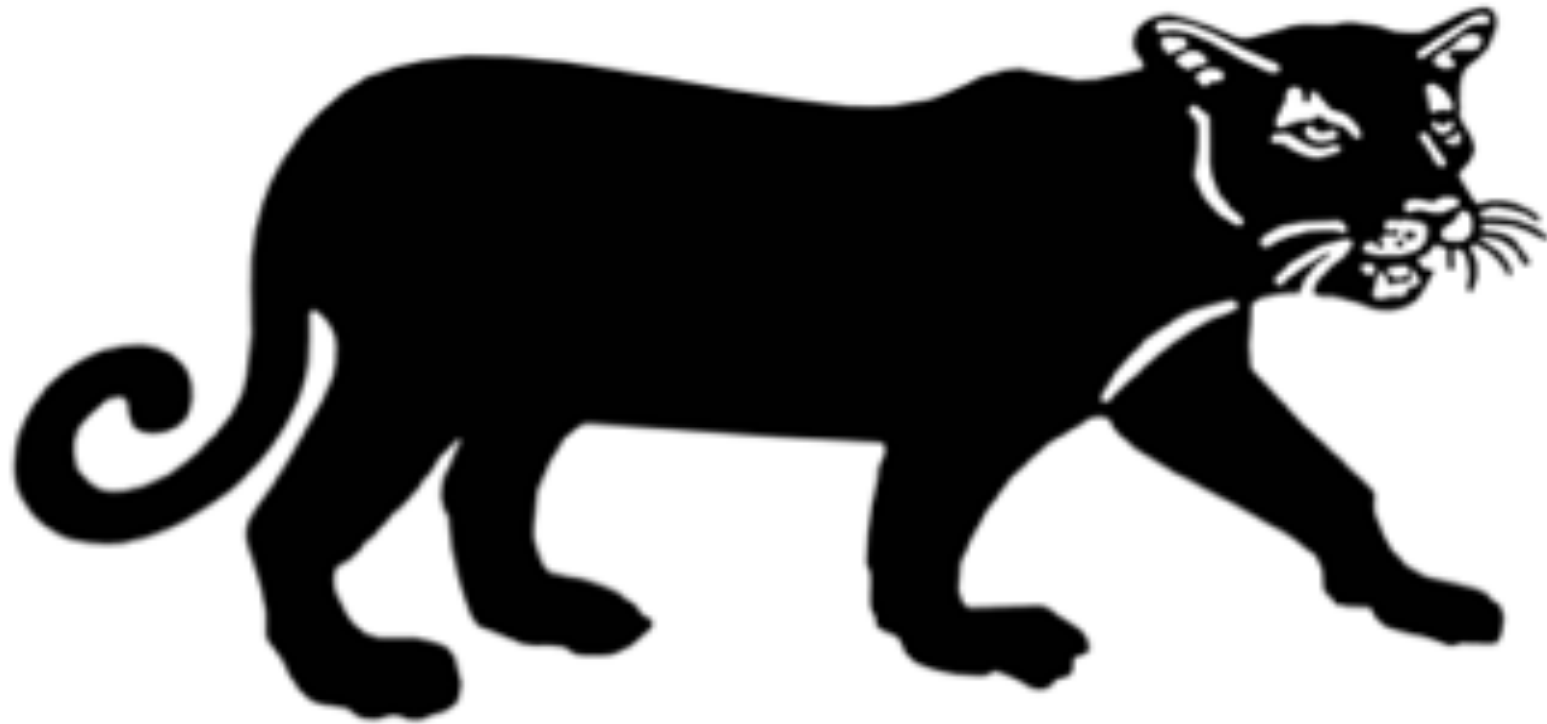


# Powell Valley Elementary School

Parent/Student School Handbook



2019-2020

Powell Valley Elementary School  
4825 SE Powell Valley Road  
Gresham, OR 97080  
Michele Cook, Principal  
cook9@gresham.k12.or.us  
Phone: 503-661-1510  
FAX: 503-492-6711

## Powell Valley Elementary School Handbook

Dear Parents and Students,

This handbook is designed to give you information that will help you learn about Powell Valley and have a very successful year. Please review it together and return the signature slip provided. You will be expected to know and follow these rules and procedures; if you have any questions don't hesitate to ask me. This is going to be a wonderful year!

Mrs. Cook, Principal

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School Mascot: Panther      School Colors: Purple and Black

School Expectations: \* Be Safe \* Be Respectful \* Be Responsible \* Be Your Best \*

School Motto: *On time and ready to learn!*

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Gresham-Barlow School District recognizes the diversity and worth of all individuals and groups. It is the policy of this district and the board of education that there will be no discrimination or harassment of individuals or groups based on race, color, gender, marital status, sexual orientation, gender identity, gender expression, religion, national origin, age, disability, Veteran's status, or genetic information in any educational programs, activities or employment. Gresham-Barlow provides equal access to individuals with disabilities. Persons having questions about equal opportunity and nondiscrimination should contact:

School administrator at your local school; If the complaint is against the school administrator or is unresolved, contact Deputy Superintendent James Hiu at 503-261-4577  
Section 504 Coordinator, Donna Ravenberg, at 503-261-4650  
• Title IX Coordinator, April Olson, at 503-261-4580

