

***Be Safe***  
***Be Responsible***  
***Be Kind & Respectful***

Students are taught to follow these guidelines and specific expectations for all areas of the school including: classroom, restrooms, playground, cafeteria, hallways, etc. These expectations are reviewed regularly. Below is a chart that shows how each guideline is applied to the different areas of the school

**Arrival**

- 1) Stay in designated wait area until 8:30AM
- 2) Use a #3 voice
- 3) Be in classroom before 8:35AM
- 4) Keep hands, feet, and objects to self.

**Bathrooms**

- 1) Flush toilet
- 2) Wash hands
- 3) Keep bathroom clean
- 4) Use a #2 voice
- 5) Leave when you are done

**Assemblies**

- 1) Use your eyes
- 2) Use your ears
- 3) Use your heart
- 4) Sit on bottom
- 5) Face the speaker
- 6) Clap or respond appropriately
- 7) Stay seated until teacher gives signal

**Lunch Line**

- 1) Use a #2 voice
- 2) Stay in line
- 3) Leave doorways open
- 4) Keep hands, feet, and objects to self

**Cafeteria**

- 1) Choose healthy foods
- 2) Take only what you will eat
- 3) Stay seated after recycling
- 4) Listen to the speaker
- 5) Use a #2 voice
- 6) Clean up after yourself

**Playground**

- 1) Be safe
- 2) Be kind
- 3) Take turns
- 4) Take care of equipment
- 5) Line up when the bell rings

**Rainy Day Recess**

- 1) Be safe
- 2) Be kind
- 3) Stay undercover
- 4) Take care of equipment
- 5) Take turns

**Emergency Drills**

- 1) Listen to adults for directions
- 2) Follow directions
- 3) Use a #0 voice

**Office**

- 1) Check in with secretary
- 2) Wait quietly in front of counter

**Hallways**

- 1) Stay to the right
- 2) Stay in line with class
- 3) Use a #0 voice with class
- 4) Use a #1 voice with small group
- 5) Go quickly and directly to destination
- 6) Walk
- 7) Keep hands, feet, and objects to self

**Dismissal**

- 1) Use a #3 voice
- 2) Walk directly to destination

**Bus Dismissal**

- 1) Walk with your class to gym
- 2) Stay in your bus line
- 3) Use #3 voice
- 4) Walk with your line to bus

**Bus**

- 1) Stay seated until bus door opens
- 2) Use a #2 voice
- 3) Keep food in backpack
- 4) Keep hands, feet and objects to self.

## **Positive Reinforcement**

### **School Wide Assemblies**

On scheduled dates the entire school gathers for a short assembly to celebrate our school. We sing our school song together; recognize classes or individuals that are doing a great job and work to build a strong sense of community. Parents are welcome to join us at any time for this event!

### **North Gresham Grade School honors and encourages the following Life Skills**

<b>Personal Best</b>	<b>Action</b>
<b>Poise</b>	<b>Alertness</b>
<b>Confidence</b>	<b>Self-Control</b>
<b>Fitness</b>	<b>Determination</b>
<b>Skill</b>	<b>Hard Work</b>
<b>Team Spirit</b>	<b>Friendship</b>
<b>Loyalty</b>	<b>Enthusiasm</b>
<b>Cooperation</b>	

### **What Happens If My Child Makes A Poor Choice?**

At North, our goal is to help students learn to make responsible choices. Students who don't follow school guidelines will be treated respectfully by the adults in charge. A consequence may be used to help students learn how to make a better choice next time.

### **Possible Consequences:**

1. Re-direction (do over appropriately)
2. Change of location
3. Loss of privilege
4. Plan for improved behavior
5. Time-out
6. Problem Solving
7. Other consequences that are logical

### **Behavior Note**

The purpose of a Behavior Note is to document when a student makes a poor choice. It is a signal that there needs to be a conversation between the student and teacher. The Behavior Note is for behaviors that are minor in nature and do not require a serious consequence. A copy of the "Note" may be sent home to be signed by a parent and returned to the teacher, however this would be decided on a case by case situation. Phone calls, or emails to the parent may also be initiated by the teacher.

### **Office Referrals**

Students who continue to make poor choices or make choices that are dangerous to other students will receive a referral to the office. Staff will use school guidelines and professional judgment when dealing with such behaviors.

Students who receive a referral will meet with the principal and consequences will be assigned based on the seriousness of the offense. In addition, the principal and involved staff will help the student develop a plan for improved behavior. Parents will receive a phone call or a copy of the referral to sign and return.

At the time a referral is written, a teacher or staff member may take appropriate actions and/or assign an appropriate consequence until the principal can meet with the student. These actions or consequences may include removal from the situation, loss of privilege until the principal meets with the student, time out, or any other step, which in the professional judgment of the staff member is appropriate to the situation.

If a student receives multiple referrals during the year, additional actions will be taken to address the behavior(s) and support that student to improve the problem behavior.