



INSPIRE AND EMPOWER
◊ EACH STUDENT ◊

GRESHAM-BARLOW SCHOOL DISTRICT EMPLOYEE RETIREMENT FORM

Please do not submit this form until you have confirmed your retirement benefits with PERS, 503-598-7377. If you would like to speak to someone in Human Resources regarding your retirement, please contact Melissa Cenicerros, 503-261-4563, for licensed staff and Andrea Tinnon, 503-261-4561, for classified staff.

Please send this form through email or District mail to : Melissa Cenicerros, cenicerros5@gresham.k12.or.us, for licensed staff, or Jen Alvarado, alvarado29@gresham.k12.or.us for classified staff. If using District mail, please direct to the appropriate HR specialist at the District Office, Human Resources Department.

- Classified
- Licensed (60 day notice is required per ORS 342.553)
- Administrator

Name: _____ PEID# _____

Job Position: _____

Location: _____

Date of Last Work Day: _____

Date PERS Retirement Starts: _____

I certify that this retirement is executed by me voluntarily and of my own free will.

Employee Signature Date

Executive Director Human Resources Date

For HR Use: _____

PERS Confirmed: _____

SS#: _____ Stipend: _____