## Powell Valley Panthers' "Path to Success"

Area Designation	Be Safe	Be Responsible	Be Respectful	Be Your Best
<b>Arrival/Dismissal</b>	<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Keep hands and feet to yourself</li> <li>• Use crosswalk only with an adult</li> <li>• Stay behind the yellow line to wait for buses</li> <li>• Wait for an adult to dismiss your at the pick up area</li> </ul>	<ul style="list-style-type: none"> <li>• Go to end of line at your arrival area</li> <li>• Stay in one spot in line</li> <li>• At breakfast focus on eating</li> <li>• Stay in arrival area until 8:28</li> <li>• Be in class and ready to learn at 8:35am</li> <li>• Walk with a teacher to the dismissal area</li> <li>• Have notes for transportation changes</li> </ul>	<ul style="list-style-type: none"> <li>• Use inside voices</li> <li>• Follow adult directions</li> <li>• Use kind words and actions</li> </ul>	<ul style="list-style-type: none"> <li>• Arrive on time</li> <li>• Wait calmly and patiently</li> <li>• Set an example for others</li> </ul>
<b>Bathrooms</b>	<ul style="list-style-type: none"> <li>• Keep feet on floor</li> <li>• Keep water and soap in the sink</li> <li>• Wash hands with soap/water</li> </ul>	<ul style="list-style-type: none"> <li>• Use trash cans</li> <li>• Have a hall pass or self manager badge</li> <li>• Flush</li> <li>• Use one squirt of soap</li> <li>• Use one or two paper towel</li> </ul>	<ul style="list-style-type: none"> <li>• Use inside voices</li> <li>• Keep stall doors closed</li> <li>• Give privacy to others</li> <li>• Keep hands and eyes to self</li> <li>• Have one person in a stall at a time</li> </ul>	<ul style="list-style-type: none"> <li>• Finish quickly</li> <li>• Set an example for others</li> </ul>
<b>Hallways</b>	<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Keep hands and feet to yourself</li> <li>• Stay to the right</li> </ul>	<ul style="list-style-type: none"> <li>• Carry a pass or self manager badge</li> <li>• Be on task when working in the hallway</li> </ul>	<ul style="list-style-type: none"> <li>• Use inside voices and appropriate language</li> <li>• Respect others who are working in the hall</li> <li>• Follow adult directions</li> </ul>	<ul style="list-style-type: none"> <li>• Set an example for others</li> <li>• Admire student work with your eyes</li> <li>• Keep hallways clean</li> </ul>
<b>Inside Recess</b>	<ul style="list-style-type: none"> <li>• Keep hands and feet to yourself</li> <li>• Walk in gym</li> <li>• Use inside school equipment properly</li> <li>• Be aware of body space</li> <li>• Move safely to play area</li> <li>• Listen for "3-whistle" signal</li> </ul>	<ul style="list-style-type: none"> <li>• Make a plan and stick to it</li> <li>• Follow school rules for games</li> <li>• Report accidents or bully behavior</li> <li>• Line up when the whistle blows</li> <li>• Stay out from behind the curtains</li> </ul>	<ul style="list-style-type: none"> <li>• Be kind to others</li> <li>• Play fair with others</li> <li>• Use problem solving when needed</li> <li>• Follow adult directions the 1<sup>st</sup> time</li> </ul>	<ul style="list-style-type: none"> <li>• Show friendship</li> <li>• Be active</li> <li>• Set an example for others</li> <li>• Move back to class ready to be a student</li> </ul>
<b>Outside Recess</b>	<ul style="list-style-type: none"> <li>• Keep hands and feet to self</li> <li>• Use school equipment properly</li> <li>• Play safe on outside play structures</li> <li>• Know outside boundaries</li> <li>• Move safely to the play area</li> <li>• Listen for "3-whistle" signal</li> </ul>	<ul style="list-style-type: none"> <li>• Dress for the weather</li> <li>• Make a plan and stick to it</li> <li>• Follow school rules for games</li> <li>• Report accidents or bully behavior</li> <li>• Line up quickly when the whistle blows</li> </ul>	<ul style="list-style-type: none"> <li>• Be kind to others</li> <li>• Play fair with others</li> <li>• Use problem solving when needed</li> <li>• Follow adult directions the 1<sup>st</sup> time</li> </ul>	<ul style="list-style-type: none"> <li>• Show friendship</li> <li>• Be active</li> <li>• Set an example for others</li> <li>• Move back to class ready to be a student</li> </ul>

<p align="center"><b>Cafeteria</b></p>	<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Keep hands and feet to yourself</li> <li>• Carry tray with both hands</li> <li>• Sit on your bottom</li> <li>• Leave cafeteria only with adult permission</li> </ul>	<ul style="list-style-type: none"> <li>• Take only what you can eat</li> <li>• Eat your own food</li> <li>• Raise your hand and wait to be excused</li> <li>• Put silverware in cans at table</li> <li>• Open and recycle milk cartons</li> <li>• Use compost and trash cans</li> <li>• Do assigned job</li> </ul>	<ul style="list-style-type: none"> <li>• Use inside voices</li> <li>• Listen when an adult speaks</li> <li>• Clean up your area</li> </ul>	<ul style="list-style-type: none"> <li>• Use respectful manners</li> <li>• Choose healthy food</li> <li>• Wait patiently</li> <li>• Self manager excuse yourselves to dump</li> </ul>
<p><b>Learning Areas</b></p> <ul style="list-style-type: none"> <li>• Classrooms</li> <li>• PE</li> <li>• Music</li> <li>• Library</li> <li>• Computer Labs</li> </ul>	<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Keep hands and feet to yourself</li> <li>• Carry a pass or self manager badge when leaving a learning area by yourself</li> </ul>	<ul style="list-style-type: none"> <li>• Ask for help when needed</li> <li>• Use equipment when directed</li> <li>• Be on task</li> <li>• Clean up your area</li> <li>• Use technology from home with permission from your teacher</li> </ul>	<ul style="list-style-type: none"> <li>• Enter and exit learning areas quietly</li> <li>• Respect personal body space</li> <li>• Treat school and property with respect</li> <li>• Use inside voices</li> <li>• Follow adult directions</li> </ul>	<ul style="list-style-type: none"> <li>• Set an example for others</li> <li>• Show panther pride</li> </ul>
<p align="center"><b>Bus Safety</b></p>	<ul style="list-style-type: none"> <li>• Walk to and from bus</li> <li>• Keep hands, feet &amp; objects to self</li> <li>• Stay seated during the ride</li> <li>• Seat on seat – back on back</li> <li>• Keep feet towards front</li> </ul>	<ul style="list-style-type: none"> <li>• Find a seat quickly</li> <li>• Self managers sit in back seats</li> <li>• Remember your things</li> </ul>	<ul style="list-style-type: none"> <li>• Get on quickly</li> <li>• Use inside voices</li> <li>• Speak with respect to driver and others</li> <li>• Listen to the bus driver</li> </ul>	<ul style="list-style-type: none"> <li>• Use good manners</li> <li>• Set an example for others</li> </ul>

