

# Site Council Agenda

Dec 2, 2020

**Members present:**

- Parents: Alyssa Alloway, Sara Pohrman, Tracey Flannel, Michael Patin, Whitney Ziemak
- Students: Eli Lofgren, Carmen Ramseyer
- Voting staff members: Julie Conroy, Kees Keizer, Amy Wolf, Kym Duncan, Damon Messer, Erin Voelker, Amanda Williams, Crystal Ginger, Allison Leepin, Amari Thomas, Alan Simpson, Brian Davis
- Non-voting staff members present: Laurel Hess

<b>Students, especially those who are most marginalized, are at the center of our conversations and decisions. Every time. Every day.</b>	
1) Active Listening for Understanding - ask questions for clarification - assume good intentions - give grace and patience	3) Stay engaged and on task - think outside of the box - monitor your attention
2) Equity of Voice - pause for / allow think time - invite all perspectives - speak responsibly from your perspective	4) Accept non-closure - relentless focus on the outcomes - circle back to make decisions - respect start/end times

Agenda Item	Notes/Outcome
<ul style="list-style-type: none"> <li>● Introductions               <ul style="list-style-type: none"> <li>■ Please be ready to share:                   <ul style="list-style-type: none"> <li>● Name</li> <li>● Connection to GHS</li> <li>● <a href="#">Which cat are you?</a></li> <li>● What is Your Daily Tip to help reduce stress?</li> </ul> </li> </ul> </li> </ul>	<p>Daily Tip:</p> <ul style="list-style-type: none"> <li>● Choose not to be stressed and keep lists</li> <li>● Take a 10 min walk (and listen to a podcast, maybe one by Brene Brown?)</li> </ul>
<ul style="list-style-type: none"> <li>● How to keep students connected: Clubs at GHS               <ul style="list-style-type: none"> <li>○ Laurel Hess, SUN Site Manager</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Students aren't clear on how to create a club</li> <li>● Are there multiple structures for how to create a student group? How can we get more staff and student clarity?</li> <li>● How can we create a master schedule for both sports and activities?</li> <li>● How can Site Council help with this? How can we make this accessible and encouraging for students to join, rather than</li> </ul>

	<p>expecting them to already know a specific interest and be drawn by that?</p> <p>Erin: What clubs exist? What do you want from Site Council--a survey, or..?</p> <ul style="list-style-type: none"> <li>● Student survey would be great</li> <li>● All the students have a list of clubs (did they get it in email? Do they know to look there?)</li> <li>● Students heard about clubs in Advisory (via GNN)</li> <li>● Sending slides to school instagram pages helped Speech and Debate!</li> <li>● Create more awareness of the different methods of communication so that people are not so confused about how outreach for their club would work.</li> </ul>
<ul style="list-style-type: none"> <li>● <a href="#">Budget</a> breakdown <ul style="list-style-type: none"> <li>○ <a href="#">Request form</a></li> <li>○ <a href="#">Follow up info from staff</a> <ul style="list-style-type: none"> <li>■ No requests yet this year</li> </ul> </li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● Creating a Staff Survey--what kinds of professional development do teachers want? (Do we want to create a staff survey?) <ul style="list-style-type: none"> <li>○ What types of things would you want to learn about?</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● Breakout Groups- <ul style="list-style-type: none"> <li>○ What sub groups do we want in future? What are you passionate about? <ul style="list-style-type: none"> <li>■ Social Justice</li> <li>■ Equity</li> <li>■ Navigating digital teaching</li> <li>■ Comprehensive Distance Learning</li> <li>■ Digital citizenship</li> <li>■ Trauma Informed Practice</li> </ul> </li> </ul> </li> </ul>	

<ul style="list-style-type: none"> <li>■ Social/Emotional Health</li> <li>■ Stress Reduction</li> <li>■ Student Engagement (clubs/activities)</li> <li>○ Add name to <a href="#">spreadsheet</a> for the group you want to join</li> <li>○ Erin will move us to breakout rooms</li> <li>○ Meet people in your breakout group <ul style="list-style-type: none"> <li>■ Names and pronouns reminder</li> <li>■ Why did you pick this group?</li> <li>■ Did you bring something to share already?</li> </ul> </li> <li>○ Goal: We find trainings for those groups</li> </ul>	
<b>Next Meeting: January 6th, 10-11am</b>	<b>Will have the brochure updated and ready to share out!</b>

Follow up/Action Item	Timeline	Person Responsible
Post agendas publicly- on website	ASAP	Keizer

## Site Council Agenda

Nov 4, 2020

**Members present:**

- Parents: Alyssa Alloway, Sara Pohrman, Tracey Flannel, **Michael Patin, Whitney Ziemak**
- Students: **Eli Lofgren, Carmen Ramseyer**
- Voting staff members: **Julie Conroy, Kees Keizer, Amy Wolf, Kym Duncan, Damon Messer, Erin Voelker, Amanda Williams, Crystal Ginger, Allison Leepin, Amari Thomas, Alan Simpson, Brian Davis**
- Non-voting staff members present:

