

Form-2

Work Environment Questionnaire

Regular and thorough classroom cleaning is important to ensure good indoor air quality. The presence of dirt, moisture, and warmth can stimulate the growth of molds and other biological contaminants. Unsanitary conditions also attract insects and vermin, leading to possible indoor air quality (IAQ) problems from animal or insect allergens. The overuse or improper use of pesticides for secondary control of insects, vermin, and head lice can cause IAQ problems as well.

In order to facilitate a timely and appropriate response to your concern(s), please assist us by answering the following questions about your room (all to the best of your knowledge/ability):

Yes No U / NA (Unknown/Not Applicable)

- _____ Workspace is dusted and vacuumed thoroughly and regularly.
- _____ Trash is removed daily.
- _____ Food is not kept in room overnight.
- _____ Room is free of pests.
- _____ Room is free of scented deodorizers and/or air fresheners.
- _____ Spills are cleaned quickly.

Comments and observations: _____

Certain individuals can be sensitive to animal fur/hair, dander, body fluids, and feces, and experience reactions to these allergens. Furthermore, individuals can become sensitized (made allergic) by repeated exposure to animal allergens.

- _____ There are animals in my immediate workspace.
- _____ To the extent allowed, animals are kept in cages and not allowed to roam.
- _____ Animal food is stored in tightly sealed containers.
- _____ Animal cages are cleaned regularly.
- _____ Animals are located away from ventilation system vents.

Comments and observations: _____

Excess moisture can contribute to workspace health concerns. Excess moisture can be the result of condensation on cold surfaces, leaks, spills, or excess humidity.

- _____ Windows, sills, and frames, are free of condensation.
- _____ Indoor surfaces of exterior walls are free of condensation.
- _____ Area around and under sinks are free of leaks.
- _____ Ceilings, walls, and exterior doors and windows are leak free.

Comments and observations: _____

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Workspace health complaints can be a result of inadequate ventilation in a space. Occasionally a workspace lacks adequate ventilation because the ventilation air flow is blocked.

- _____ Vents have been located and are free of obstructions.
- _____ Windows are operable.
- _____ Mechanically supplied air is flowing into and out of the room.
- _____ The room contains "unexplained" odors.

Comments and observations: _____

Occasionally art or science activities can compromise workspace environments. Measures should be taken ahead of time to make sure the space is adequately ventilated for such activities. Materials should be checked in advance for toxicity and required ventilation levels.

- _____ Adequate precautions are taken when conducting art and/or science activities.

Comments and observations: _____