**Office and Phone Hours**

8:00 am to 4:00 pm

\* Turn in transportation change notes to Office first thing in the morning \*

**School Hours**

**8:10 am - Drop Off area doors open, 8:10 am - 8:28 am - Breakfast**

8:35am - Tardy bell rings, students who arrive later must get a tardy slip from the office  
Lunch/Recess Times: KG-1st 11:25-12:05pm; 2nd-3rd 11:50-12:40pm; 4th-5th 12:15-12:55pm

3:05 pm - Students go to pick up area or walk to buses with teacher

3:15 pm - Buses released

**Wednesday Late Start**

9:10 am - Drop Off area doors open, 9:10 am - 9:28 am - Breakfast

9:35am - Tardy bell rings, students who arrive later must get a tardy slip in the office

Parents are more than welcome to come have lunch with their students, however, due to the unstructured environment and supervision requirements of recess, we request parents refrain from joining their child at recess. Thank you for your understanding!

# September 2019



**Monday**

**Tuesday**

**Wednesday**

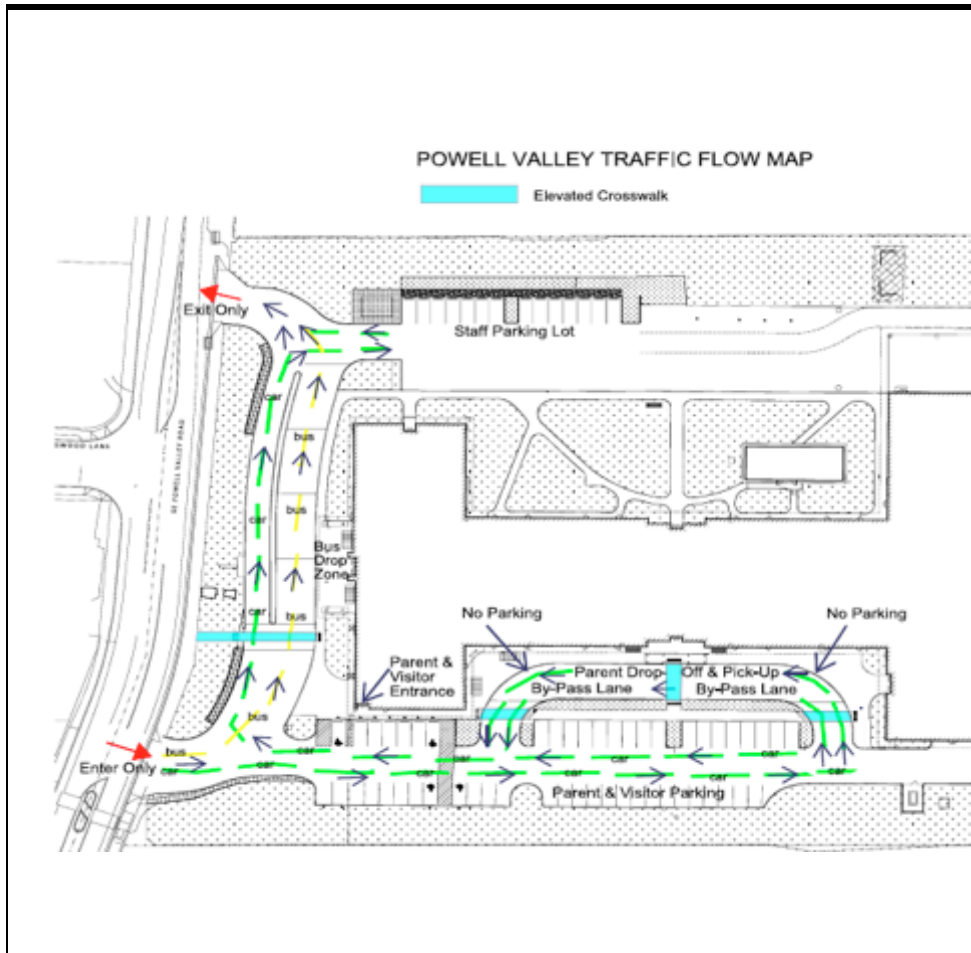
**Thursday**

**Friday**

<p>2 Labor Day NO SCHOOL</p>	<p>3 First Day of School 1<sup>st</sup>-5<sup>th</sup> Grades Kindergarten Screening</p>	<p>4 Kindergarten Screening</p>	<p>5 Kindergarten Gradual Entry</p>	<p>6 Kindergarten Gradual Entry</p>
M	M	M	M	M
<p>9 First Day of School Kindergarten PTC Meeting 6:30pm</p>	<p>10</p>	<p>11</p>	<p>12</p>	<p>13</p>
M	M	M	M	M
<p>16</p>	<p>17</p>	<p>18 PTC Fundraiser Begins</p>	<p>19</p>	<p>20 Rights and Responsibilities Handbook signature page due</p>
M	M	M	M	M
<p>23</p>	<p>24 Spring Picture Day Open House 5:30-7pm</p>	<p>25</p>	<p>26</p>	<p>27 Teacher Inservice NO SCHOOL  Teddy Bear Parade on September 28th</p>
P	P	P	P	
<p>30</p>				
P				

M - Music  
P - PE

## Transportation - Bus Only Zone and Student Drop Off / Pick Up by Car:



### Morning Arrival:

Doors open for students at 8:10am, please drop off your child between 8:10-8:25am; there is no supervision before 8:10am. If your child arrives after 8:35am, they must enter through the Parent/Visitor Doors on the Southeast corner of the school.