<b>Students, especially those who are most marginalized, are at the center of our conversations and decisions. Every time. Every day.</b>	
1) Active Listening for Understanding <ul style="list-style-type: none"> <li>- ask questions for clarification</li> <li>- assume good intentions</li> <li>- give grace and patience</li> </ul>	3) Stay engaged and on task <ul style="list-style-type: none"> <li>- think outside of the box</li> <li>- monitor your attention</li> </ul>

- 2) Equity of Voice
- pause for / allow think time
  - invite all perspectives
  - speak responsibly from your perspective

- 4) Accept non-closure
- relentless focus on the outcomes
  - circle back to make decisions
  - respect start/end times

Agenda Item	Notes/Outcome
<ul style="list-style-type: none"> <li>● Introductions               <ul style="list-style-type: none"> <li>■ Please be ready to share:                   <ul style="list-style-type: none"> <li>● Name</li> <li>● Connection to GHS</li> <li>● Which cat are you?</li> </ul> </li> <li>○ <a href="#">Site Council member list</a></li> </ul> </li> <li>● Housekeeping item: Eli will keep time for us</li> </ul>	
<ul style="list-style-type: none"> <li>● How to spread the Site Council word?</li> <li>● Looking at Brochure-<a href="#">link here</a> <ul style="list-style-type: none"> <li>○ What needs to be changed?</li> <li>○ What needs to be added?</li> </ul> </li> </ul>	<p>Are we still asking for other parents/students to join our group? (should this be in the flyer)</p> <p><b>Brochure Thoughts</b></p> <ul style="list-style-type: none"> <li>● How important is it that we reference Zaretta Hammond?</li> <li>● Change when meetings occur</li> <li>● We like the bullet points!</li> <li>● Can we bold some important words/phrases (culturally responsive teaching, trauma-informed practice)</li> <li>● Emphasize “If you want to be a part of this...”</li> <li>● Make sure the brochure is filled out in a way that reflects the Arts being funded as well as Maths/Science</li> </ul>
<ul style="list-style-type: none"> <li>● What does it look like to request funds? What is the funds process?               <ul style="list-style-type: none"> <li>○ How many funds do we have?</li> <li>○ How are the funds broken down?</li> </ul> </li> <li>● <a href="#">Budget</a> breakdown               <ul style="list-style-type: none"> <li>○ <a href="#">Request form</a></li> <li>○ <a href="#">Follow up info from staff</a></li> </ul> </li> </ul>	<p>Funds Process:</p> <ul style="list-style-type: none"> <li>● Fill out form, send to Mrs. Voelker</li> <li>● Depending on which dept it came from, funds would be taken from that dept first and then from the general fund</li> <li>● Funds broken down based on FTE for entire building (10 grand)</li> <li>●</li> </ul>

<ul style="list-style-type: none"> <li>■ No requests yet this year</li> </ul>	
<ul style="list-style-type: none"> <li>● Open-Ended: What do we want to learn more about? <ul style="list-style-type: none"> <li>○ Do we want to suggest any trainings?</li> <li>○ Do you have any ideas for trainings?</li> </ul> </li> <li>● Creating a Staff Survey--what kinds of professional development do teachers want? (Do we want to create a staff survey?) <ul style="list-style-type: none"> <li>○ What types of things would you want to learn about?</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● 6 votes for culturally relevant teaching</li> <li>● 4 for CDL</li> <li>● Consider trainings to help students engage more</li> <li>● Consider trainings that teachers will be able to actually do with the current overwork load</li> <li>● Do we want a staff survey? <ul style="list-style-type: none"> <li>○ 3 buttons and done teachers could handle that</li> <li>○ 1 Question about what TYPES of trainings teachers want (tick boxes as opposed to just one option)</li> <li>○ 1. Are you even interested in trainings?</li> <li>○ When would you be interested in doing it?</li> </ul> </li> <li>● Amy Wolf: training in NY (??) concept? (I'm sure I got this one wrong)</li> <li>● Brian Davis: Socio-Emotional Learning training?</li> </ul>
<ul style="list-style-type: none"> <li>● Breakout Groups- <ul style="list-style-type: none"> <li>○ What sub groups do we want in future? What are you passionate about? <ul style="list-style-type: none"> <li>■ Social Justice?</li> <li>■ Equity?</li> <li>■ Navigating digital teaching?</li> </ul> </li> <li>○ Time to "Dig"--time to look for possible Professional Development (PD)</li> <li>○ What training opportunities can the sub groups find to suggest to teachers?</li> <li>○ A shared <a href="#">Google Doc</a> for everyone to add to.</li> </ul> </li> </ul>	<p>What sub groups do we want in future?  What PD do we want to provide?</p>

