

North Gresham Grade School PTC
December 12, 2018 @ 6:30 pm
Meeting Minutes

Location: North Gresham Grade School, Library
Presiding Officer: PTC President Michelle Carter

Board Members Present: Treasurer & Volunteer Coordinator Katie Kost, Secretary Heather Ruggles, and Co-Treasurer Alisha Monie

Members Present: Angela Britz-Robertson

Teacher Present: Jacey Ageno (First Grade)

Principal Report & Site Council:
Tracy Klinger gave the Principal's Report.

Teacher Moment:
Jacey Ageno gave the Teachers report. During today's assembly, the Gresham Police Officers stopped. Our 5th graders and other classes make Blanket Buddies (blankets with teddy bears) to give to the Gresham Officers. This is her first year teaching at North Gresham Elementary and she is enjoying every minute of it.

New Business:

We are looking for a replacement for Volunteer Coordinator. Most of this position can be done at home with sending out emails and reaching out to the volunteers. Heather Ruggles offered to take over as Volunteer Coordinator if someone else wanted to take over Secretary.

Michelle and Katie received an email from Night Owl answering the following questions from last meeting.

- 2 designs in 2 locations (small in the front & large in the back) is more expensive since they have to change the screens.
- The minimum order is 12 and that is total quantity from all sizes and type of shirts.
- X-Small & XX-Large are considered special sizing with special prices.
- The time frame to receive the shirts back is about 2 weeks.

The committee decides the colors of the shirts will be black, royal blue and dark grey shirts all with white ink. They also decided that 1 color in 2 locations (smaller in front & bigger in back) for all 3 shirt colors.

We are looking for a parent volunteer to head-up the planning committee for the Winter Talent Show. If no parent can be found, then we will look at canceling this event.

Mt. Hood Tickets will be on sell for 2 weeks in February instead of 1 week like previous years. This was decided since more sales occur during the second week and the office staff is very busy during this time. We will need parent volunteers for before and after school.

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Dinner night out went okay. We almost did not reach the goal, but they gave it to us. Next year, we are looking at doing 2 paper flyers the week before and the day before as well as sending out an email blast from the school. The check will be coming to the school soon.

We were selected for the dinner's night out at the Highland McMenamins for 2019. Lara Smith will schedule this soon. Gresham Barlow Education Foundation is doing one at Edgefield on Jan 15th.

Treasurer Report:

Katie Kost gave the Treasurer's Report. Due to Banking dates we don't have a bank Statement this month.

These new deposits were reported & recorded in the budget: Fred Meyer's \$201.68, \$12.71 for additional donations, \$72.50 paid out for book Fair supplies.

The following are new expenses for reimbursements were submitted and approved: \$25.00 for Testing Supplies (Janet Stinson), \$92.55 for Classroom Supplies (Grace Grieve), \$122.85 for Library Books (Sue Ann Krueger), \$11.50 for Classroom Supplies (Jill Williams), \$60.43 for Classroom Supplies (Emily Reed), \$78.00 for KoldKist (KoldKist), and \$2241.07 for Scholastic (Scholastic Book Fair)

Meeting Adjourned at 7:30 pm.

Next Meeting: North Gresham Grade School, Library, January 9th at 6:30 pm.