### Afternoon Dismissal:

Students are released at 3:05pm. Parents are NOT allowed to park in the pick up loop. Parents who wish to park, must park in designated parking spots, and for safety reasons **MUST WAIT** for their child on the island; parents are NOT allowed to approach the Drop Off/Pick Up Doors.

Parents who are in cars need to use the car lane, and staff members will release students when parents are close to the pick-up doors. For the safety of everyone, staff members are not permitted to walk students across the parking lot to cars. Staff will only cross students over the elevated crosswalk to the parent waiting area (East side of school). If another family member or friend is picking up your child, they must be an authorized person on your child's contact list through our office. Please be patient in the pick-up loop, and keep driving around the loop until you see your child (just like the airport).

### Change of Transportation:

Students must have a note signed and dated by their parent/guardian if they are being picked up or going home with another student. The secretaries fill out a "Change of Transportation Form" for the student to give to the bus driver or staff at the pick up area. These are handed out at dismissal time. If plans change during the day, parents may call in and a "Change of Transportation Form" will be issued. Make these calls **BEFORE NOON**. Calls made at the end of the day may not provide enough time to get a "Change of Transportation Form" to your child. Our goal is a safe trip home for every child, so please help by following these guidelines.

# October 2019



**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

	1 P	2 PTC Fundraiser Ends P	3 P	4 PTC Movie Night Doors Open @ 6:00 P
7 PTC Meeting 6:30pm P	8 P	9 P	10 Teacher Inservice NO SCHOOL	11 Statewide Teacher Inservice NO SCHOOL
14 M	15 M	16 M	17 M	18 M
21 M	22 M	23 M	24 M	25 M
28 Picture Retake Day M	29 Veteran Day Assembly 2nd and 4th grade classes 6:30 M	30 M	31 M	

M - Music  
P - PE

## **Absences**

When your child will be absent, please call the office before 8:00am to let us know. This can be done anytime of the day. Outside of office hours you may call and use the recorder. Please leave your child's name, teacher's name, reason and number of days for the absence. After attendance is taken, our auto-dialer will call home (or other number designated by parent) if your child is absent and you have not made a call letting us know they'll be gone. A signature sheet accompanies this handbook, please designate your 'primary' number and we will use this number when we call to verify attendance. If this number changes during the school year, it is very important to notify the office.

## **Breakfast Program**

Powell Valley is part of a special program, which provides all students breakfast in the cafeteria at no cost to families. Students must take a complete breakfast in order for the meal to be free of charge. Breakfast is served from 8:10-8:25am and on Wednesdays, 9:10-9:25am. Parents who drive students to school need to ensure they arrive by 8:15am (9:15am on Wednesdays) to avoid students being tardy to class.

## **School Lunch**

Lunch is available every day and costs \$2.40. Many families may qualify for free or reduced lunch, based on family income. Please contact the district office or the school office for an application. The application is also available online at the Gresham Barlow School District website. The students are allotted 20 minutes to eat and then they have a 20 minute recess. You are welcome to come and have lunch with your student, adult lunches cost \$3.50. For students safety, parents need prior approval from the Principal to attend recess with their child. Students who bring lunch from home will need to pay for milk, if they want milk. Lunch account money can be turned in before school until 8:35am (for milk).

## **Music/PE**

Our Music and PE programs will be offered on a half time basis. An "M" or "P" on each calendar day or page will indicate the schedule. On PE days, your child should dress appropriately in pants and tennis shoes.

## **Student Assembly**

Each Wednesday morning at 9:45 we hold a 20-minute assembly in the gym. The student leadership group runs the assemblies featuring announcements, reminders, skits, awards, presentations and talent from students and staff.

## **Medications**

The school personnel are only able to administer prescription or over the counter medications following these guidelines. Both prescriptions and over the counter medications must be transported to and from school by the **parent**. Students are not allowed to carry them on the bus or have them in class. (See exceptions in the district guidelines.) Parents must complete a medical authorization form, and bring the medication in its original container that states the doctor's name, phone number and the dosage to be administered to the school office during business hours. The medications are locked in a cabinet and dispensed to the students when they come to the office.



# November 2019



Monday

Tuesday

Wednesday

Thursday

Friday

				1
				M
4 PTC Meeting 6:30pm	5	6	7	8
P	P	P	P	P
11 Veterans' Day No School	12	13	14	15
	P	P	P	P
18	19	20	21	22 PTC Movie Night Doors Open @ 6:00
P	P	P	P	P
25 Grading Day/Evening Conferences NO SCHOOL	26 Conferences NO SCHOOL	27 NO SCHOOL	28 Thanksgiving Holiday NO SCHOOL	29 Thanksgiving Holiday NO SCHOOL

M - Music  
P - PE

## **Newsletters, PV Website, Email, Twitter and the Gresham-Barlow School District (GBSD) Phone App**

You may designate to have your copy of Powell Valley's Panther News sent via email only. This is a list that is assembled each new school year. If you wish to be on the email list for the current school year, please complete the form going home with your student and return it to the school. Classroom notices and newsletters will be distributed as usual. In addition, school announcements and reminders of important events will be posted on the Powell Valley Website at <https://www.gresham.k12.or.us/pves> and sent out via email, twitter and the Powell Valley page of the GBSD phone app.

## **Grading and State Testing**

Students are given report cards each trimester. During the fall, parent/teacher conferences occur and report cards are presented and discussed. The spring and final trimester report card will be mailed home. Teachers use a variety of classroom assessments to monitor students' learning and growth. State testing occurs in the spring and is done in grades 3 through 5 as follows: 3<sup>rd</sup> grade - reading, math; 4<sup>th</sup> grade - reading, math; 5<sup>th</sup> grade - reading, math, and science.

## **Lost and Found**

It is the student's responsibility to keep track of personal and school items. We encourage parents to put student's initials on clothing tags. Items such as coats, lunch bags or hats that are left around the building or playground will be put in the Lost and Found container. This is located near the library. Students who wish to look there for a lost item must first have their teacher's permission to leave class. At the end of each trimester the items are donated to a charity.