<b>Next Meeting: December 2nd, 10-11am</b>	
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Follow up/Action Item	Timeline	Person Responsible
Post agendas publicly- on website	ASAP	Keizer
Send email to GHS all staff (what Site council is; survey about what trainings ppl want)	ASAP	Keizer
More information on website and a bit of a revamp of it (there are agendas from OVER 10YRS AGO MAYBE)	Discuss next meeting?	Keizer

## Site Council Agenda

October 14, 2020

### Members present:

- **Parents:** Alyssa Alloway, **Sara Pohrman, Tracey Flannel**, Michael Patin, **Whitney Ziemak**
- **Students:** **Eli Lofgren, Carmen Ramseyer**
- **Voting staff members:** **Julie Conroy, Kees Keizer, Amy Wolf, Kym Duncan, Damon Messer, Erin Voelker, Amanda Williams, Crystal Ginger, Allison Leepin, Amari Thomas, Alan Simpson, Brian Davis**
- **Non-voting staff members present:**

<b>Students, especially those who are most marginalized, are at the center of our conversations and decisions. Every time. Every day.</b>	
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2) Equity of Voice - pause for / allow think time - invite all perspectives - speak responsibly from your perspective	4) Accept non-closure - relentless focus on the outcomes - circle back to make decisions - respect start/end times

Agenda Item	Notes/Outcome
<ul style="list-style-type: none"> <li>● Introductions               <ul style="list-style-type: none"> <li>○ We have new members- welcome!</li> </ul> </li> </ul>	-New district-level norms Admin present: 1

<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ Please be ready to share:           <ul style="list-style-type: none"> <li>● Name</li> <li>● Connection to GHS</li> <li>● Interesting fact about your name</li> </ul> </li> </ul> </li> <li>○ <a href="#">Site Council member list</a></li> </ul>	<p>Teachers: 9          Classified: 2          Parents: 3          Students: 2          (two parents missing: Alloway and Patin)</p> <ul style="list-style-type: none"> <li>- Is there any motion to find a 9th and a 10th grade student involved in Site Council?</li> </ul>
<ul style="list-style-type: none"> <li>● What does the Site Council do?           <ul style="list-style-type: none"> <li>○ <a href="#">Charter</a></li> <li>○ Sub-committees</li> <li>○ Proposals to leadership</li> <li>○ <a href="#">Parent Survey</a></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- First priority: finding at least 1 9th and 1 10th grade student</li> <li>- Decide on a chair and a co-chair (vote)</li> <li>- Filter group needs to be decided (people who will determine what site council discusses-what does GHS need?)</li> </ul>
<ul style="list-style-type: none"> <li>● Positions:           <ul style="list-style-type: none"> <li>○ Scribe: Crystal Ginger</li> <li>○ Co-Chair: Eli Lofgren</li> <li>○ Co-Chair: Kees Keizer</li> </ul> </li> </ul>	<p>Nominees:</p> <ul style="list-style-type: none"> <li>- Eli L.</li> <li>- Kees K.</li> </ul> <p>Filter Group:</p> <ul style="list-style-type: none"> <li>- Eli</li> <li>- Crystal G.</li> <li>- Erin V.</li> <li>- Tracey F.</li> <li>- Kym D.</li> <li>- Kees K.</li> </ul>
<ul style="list-style-type: none"> <li>● <a href="#">Budget</a> breakdown           <ul style="list-style-type: none"> <li>○ <a href="#">Request form</a></li> <li>○ <a href="#">Follow up info from staff</a> <ul style="list-style-type: none"> <li>■ No requests yet this year</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- No official number from District yet.</li> </ul>
<ul style="list-style-type: none"> <li>● How to spread the Site Council word?</li> </ul>	<p>Ideas:</p> <ul style="list-style-type: none"> <li>- Pamphlets sent, perhaps electronically? Or mailed?           <ul style="list-style-type: none"> <li>- Translate pamphlet</li> </ul> </li> <li>- Create an advisory slide for soph and freshmen classes</li> <li>- Individual teachers invite 9th or 10th graders</li> <li>- Create a survey</li> </ul>

	<ul style="list-style-type: none"> <li>- Add info to the monthly newsletter (and make sure it's translated)</li> <li>- <b>Make sure all parents actually get the newsletters</b></li> <li>- Add to newsletter an explicit invitation to parents to join Site Council</li> </ul>
<b>Next Meeting: November 4th, 10-11am</b>	

Follow up/Action Item	Timeline	Person Responsible
Translate Site Council pamphlet	soonest	Still awaiting .doc version
Email out previously created Site council pamphlet -brochure	soonish	Erin V. (Done)
Post agendas publicly- on website	ASAP	Keizer