committee	Number	Carla Piluso	Dale Clark	Dan Christenson	Kathy Ruthruff	Kent Zook	Kris Howatt	Matt O'Connell	Other / Appointed
Board Leadership	2	•						•	
Achievement Compact Advisory Committee (Ex-Officio Member)	1	Maybe							
Architect and Engineer Review	1				•	•			
Audit Involvement Team	2	•						•	
Citizens Bond Oversight Committee	1 or 2		•					•	
Counselor Advisory Committee	1	•			•				
DAC	All	•	•	•	•	•	•	•	
District Data Team	1		•				•		
GBEA Contract Negotiations	1	***** TBD *****							
Greater Gresham Area Prevention Partnership (GGAPP)	1	•							
Gresham-Barlow Education Foundation	1		•				Back-up		
MESD Budget Committee	1								Hartssock
Superintendent's Evaluation	2						•	•	
OSBA Legislative Policy Committee (LPC)	1					Maybe			
OSBA Board of Directors	1						•		
Metro Board	1						•		
District Equity Focus Team	1	***** TBD *****							
Metro Policy Advisory Committee (MPAC)	1	None							