## **Visiting Students and Parents**

Parents are encouraged to visit the classroom for short periods of time, on a pre-scheduled basis. They need to sign in at the office and wear a "Visitor" badge. Children from outside our school are not allowed to visit classrooms without pre-arrangement with the principal.

## **Volunteers**

We encourage parents and community members to become volunteers at Powell Valley. All volunteers must have a Volunteer Form and a Criminal Background Check on file at the District Office. The district form is available online at the district website at [www.gresham.k12.or.us](http://www.gresham.k12.or.us), click on **About Our District**, then **Volunteers**, and then **Volunteer Application Form**. Background checks can take up to 3 weeks, and **volunteers are not "cleared" until background checks are complete**. Please apply early to ensure you get cleared for field trips and other special events!

When you enter the building please sign in at the office and wear your "Volunteer Badge " or "Visitor" tag while working here. Siblings are not to accompany parents when they volunteer. District policy prohibits siblings from attending field trip

# December 2019



**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

<p>2 PTC Meeting 6:30pm Book Fair</p> <p>M</p>	<p>3 Book Fair</p> <p>M</p>	<p>4 Book Fair</p> <p>M</p>	<p>5 Book Fair</p> <p>M</p>	<p>6 Book Fair</p> <p>Community Christmas is December 7th, 9:00am-12:00pm</p> <p>M</p>
<p>9</p> <p>M</p>	<p>10</p> <p>M</p>	<p>11</p> <p>M</p>	<p>12</p> <p>M</p>	<p>13</p> <p>M</p>
<p>16</p> <p>M</p>	<p>17</p> <p>M</p>	<p>18</p> <p>M</p>	<p>19</p> <p>M</p>	<p>20</p> <p>M</p>
<p>23 Winter Break NO SCHOOL</p>	<p>24 Winter Break NO SCHOOL</p>	<p>25 Winter Break NO SCHOOL</p>	<p>26 Winter Break NO SCHOOL</p>	<p>27 Winter Break NO SCHOOL</p>
<p>30 Winter Break NO SCHOOL</p>	<p>31 Winter Break NO SCHOOL</p>			

M - MUSIC  
P - PE

# Student Guidelines

At the beginning of each school year we will take the time to teach all students the expectations, rules, rewards and consequences set up to make Powell Valley Elementary School an effective learning environment for all students. We expect parents to review this handbook and share it with their students. Our school uses Positive Behavior Intervention and Supports (PBIS) to create guidelines, expectations and supports to help all of our students develop socially and benefit from a positive learning environment.

- Powell Valley Panthers' "*Path to Success*" expectations are detailed at the beginning of this handbook. Please review the expectations with your child, and encourage them to ask questions if something isn't clear to them.
- Breakfast will be served from 8:10 - 8:30 in the cafeteria. Students may enter the classrooms at 8:28. Students are dismissed at 3:05pm. Please make sure your child knows how they will go home each day (bus, parent pick-up, day care, etc.).
- Students are to be under the supervision of an adult at all times. Students must get permission from an adult when moving to another location in the school, so that staff know where students are at all times. Examples include asking permission to re-enter the building when on the playground, asking to use the restroom, asking to go back to the classroom to get homework at the end of the day.
- Students must get a staff member's permission to use the phone. This is for emergency use only. **Items forgotten at home or making arrangements for after school events are not appropriate school phone use.**
- When students leave early from school they need to be checked out at the office first, by a parent/guardian.
- One of our goals is to teach students how to use technology in the appropriate and responsible way, or *digital citizenship*. Electronics (including phones, tablets, iPod, etc.) are not required at school or requested at school.

## Cell Phones:

- Some parents may deem it necessary for their child to carry a cell phone in their backpack. **The phone must be off and away at all times, on the bus and at school.** It is not to be used or shown to others. If a student is using their phone or showing it to other students, staff will collect the phone and it will be turned into the principal/office. The school/district will not take responsibility for lost or stolen items that are brought from home.

## Devices/Tablets (iPods, smartphones, other tools that can be used to support learning):

- Some upper grade classroom teachers permit students to use devices brought from home for instructional purposes (i.e., reading a book on a Kindle, practicing math facts on a device that supports iReady Math, etc.), **this is considered a privilege** that can be revoked if a student does not follow the teacher expectations. Inappropriate use of technology, such as getting onto social media, playing non-approved games, or taking pictures and video without explicit teacher direction and permission, is grounds for student disciplinary action and the device being turned into the principal/office.

## If a student's cell phone/personal device has been turned into the principal/office:

- 1<sup>st</sup> violation - Student pick up at the end of the day
- 2<sup>nd</sup> violation - Parent pick up
- 3<sup>rd</sup> violation - Parent meeting with principal before pick-up.

# January 2020

Monday

Tuesday

Wednesday

Thursday



Friday

		1 Winter Break NO SCHOOL	2 Winter Break NO SCHOOL	3 Winter Break NO SCHOOL
6 <u>School Resumes</u> PTC Meeting 6:30pm  P	7  P	8  P	9  P	10  P
13  P	14  P	15  P	16  P	17  P
20 Martin Luther King Day NO SCHOOL  P	21  P	22  P	23  P	24 Teacher Inservice NO SCHOOL
27  M	28  M	29  M	30  M	31  M

M - MUSIC  
P - PE

## School Rules

- Students are not allowed to bring toys or sports equipment to school unless prior arrangements are made with the teacher. They are not allowed outside the classroom. Skateboards and skates should not be brought to school.
- Gum chewing is not allowed at school.
- Weapons of all kinds (toy or real) are prohibited. District policy states: "Weapons may also include, but not limited to, knives, metal knuckles, straight razors, stun gun, taser gun, airsoft pellet gun, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use sell, harm, threaten or harass students, staff members, parents and patrons. Replicas of weapons, fireworks, bullets or pocket-knives are also prohibited by Board policy. Exceptions to the District's replica prohibition may be granted only with prior building principal approval for certain curriculum or school-related activities." District policy requires moving towards expulsion for certain weapons and intent for their use at school. Matches and lighters may not be brought to school.
- Students are expected to treat each other with respect. They are not to talk about harming/killing someone, even if it's meant as a joke, with no intent to do it.
- Students may not sell items of any kind at school. Trading or bartering items is also prohibited.

## Dress Code

- No halter or strapless tops, tank top straps must be 1" or wider. Scoop neck tops must be modest, no bare midriffs,
- Shorts and skirts must be at least fingertip length when arms are at your side.
- Athletic shoes must be worn on PE days (no sandals or flip flops). No shoes with wheelies may be worn at school unless the wheels have been removed at home.
- Clothing with foul language, graphics, violence, drugs, alcohol, racial comments or put downs are prohibited.
- Students with such clothing will be sent to the office, and given a choice to wear the offending T-shirt inside out. They may change into a shirt or pants provided from the office supply. Parents will be called if shoes are needed.
- Bandanas/hats may not be worn in the building.
- Jewelry and accessories with spikes are prohibited due to potential safety hazard. Chains worn on pants are prohibited.
- Makeup is not appropriate for elementary school.

## Discipline Procedures

- Our focus at the elementary school level is to help students learn how to be safe, respectful, and responsible in their choices and interactions with others. This means that most correction and discipline is done by teachers and assistants throughout the course of the day; and the focus is teaching cause and effect, new skills and restoring relationships. This goal is accomplished through a combination of teaching, re-teaching, consequences and restitution (making it right again).
- Major infractions that involve safety, disruption of the learning environment or repeatedly breaking rules will be referred to the principal. An office referral form will be filled out, actions will be determined and the student will take it home to be signed by the parent. It must be returned the next day to the principal. The goal is to use mistakes as a learning experience for the students and to maintain an effective learning environment for all

# February 2020



Monday	Tuesday	Wednesday	Thursday	Friday
3 PTC Meeting 6:30pm  M	4   M	5 Grandparents Day Assembly  M	6   M	7 BINGO Doors open @ 6:00  M
10   M	11   M	12   M	13   M	14   M
17 NO SCHOOL Presidents Day  P	18   P	19   P	20   P	21   P
24   P	25   P	26   P	27   P	28   P

M - MUSIC  
P - PE

## Student Recognition



### **PRAISE**

Specific, authentic praise has the ability to improve self-esteem in all of us. We encourage students, staff and parents to notice and give specific feedback and praise to students who are demonstrating good citizenship, responsibility, and following the "Panther Path to Success... be safe, be respectful, be responsible and be your best!"

### **PANTHER TOKENS**

When students are caught 'doing the right thing' they may receive a Panther Token, which is then turned into their class token basket. When classes reach identified class goals, they are rewarded with fun celebrations for working together as a classroom community for being safe, respectful, and responsible.

### **PANTHER TOKENS - WHOLE SCHOOL AWARD**

At each Wednesday assembly the classroom token baskets are brought to the gym. The tokens will be gathered into the school-wide goal token tank. When the token tank is full, all students will get to enjoy a school-wide reward (determined by the Student Leadership team).

### **LIFESKILL AWARDS AND LUNCH WITH THE PRINCIPAL**

Every two weeks, our school focuses on a Lifeskill. As students demonstrate Lifeskills at school, staff members may notice and give them a Lifeskill Award. Lifeskill awards are gathered in the classroom and one Lifeskill slip is drawn and that is invited to have Lunch with the Principal that week. Students are awarded Lunch with the Principal at Wednesday Assemblies.

## **Classroom Parties and Celebrations**

Teachers will recruit parents to help plan and provide for classroom parties. Designated parties are left to teacher discretion. Only store bought treats may be served. Birthdays are honored with classroom acknowledgement and song, and at our school-wide assemblies. We ask that all family celebrations occur outside of school.

## **Animals Not Allowed at School**

The District has adopted a very restrictive administrative rule regarding animals in the schools due to liability, safety and health concerns. Since the beginning of the 2010-11 school year, pets have not been allowed in the school or on campus (with the exception of service animals). This includes all pets, such as dogs, cats, hamsters, snakes, etc. belonging to staff, students and visitors. "Show and Tell" animals fall under this policy as well.



# March 2020



**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

<p>2 Dr. Seuss Birthday PTC Meeting 6:30pm Book Fair</p> <p>P</p>	<p>3 Spring Pictures Book Fair</p> <p>P</p>	<p>4 Dr. Seuss Read Across America Assembly Book Fair</p> <p>P</p>	<p>5 Book Fair</p> <p>P</p>	<p>6 Book Fair</p> <p>P</p>
<p>9</p> <p>M</p>	<p>10</p> <p>M</p>	<p>11</p> <p>M</p>	<p>12 Teacher Inservice NO SCHOOL</p>	<p>13 Teacher Grading Day NO SCHOOL</p>
<p>16 Classified (Support Staff) Appreciation Week</p> <p>M</p>	<p>17 Classified (Support Staff) Appreciation Week</p> <p>M</p>	<p>18 Classified (Support Staff) Appreciation Week</p> <p>M</p>	<p>19 Classified (Support Staff) Appreciation Week</p> <p>M</p>	<p>20 Classified (Support Staff) Appreciation Week</p> <p>M</p>
<p>23 Spring Break NO SCHOOL</p>	<p>24 Spring Break NO SCHOOL</p>	<p>25 Spring Break NO SCHOOL</p>	<p>26 Spring Break NO SCHOOL</p>	<p>27 Spring Break NO SCHOOL</p>
<p>30</p> <p>M</p>	<p>31</p> <p>M</p>			

M - MUSIC  
P - PE

# Emergency Drills / Situations

## **Fire Drills**

- There will be no talking while exiting the building and waiting on the field.
- The students will leave the room first with the teacher exiting last. In case an alternate exit is necessary, the teacher will make the decision on which exit to use.
- Any students in restrooms, etc. are to exit the building by the closest route and then report to their teacher in the outside assigned area.
- Teachers take attendance and ensure all students are accounted for.

## **Lock Out!: This is used when the threat is outside the building in the surrounding neighborhood**

- PA announcement: "Lockout! Secure the perimeter."
- Business as usual inside the building. Teachers take attendance and ensure all students are accounted for.
- ALL exterior doors are locked, students not released, sign posted on front doors
- "All clear" announcement when the event is over

## **Lock Down!: This is used when the threat is in the school or likely to come inside**

- PA announcement: "Lockdown! Locks, lights, out of sight"
- Teachers lock their doors, bring anyone in the hallway inside the classroom
- Lights out, sit out of sight, no movement until released
- Students in restrooms are to stay put when they hear LOCK DOWN
- At the end of the event an office staff member/designee will go to every location to release the area
- Teachers take attendance and ensure all students are accounted for.

## **Shelter!: Earthquake, Tornado, Hazmat**

- Earthquake - Drop, cover and hold: Duck and cover by taking cover under a sturdy desk, table, or other piece of furniture. Seek cover against or near an interior wall if possible. Protect your head with your arms. Cover your head and neck with a jacket, if available. Hold on to the sturdy desk, table, or other piece of furniture as you take cover under it. Hold the position until the shaking stops and it is safe to move.
- Tornado - Evacuate to announced shelter area
- Hazmat - Evacuate and seal the room  
Teachers take attendance and ensure all students are accounted for.

## **Evacuate!: To Announced Location (on campus - North field, off campus - Powell Valley Church, 1335 SE 282<sup>nd</sup>)**

- After the Shaking
- If possible, a signal will be given to evacuate the building. Be alert to the possibility of after-shocks and exposure to hazardous conditions such as fallen roof structures, power lines, etc. There will be no talking while exiting the building.
- The teacher will decide what exit to use as he/she leads the class out of the room.
- Teachers take attendance and ensure all students are accounted for.
- Any students in restrooms, etc. are to exit the building by the closest route and then report to their teacher in the outside assigned area.

## **Playground or Cafeteria during Emergencies:**

- If an emergency arises the staff member(s) will give three short blows on the whistle.
- The students will freeze, look at the adults and wait for instructions

# April 2020

Monday

Tuesday



Wednesday

Thursday



Friday

		1	2	3
		M	M	M
6 PTC Meeting 6:30pm P	7 P	8 P	9 P	10 P
13 P	14 P	15 Connect to Kindergarten P	16 P	17 P
20 P	21 P	22 Volunteer Appreciation Brunch & Assembly P	23 P	24 Teacher Inservice NO SCHOOL
27 M	28 M	29 M	30 M	

M - MUSIC  
PE - PE

# Playground and Cafeteria Expectations

## General Expectations

- Walk on the blacktop, except in the basketball game
- Use appropriate language.
- Students shouldn't have anything but playground equipment in their hands - no toys from home, sticks, or rocks.
- Keep hands and feet to yourself.
- Stay in the playground boundaries - bark dust area, blacktop, and field areas.
- No closed games, everyone plays.
- Always use the ladder to get on and off the play structure - no jumping off.
- Swings - swing forward and back only, no pushing, no jumping out of swings.
- Slides - feet first.
- Rubber Balls - are not for kicking, except on the field.

## Soccer

- No drop- kicking, pushing, slide tackle or using hands.
- Goalie is the only person who picks up the ball.
- Pick teams at the beginning of each recess. If you change sides, you will be removed from the field.
- Stay on your feet at all times. Students who repeatedly fall will be asked to leave the game. Stay out of the mud.

## Football

- Two hand touch only, no tackling
- Pick teams at the beginning of each recess. If you change sides, you will be removed from the field.
- Stay on your feet at all times. Students who repeatedly fall will be asked to leave the game. Stay out of the mud.

## Wall ball

- Two players at a time.
- Ball must hit the ground before the wall.
- No blocking or babies under two feet.

## 4 Square

- One bounce in your square.
- Hit the ball with two hands.
- No over hands, holding or lifting, you must keep the ball moving.
- If the ball hits a line - you are out.

## Tetherball

- No ropes.
- No catching or swinging the ball.
- Stay in the marked court - keep your feet in your "pie space".
- First person in line is the referee, if there is disagreement two or more kids in line make the call.
- After three wins you give up your place to the next one in line.
- No sitting on the tetherball.

## Cafeteria Expectations

- Use 6-inch voices as you talk to the person across or next to you.
- Stay in your seat - only get up to empty your tray.
- You must have permission from a staff member to leave the cafeteria.
- Keep your food, hands and feet to yourself.
- Eat your lunch only, NO sharing food.

# May 2020



**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

				<p>1 PTC Carnival 5:30-8:00</p> <p>M</p>
<p>4 Teacher Appreciation Week PTC Meeting 6:30pm</p> <p>M</p>	<p>5 Teacher Appreciation Week</p> <p>M</p>	<p>6 Teacher Appreciation Week</p> <p>M</p>	<p>7 Teacher Appreciation Week</p> <p>M</p>	<p>8 Teacher Appreciation Week</p> <p>M</p>
<p>11</p> <p>M</p>	<p>12</p> <p>M</p>	<p>13</p> <p>M</p>	<p>14</p> <p>M</p>	<p>15 Teacher Inservice NO SCHOOL</p>
<p>18 Book Fair</p> <p>P</p>	<p>19 Book Fair PV Makes 5:30-7:30</p> <p>P</p>	<p>20 Book Fair</p> <p>P</p>	<p>21 Book Fair</p> <p>P</p>	<p>22 Book Fair</p> <p>P</p>
<p>25 Memorial Day NO SCHOOL</p>	<p>26</p> <p>P</p>	<p>27</p> <p>P</p>	<p>28</p> <p>P</p>	<p>29</p> <p>P</p>

M - MUSIC  
P - PE

## Emergency Closures

In the event of hazardous or emergency conditions, the school may be closed or schedules altered to provide early dismissal of students as appropriate. Radio, TV stations, GBSD Website, and Flash Alert all report school closures, delayed openings or early release. **Parents are required to complete an Emergency Release Card for each child.** This gives us instructions about what to do if we send children home early. You will designate if they go home as usual, go by bus to another location or wait at school for you or designee to pick them up. This is a vital piece of information to help insure that our nearly 500 students are transported home correctly during an emergency closure.

**BUS RULES – First Student Bus Company:** The following rules are posted on the bus. Our students' safety and behavior is of concern to us from home doorway to doorway. We monitor behavior at bus stops, on the bus and as they load and unload at the school. We ask that parents monitor their children at the bus stop for safety. These rules apply anytime they ride a bus for school purposes. They are designed to create a safe, calm atmosphere so the driver's attention can be on their driving and road conditions. Phone number for First Student is: 503-665-8193

1. Pupils must obey the school bus driver.
2. No food, gum or drink on the school bus. Pupils must remain seated on the school bus.
3. Emergency doors and windows may be used only in an emergency.
4. Pupils must be on time for the school bus.
5. Pupils will talk in normal, respectful tones and will not use vulgar language.
6. The school bus driver can assign seats.
7. Pupils will keep the school bus clean and will not damage it in anyway.
8. Pupils must have written permission from a parent or guardian to leave the school bus other than at their scheduled stop.  
(At Powell Valley we have a Change of Transportation Form filled out for the student to hand to the driver.)
9. Pupils must wait for the school bus driver to signal before crossing in front of the school bus.
10. Pupils need permission to open or close school bus windows.
11. Heads or hands **cannot** be out of the school bus windows.
12. Pupils will not bring animals, weapons or hazardous materials on the school bus.
13. No rough activity on the school bus.
14. No electronics are allowed on the bus.
15. Refusal to obey these rules may cause loss of school bus riding privileges.



# June 2020



**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

<p>1 PTC Meeting 6:30pm</p> <p>P</p>	<p>2</p> <p>P</p>	<p>3 Awards Assembly</p> <p>P</p>	<p>4</p> <p>P</p>	<p>5</p> <p>P</p>
<p>8</p> <p>P</p>	<p>9</p> <p>P</p>	<p>10 Field Day Last day for students</p> <p>P</p>	<p>11 Grading Day NO SCHOOL</p>	<p>12 Teacher Work Day NO SCHOOL</p>
<p>15 Summer Break</p> <p>Emergency Closure Make up day</p>	<p>16 Summer Break</p> <p>Emergency Closure Make up day</p>	<p>17 Summer Break</p> <p>Emergency Closure Make up day</p>	<p>18 Summer Break</p> <p>Emergency Closure Make up day</p>	<p>19 Summer Break</p> <p>Emergency Closure Make up day</p>
<p>22 Summer Break</p>	<p>23 Summer Break</p>	<p>24 Summer Break</p>	<p>25 Summer Break</p>	<p>26 Summer Break</p>
<p>29 Summer Break</p>	<p>30 Summer Break</p>			

M - Music  
P - PE

## 2019-2020 Powell Valley Staff



Principal - Michele Cook

### Certified Staff

Kindergarten - Melissa Castellanos, Kristin Cummings, Janelle Drelleshak

1<sup>st</sup> grade - Amy Galloway, Claudia Miller

1<sup>st</sup>/2<sup>nd</sup> grade - Shane Park

2<sup>nd</sup> grade - Julie Poetsch, Kim Schilling

3<sup>rd</sup> grade - Molly Edeline, Connie Greenberg, Traci Stout

4<sup>th</sup> grade - Ashley Kelley, Doug Robertson, Dan Saffer

5<sup>th</sup> grade - Becky Caputo, Terry Halligan, Michael Stephens

Nelia Collins, Counselor

TBA, Speech and Language Pathologist

Jenn Cano, Educational Resource Teacher (Special Education)

Sarah Ells, ELL Teacher

Colleen Kai, PE

Michelle Trapa, Music

### Classified Support Staff

Amoreana Collins, Head Secretary

Tracy Junk, Secretary

Kim Vess, Educational Asst. & Health Room Asst

Angie Amundson, Head Custodian

Salvador Garcia - Night Custodians

### Educational Assistants

Kristin Campbell, Lisa Cousineau, Mitzi Eason, Sarah Fisher, Annie Gallant,

Crystal Peterson, Laura Schnieder, Kendra Weldon

Kelley O'Neal, Media Assistant

Krizzia Muehleck, ELL Assistant

Marie Mueller, Technology Support

## 2019-2020 Powell Valley Parent Teacher Club (PTC)

Powell Valley's PTC is dedicated to building community, and supporting enriching learning experiences for all students. Community building events include activities like Community Christmas, Free Family Movie Nights, and Carnival. Supported learning experiences include activities like Field Trips, Classroom Supplies, Technology for classrooms and the school, and most recently the MakerSpace Classroom for STEAM learning (Science, Technology, Engineering, Arts, Math).

All parents (and grandparents) are invited to attend the meetings and get involved at whatever level is comfortable! Meetings are held on Monday nights in the media center, the dates are listed in this calendar. Please follow us on Facebook and stay caught up with what's happening! *Parent Teacher Club at Powell Valley*

### Board Members:

President: Michelle Waggoner

Vice-President: Michelle Thomas

Secretary: Melanie Rezvani

Co-Treasurers: Kaleena Purdum & Katie Tracy

Volunteer Coordinators: Kathryn Lambert, Marie Salter

Communication Coordinator: OPEN

### Support Positions:

Site Council Reps: Alison Gentry/Michelle Waggoner

Fundraising Coordinator: Kaleena Purdum

Community Christmas Coordinator: Michelle Waggoner

Carnival Coordinator: Kaleena Purdum

Powell Valley Makes: Alison Gentry

Backpack Buddies: Stephanie Peterson, Elysha Gleason

BINGO: Melanie Rezvani

Box Tops: Kathryn Lambert, Michelle Thomas